

Petersburg City Public Schools

PETERSBURG SCHOOL BOARD

Meeting minutes, 2007

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**PETERSBURG SCHOOL BOARD
PETERSBURG, VIRGINIA
MINUTES OF THE CALL MEETING on July 2, 2007
Ms. Barbara Walker – Clerk**

CALL TO ORDER

Ms. Zelma Taylor, Vice-Chairman of the Board, called the Call Meeting of the Petersburg School Board to order at 6:00 p.m., at the School Board Office in the Main Board Room in Chairman Wilson's absence (would be arriving late).

ROLL CALL

The following members were present:

Ward One: Mr. Steven L. Pierce, Sr.
Ward Three: Mr. Kenneth L. Pritchett
Ward Four: Ms. Zelma S. Taylor (Vice-Chairman)
Ward Five: Dr. Kenneth W. Lewis
Ward Six: Mr. Bernard J. Lundy, Jr.
Ward Seven: Dr. Elsie R. Jarmon

The following member was absent:

Ward Two: Mr. Fred B. Wilson (Chairman)

ELECTION OF OFFICERS (CHAIRMAN AND VICE-CHAIRMAN)

ELECTION OF CHAIRMAN – Ms. Zelma S. Taylor, Vice-Chairman, opened the floor for nominations for the position of Chairman of the Petersburg School Board. **Mr. Lundy made a motion to nominate Mr. Kenneth Pritchett as Chairman of the Board. Dr. Jarmon seconded the motion. Dr. Kenneth Lewis nominated himself (Dr. Kenneth Lewis) as Chairman of the Board.**

Chairman Wilson had arrived to the Call Meeting.

Chairman Wilson stated that there were no other nominations and that the floor was now closed. Chairman Wilson asked for someone to make a motion on the position of Chairman of the School Board.

Mr. Lundy made a motion that Mr. Kenneth Pritchett hold the position of Chairman of the School Board.

2nd: Mr. Pierce

Unreadiness

Roll Call Vote: Yea – 6; Nay – 1 (Dr. Lewis)

The motion carried

Chairman Wilson stated that Mr. Pritchett has been elected as the Chairman of the Board.

ELECTION OF VICE-CHAIRMAN – Chairman Wilson asked for nominations for the position of Vice-Chairman of the School Board. **Ms. Taylor made a motion to nominate Mr. Steven Pierce as Vice-Chairman of the Board. Mr. Pierce seconded the motion. Chairman Wilson asked three times, are there any other nominations and that the floor was now closed. Ms. Taylor made a motion that Mr. Steven Pierce hold the position of the Vice-Chairman of the Board. Mr. Lundy seconded the motion.**

Unreadiness:

Roll Call Vote: Yea – 6; Nay – 1 (Dr. Jarmon)

Motion Carried

Chairman Wilson stated that Mr. Steven Pierce has been elected as the new Vice-Chairman of the Board.

REORGANIZATION OF THE BOARD FOR 2007-2008 - Mr. Pritchett and Mr. Pierce thanked the Board members for electing them as Chairman and Vice-Chairman, respectively, and said they would do their very best in trying to move the division forward.

AUTHORIZATION FOR PURCHASING AGENT – Dr. James Victory, Superintendent recommended that Mr. Kenneth Pritchett, new School Board Chairperson, sign the Purchasing Agent document for Petersburg Public Schools.

A motion was made by Dr. Jarmon and a second by Dr. Lewis to accept the superintendent's recommendation that Mr. Kenneth Pritchett, the new School Board Chairperson endorse the Purchasing Agent document for Petersburg Public Schools (See Attachment A).

Motion Carried

TENTATIVE DATES FOR SCHOOL BOARD RETREAT – Mr. Fred Wilson informed the Board of the two possible dates for the Virginia School Boards Association (VSBA) Retreat in Charlottesville, Virginia with the Board of Education: 1) July 31 - August 1, 2007; and 2) August 28 – August 29, 2007. A consensus of the Board showed the following:

Roll Call Vote: Regarding the Dates of July 31-August 1, 2007 (Yea – 4; Nay 3);

Regarding the Dates of August 28-29, 2007 (Yea - 6; Nay – 1)

A motion was made by Dr. Jarmon and a second by Mr. Pierce that August 28-29, 2007 was confirmed as the date of the Virginia School Boards Association (VSBA) Retreat in Charlottesville, Virginia with the Board of Education.

OTHER BUSINESS FROM BOARD MEMBERS

Mr. Lundy: In regards to an alternative option in the renaming of Blandford, is Dr. Victory still looking at that as an option? I did not want to lose the initial name of Blandford.

Response: Chairman Pritchett stated we will make sure that the Blandford name is kept.

Dr. Lewis: In regards to the new school board elections, please explain how to handle a tie-breaker (tie vote)?

Response: Superintendent Victory stated that Delegate Rosalyn Dance, D-63rd District was present in the audience to respond to Dr. Lewis' question. Superintendent Victory also suggested that Delegate Dance be added to our work session agenda on July 11 to share her comments in regards to a tie vote.

Superintendent Victory: Mr. David Canada, City Manager will be placed on the agenda to give a presentation on the Future of the City of Petersburg at an upcoming board meeting.

Response: Superintendent Victory stated that this will be added after we see what is on the agenda for Wednesday, July 11th. I will be meeting with Mr. Pritchett and Mr. Pierce on Tuesday, July 3rd at 2:00 p.m. to determine the regular meeting agenda.

Mr. Wilson: The relocation and movement of some of our personnel to include the movement of some of the historical files of the Clerk.

Superintendent Victory: Mr. Ed Betts and I did a walk-around today in regards to Mr. Wilson's request and ensured him that this will be expedited.

ADJOURNMENT

At 6:28 p.m., on a motion by Dr. Lewis and a second by Mr. Pierce, the Board agreed to adjourn. The vote was unanimous.

As corrected and edited by:

Acting Clerk of the Board

APPROVAL

Approved:

Chairman of the Board

**PETERSBURG SCHOOL BOARD
PETERSBURG, VIRGINIA
MINUTES OF THE REGULAR MEETING ON July 11, 2007
Ms. Barbara Walker – Clerk**

The taped recording for this regular meeting was inaudible, and was unable to transcribe.

CALL TO ORDER

Mr. Kenneth Pritchett, Chairman of the Board, called the Regular Meeting of the Petersburg School Board to order at 6:05 p.m. on July 11, 2007 at the School Board Office in the Main Board Room.

CLOSED SESSION

At 6:10 p.m., following a motion by Mr. Fred Wilson and a second by Mr. Steven Pierce, the Board unanimously agreed to enter into closed session under Section 2.2-3711(A)(1) of the Virginia Freedom of Information Act to discuss six personnel matters and one legal matter.

OPEN SESSION

At 7:10 p.m. the Board returned to its Open Session. The Clerk announced that the Board had just concluded its closed session. As required by Section 2.2-3712.D of the Virginia Freedom of Information Act, I will now take a roll call vote certifying that to the best of each members knowledge (1) only public business matters lawfully exempted from open meeting requirements under the Act and (2) only such public business matters as were identified in the motion by which the closed session was convened were heard, discussed or considered in the closed session by the Board. Prior to the vote any member of the Board who believes that there was a departure from the requirements of 1 and 2 as read shall so state the same, indicating the substance of the departure that in his or her judgment, has taken place. Does any member of the Board desire to make such a statement at this time? If not, I will now call the roll.

ROLL CALL

The following members were present:

Ward One:	Mr. Steven L. Pierce, Sr. (Vice-Chairman)
Ward Two:	Mr. Fred B. Wilson
Ward Three:	Mr. Kenneth L. Pritchett (Chairman)
Ward Four:	Ms. Zelma S. Taylor
Ward Five:	Dr. Kenneth W. Lewis
Ward Six:	Mr. Bernard J. Lundy, Jr.
Ward Seven:	Dr. Elsie R. Jarmon
Board Attorney:	Mr. D. Patrick Lacy, Jr.

ACTION ON CLOSED SESSION MATTERS

Superintendent Victory made recommendations to the board on the following appointments and stated that these persons would be in attendance at the next board meeting.

Mr. Bernard Lundy made a motion to accept the superintendent's recommendation of the appointment of Personnel Case #01-08 as Principal of Petersburg High School.

2nd: Mr. Fred Wilson

Motion Carried

Dr. Elsie Jarmon made a motion to accept the superintendent's recommendation of appointment of Personnel Case #02-08 as Director of Secondary Instruction.

2nd: Mr. Steven Pierce

Motion Carried

Mr. Bernard Lundy made a motion to accept the superintendent's recommendation of the appointment of Personnel Case #03-08 as an Assistant Principal at Petersburg High.

2nd: Mr. Steven Pierce

Motion Carried

Mr. Bernard Lundy made a motion to accept the superintendent's recommendation of the reassignment of Personnel Case #04-08 as Coordinator of Student Services.

2nd: Mr. Steven Pierce

Unreadiness: Dr. Elsie Jarmon

Motion Carried

REGULAR SESSION

The Chairman proceeded to the regular agenda.

ROLL CALL

The Clerk called the roll and all members were present. The Board's attorney, Mr. Patrick Lacy was also present.

The following members of the staff were present:

Dr. James Victory
Dr. Alvera Parrish
Mrs. Norma Wingfield
Dr. Patricia Radcliffe
Dr Patrick Bingham
Mrs. Gwendolyn Price
Mrs. Tracie Coleman
Mr. Russell Lawrence
Mr. Johnny Fobbs
Mr. James Ransom
Ms. Donna Johnson
Mr. Cliff Davis

Mr. Edwin M. Betts, Jr.

MOMENT OF SILENCE – Chairman Pritchett asked those in attendance to please remember the following:

Mr. Ricky Dabney, 1976 Graduate of Petersburg High School, passed away on Wednesday, July 5, 2007. Mr. Dabney was the first cousin of Mr. Johnny Fobbs, Director of Warehouse Services.

Mr. Dwayne Moore, 1976 Graduate of Petersburg High School, was currently employed with Bland's Florist as a designer. All floral arrangements sent by the Petersburg Public School Administration and Staff were creatively designed by Mr. Moore. Mr. Moore passed away on Tuesday, July 10, 2007.

Mr. Leon T. Hairston, Principal of Westview Elementary and Peabody, also Government Teacher at Petersburg High School and Peabody and Tennis coach, passed away this morning, July 11, 2007.

Ms. Twanda Parham passed away on Saturday, July 7, 2007. Ms. Parham attended Virginia Avenue, A.P. Hill Elementary, Peabody Middle School and graduated from Petersburg High School.

PLEDGE OF ALLEGIANCE- The pledge of allegiance was recited in unison.

SPECIAL RECOGNITIONS – Dr. Victory recognized Ms. Norma Wingfield, newly appointed Director of Elementary Instruction and Dr. Patricia Radcliffe, as newly appointed Director of Pupil Personnel to the audience. The Board recognized and welcomed Dr. James M. Victory, our new Superintendent.

PUBLIC COMMENT (Three Minute Limit)

MRS. GLORIA BROWN – 1557 S. SYCAMORE STREET, Petersburg, VA - Mrs. Brown spoke regarding the need for an investigation regarding the quality of school lunches and lunch money applications.

MR. LINWOOD CHRISTIAN, 410 MISTLETOE STREET, Petersburg, VA - Mr. Christian addressed the school uniforms, and some of the schools not being accredited, and also not being given an apology from a newspaper article published last year.

MR. JAMES FRANKLIN – 116 S. PLAINS DRIVE, Petersburg, VA - Mr. Franklin spoke regarding election of officers, and that no announcement of the School Board Meetings were in the newspaper. He also talked about the Public Comment Period being restored at the work sessions.

MS. LISA REPELL – VSU, Petersburg, VA - Ms. Reppell talked about City Soul Event, Saturday, July 17, 2007, at Tabernacle Baptist Church, Petersburg, Virginia, which includes free admission, live music, food and activities.

CORRESPONDENCE – Ms. Barbara Walker, Clerk, read two thank you cards from Dr. Alvera J. Parrish and Mr. Bernard J. Lundy, Jr.

APPROVAL OF AGENDA/CONSENT AGENDA

Dr. Elsie Jarmon made a motion to approve the Agenda.

2nd: Dr. Kenneth Lewis

Motion Carried

Dr. Jarmon made a motion to amend the Consent Agenda with the removal of Item 11.C.

- Student Dress and Grooming/Uniform Dress Code for the 2007-08 School Year, File: JFCAA – Draft (2nd Reading) to adopt at our Work Session on July 25, 2007.

A Roll Call vote was taken. 6 – 1;

Abstain: Dr. Kenneth Lewis

Motion Carried

Dr. Elsie Jarmon made an amended motion to approve the Agenda and Consent Agenda with adjustments as stated.

2nd: Mr. Steven Pierce

Motion Carried

SUPERINTENDENT'S REPORT

PRESENTATIONS/DISCUSSION/ACTION ITEMS

DEVELOPMENT ACTIVITIES & CAPITAL IMPROVEMENT PROJECTS - Mr.

B. David Canada – Mr. Canada, City Manager gave a Power Point Presentation and stated that a diskette will be provided to the Board at a later time. At the end of September, he will apply for a grant in the amount of \$9,100,000, and will work closely with the Board and the City Council regarding four issues mentioned below:

1. To reduce teen pregnancy.
2. To reduce the truancy rate.
3. Are students reading at grade level proficiency?
4. Implementing programs geared towards anger management.

Questions from Board Members

The question addressing the impact of Fort Lee (BRAC) on the City of Petersburg was raised.

Dr. Kenneth Lewis asked about the number of school age children in the City of Petersburg.

Mr. Bernard Lundy spoke regarding the Tavis Smiley Neighborhood Community. Why bus people when they spend their money elsewhere? Where are we in the scope of thinking like this?

Response: We can't go back to the future, Mr. Canada stated.

Mr. Bernard Lundy also asked about the anger of the children and what is the city involved in.

Response: Mr. Canada stated, direct intervention with professionals, and expand recreational activities.

Questions from the Public

Mrs. Gloria Brown had questions re: SAVY report: anger management, splitting alternative classes into same sex courses and have the teachers as mentors. Answer from Mr. Canada was “no.”

Mr. James Franklin asked about the bus routes to Fort Lee. **Response:** Yes, we will relook at the Urban Policy Report with one operator to extend bus service to downtown Hopewell and South Park Mall, and also extend services to the surrounding regions.

POLICY FILE: IKFB – GRADUATION EXERCISES (2nd Reading) – Dr. James Victory discussed Policy IKFB (See Attached).

A motion was made by Mr. Lundy to accept Policy File: IKFB – Graduation Exercises.
2nd: Mr. Steven Pierce
Motion Carried

OTHER BUSINESS FROM BOARD MEMBERS

Dr. Kenneth discussed the school uniforms and stated that a letter would be given to the Superintendent to be sent out to all parents. He stated that this letter will wait until we vote on the policy based on the May 16th vote. Further discussion was held in regards to the number of telephone calls coming in from people needing assistance and organizations offering assistance. Donations can be made to the Petersburg Education Foundation (Dr. Lewis made this request at the May 23, 2008 School Uniform Committee Meeting).

Dr. Lewis also questioned about a new audit. Mrs. Coleman replied that new auditors had been hired and the Activity Fund Audit Report is scheduled for next month.

ANNOUNCEMENTS

Ms. Johnna Vazquez stated that the 2007 Summer Enrichment Program for the Gifted and High Achievers will be held on Thursday, July 12, 2007, at 1:00 p.m., at Appomattox Regional Governor’s School. For more information, please see Mrs. Sue Vaughan.

Mrs. Gloria Brown - Friday at the Arts will take place on Friday, July 13, 2007 at 5:00 p.m., from 12 noon to midnight.

Mr. John Hart – A Teen Summit will be held at the Union Train Station, downtown Old Towne, Petersburg from 2:00-5:00 p.m.

July 27, 2007 - VSBA Hot Topic Conference, Charlottesville, VA

July 24, 2007 - at 11:00 a.m. – Department of Education, Richmond, Virginia - Petersburg Public Schools and Dr. James Victory will make a presentation with regards to our Efficiency Review and Memorandum of Understanding (MOU), at 3:30 p.m.

CLOSED SESSION

At 11:35 p.m., following a motion by Dr. Jarmon and a second by Mr. Pierce, the Board unanimously agreed to enter into closed session under Section 2.2-3711(A)(1) of the Virginia Freedom of Information Act to discuss three personnel matters and one legal matter.

OPEN SESSION

At 11:39 p.m., the Board returned its Open Session. The Clerk announced that the Board had just concluded its closed session. As required by Section 2.2-3712.D of the Virginia Freedom of Information Act, I will now take a roll call vote certifying that to the best of each members knowledge (1) only public business matters lawfully exempted from open meeting requirements under the Act and (2) only such public business matters as were identified in the motion by which the closed session was convened were heard, discussed or considered in the closed session by the Board. Prior to the vote any member of the Board who believes that there was a departure from the requirements of 1 and 2 as read shall so state the same, indicating the substance of the departure that, in his or her judgment, has taken place. Does any member of the Board desire to make such a statement at this time? If not, I will now call the roll.

ROLL CALL

The following members were present:

Ward One: Mr. Steven L. Pierce, (Vice-Chairman)
Ward Two: Mr. Fred B. Wilson
Ward Three: Mr. Kenneth L. Pritchett (Chairman)
Ward Five: Dr. Kenneth W. Lewis
Ward Seven: Dr. Elsie R. Jarmon

The following members were absent:

Ward Four: Ms. Zelma S. Taylor
Ward Six: Mr. Bernard J. Lundy, Jr.

Those present answered in the affirmative.

ACTION ON CLOSED SESSION MATTERS – No action was taken.

ADJOURNMENT

At 11:42 p.m., on a motion by Dr. Jarmon and a second by Mr. Pierce, the Board agreed to adjourn. The vote was unanimous.

As edited and corrected by:

Acting Clerk of the Board

APPROVAL

Approved:

Chairman of the Board

**PETERSBURG SCHOOL BOARD
PETERSBURG, VIRGINIA
MINUTES OF THE WORK SESSION ON July 25, 2007
Ms. Barbara Walker – Clerk**

CALL TO ORDER

Mr. Pierce, Vice Chairman of the Board, called the work session meeting of the Petersburg School Board to order at 5:30 p.m. on July 25, 2007 at the School Board Office in the Main Board Room.

CLOSED SESSION

At 5:35 p.m., following a motion by Ms. Jarmon and a second by Dr. Lewis, the Board unanimously agreed to enter into closed session under Section 2.2-3711(A)(1) of the Virginia Freedom of Information Act to discuss personnel matters.

OPEN SESSION

At 6:45 p.m., the Board returned to its Open Session. The Clerk announced that the Board had just concluded its closed session. As required by Section 2.2-3712.D of the Virginia Freedom of Information Act, I will now take a roll call vote certifying that to the best of each members knowledge (1) only public business matters lawfully exempted from open meeting requirements under the Act and (2) only such public business matters as were identified in the motion by which the closed session was convened were heard, discussed or considered in the closed session by the Board. Prior to the vote any member of the Board who believes that there was a departure from the requirements of 1 and 2 as read shall so state the same, indicating the substance of the departure that in his or her judgment, has taken place. Does any member of the Board desire to make such a statement at this time? If not, I will now call the roll.

ROLL CALL

Ward One:	Mr. Steven L. Pierce, Sr. (Vice-Chairman)
Ward Two:	Mr. Fred B. Wilson
Ward Three:	Mr. Kenneth L. Pritchett (Chairman)
Ward Four:	Ms. Zelma S. Taylor
Ward Five:	Dr. Kenneth W. Lewis
Ward Six:	Mr. Bernard J. Lundy, Jr.
Ward Seven:	Dr. Elsie R. Jarmon

ACTION ON CLOSED SESSION MATTERS

On a motion from Mr. Lundy and a second by Dr. Lewis the Board unanimously agreed to the dismissal of the individual in Personnel Case #04A-07.

On a motion from Mrs. Taylor and a second from Mr. Wilson the Board approved the Superintendent's recommendation in Personnel Case #05-08 as Assistant Principal at Petersburg High School.

With a motion from Mr. Pierce and a second by Mrs. Taylor the Board accepted the Superintendent's recommendation in Personnel Case #06-08 as Principal of Vernon Johns Middle School.

Following a motion by Dr. Lewis and a second by Mr. Lundy the Board accepted the recommendation by the Superintendent in Personnel Case #07-08 as Special Education Coordinator.

After a motion by Dr. Jarmon and a second by Dr. Lewis the Board approved Personnel Case #08-08 as Principal of Peabody Middle School as recommended by the Superintendent.

On a motion by Mr. Wilson and a second by Dr. Jarmon the Board approved the Superintendent's recommendation in Personnel Case #09-08 as Assistant Principal at Peabody Middle School.

ROLL CALL

The following members were present:

Ward One:	Mr. Steven L. Pierce, Sr. (Vice-Chairman)
Ward Two:	Mr. Fred B. Wilson
Ward Three:	Mr. Kenneth L. Pritchett (Chairman)
Ward Four:	Ms. Zelma S. Taylor
Ward Five:	Dr. Kenneth W. Lewis
Ward Six:	Mr. Bernard J. Lundy, Jr.
Ward Seven:	Dr. Elsie R. Jarmon
Board Attorney:	Mr. D. Patrick Lacy, Esquire

The following executive staff members were present:

Superintendent:	Dr. James M. Victory
Director of Human Resources:	Dr. Patrick Bingham
Coordinator of Pupil Pers.	Dr. Virginia Berry
Asst. Supt. for Instruction:	Dr. Alvera J. Parrish
Dir., Special Education:	Dr. Patricia Radcliffe
Testing Coordinator:	Ms. Gwendolyn Price
Chief Financial Officer:	Ms. Tracie Coleman
Maintenance Department:	Mr. Russell Lawrence
Dir., Warehouse Services	Mr. Johnny Fobbs
Director Food Services:	Ms. Donna Johnson
Dir., Transportation:	Mr. James Ransom
Public Information Officer:	Mr. Cliff Davis
Operations & Tech.	Mr. Edwin Betts
Network Manager:	Mr. David Embry
Clerk:	Ms. Barbara Walker

The following executive staff members were absent:

Dir., Elementary Instruction: Ms. Norma Wingfield
Dir., Secondary Instruction: Mr. Sammy Fudge
Gifted Education: Mrs. Suzanne Vaughan
Title 1 Parent/Coord.: Mrs. Shirley Shaw

MOMENT OF SILENCE

PLEDGE OF ALLEGIANCE – The pledge of allegiance was recited in unison.

CORRESPONDENCE - NONE

APPROVAL OF AGENDA/CONSENT AGENDA

Dr. Victory made a recommendation to add an item to the agenda under Superintendent's Report (Item 9.A. – Partnership Updates).

Dr. Jarmon made a motion to approve the agenda/consent agenda to include the addition of the superintendent's recommendation.

Motion: Dr. Jarmon

2nd: Mr. Pierce

Motion Carried

SPECIAL RECOGNITIONS – Dr. Victory introduced the following persons who were appointed to positions with Petersburg City Public Schools: Dr. Virginia Berry, former Principal at Peabody Middle School, has been appointed to the position of Coordinator of Pupil Personnel Services. Mr. Sammy Fudge has been appointed to the position of Director of Secondary Instruction. Mr. Medicus Riddick has been appointed to the position of Assistant Principal at Petersburg High School.

SUPERINTENDENT'S REPORT

9.A. Partnership Updates – Dr. Victory shared with the Board the following updates to capture the great work being done around the district.

1. Virginia State University (VSU)
2. The Phoenix Project
3. Sheriff Vanessa Crawford and Interim Police Chief Lee Crowell (being proactive).

Dr. Victory met with them today, July 25, 2007.

4. Parent Community Summit with the Sheriff and Police Chief John Dixon (will be here in the near future) met with Dr. Virginia Berry and Dr. Patricia Radcliffe. This will be a conference setting with key note speakers.
5. Superintendent's Advisory Council (with Cliff Davis, Public Information Officer) regarding an opportunity for the community to engage Superintendent Victory with their questions and concerns.

6. Creating a Leadership Academy in the Petersburg Public Schools for the purpose of creating a better Petersburg City Public School system.

9.B. Petersburg Public Schools Name Changes – Policy File: FFA – School Names – Mr. Edwin Betts recommended the following name changes and stated, these names would keep the historic and neighborhood names attached to the buildings and would remove the word “*school*” from their names. The word “*center*” would be more agreeable to the State since they are not traditional schools.

First recommendation – Westview Early Childhood Center
Second recommendation – Blandford Educational Center

NOTE: The Board wanted to move this item to Action Items at the next Regular Board Meeting on August 8, 2007 for approval.

QUESTIONS FROM BOARD MEMBERS

Mr. Lundy asked about the concern of accreditation of Blandford being a stand alone school, asking the name be called Blandford Academy; a school would be better than a center.

Mr. Wilson wants input from a group or committee to look at some other similar types of facilities and maybe consider other names.

Dr. Lewis asked, what is Blandford elementary now, an academy, center or a school? Mr. Pierce replied that Blandford is now an elementary school. Dr. Lewis also that the Superintendent come back at the next meeting with the pros and cons of an academy, education center, etc. Dr. Lewis requested this information be placed in a simple matrix in two column format. He would like this to be done for both Westview and Blandford elementary schools

9. C. Vision/Mission Statement – Dr. Victory stated that this item will be taken to our VSBA Board Development Conference in Charlottesville on August 28-29, 2007 for discussion.

9. D. Operations/School Preparations Update – Mr. Edwin Betts

1. Mr. Betts, Operations, discussed the school preparations update.
2. Russell Lawrence, School Facilities, discussed the updates that is taking place in the Facilities Department. (Department of School Facilities – Updates handout). He also introduced Mr. John Gibson with Johnson Controls who discussed his involvement with Operation Curb Appeal and the curb appeal improvements (beautifying the landscape) being done around the schools. Mr. Lawrence stated that we had volunteers from the school PTA, the community to assist with Johnson Controls.
3. Donna Johnson, School Food Services gave an update on the operations of the Food Services department in regards to the status of returned applications, school nutrition website, staffing and food bids (handout).
4. James Ransom gave a presentation on the Transportation department.

5. Johnny Fobbs gave an update on the progress of the Central Warehouse (handout – Central Warehouse Summer Work Schedule).
6. Mr. Betts spoke about the Alert Now Program in regards to absentee students. This feature is to alert the community and parents of students who are absent from every school in the division. Also, discussion was held regarding the automated call-in for substitute teachers (this will be an upcoming item on the agenda).

QUESTIONS FROM BOARD MEMBERS:

Question: Dr. Kenneth Lewis several questions in regards to:

- a. Where will the Warehouse be housed (it's new location?)
- b. What is the status of the computer labs?
- c. What is the status of the Promethean Boards?

Response: Mr. Johnny Fobbs stated the Promethean Boards will be placed in every classroom, in all of the schools for grades 3, 4 and 5.

Question: Ms. Zelma Taylor asked will satellite lunches be provided for Appomattox Regional Governor School (ARGS) and Maggie Walker Governor Schools?

Response: Ms. Donna Johnson, Food Service, stated that discussion was held and she will look into this matter and follow-up with Mr. Betts.

Question: Mr. Wilson inquired about the Warehouse being housed in a smaller building.
Response: Mr. Betts stated that this was part of the option.

Question: Mr. Wilson asked if we had enough bus drivers?

Response: Mr. Ransom answered yes.

PRESENTATIONS/DISCUSSION/ACTION ITEMS

10A. Policy File: JFCAA – Student Dress and Grooming/Uniform Dress Code for the 2007-08 School Year – DRAFT (2nd Reading) - Dr. Kenneth Lewis discussed two changes to be made to the draft policy:

1. Remove Pre-K and Head Start as required from the list. Per recommendation from Mr. D. Patrick Lacy, Board Attorney's recommendations. Head Start is a federal program and the children in Head Start are not enrolled in the school system. We cannot legally enforce the pre-k and Head Start students to wear uniforms. This is something that is not a requirement. He recommended the policy only apply to K-5 students who attend classes in the elementary school.
2. Excessive Jewelry - the excessive jewelry wording has been taken out as it is not appropriately worded in this document (per Mr. D. Patrick Lacy, Board Attorney's recommendations).

Dr. Victory commented on further issues regarding financial assistance, etc. Dr. Patricia Radcliffe also discussed a draft application form for assistance if a parent calls who is in need of financial assistance (i.e., TANF, Medicaid, SSI or any extenuating circumstances will be considered). Dr. Radcliffe also stated that GOODWILL Industries also agreed to make donations to include backpacks, clothing, etc.

Mrs. Tracie Coleman stated for those individuals who want to make donations, can do so through the Petersburg Education Foundation.

Mr. Wilson stated that he was in the process of reinstating this organization and that anyone can donate to the foundation, but you will need to determine what (line item) it will be called.

Dr. Kenneth Lewis suggested the line item be called *The School Uniform Fund* and if anyone would like to make a donation by check, please make check payable to *The School Uniform Fund*.

Mr. Steven Pierce stated, there was no need for the board to vote, we will do just that.

A motion was made by Dr. Kenneth Lewis adopt Policy File: JFCAA – Student Dress and Grooming in its final form.

2nd: Mr. Pierce

Unreadiness: Dr. Elsie Jarmon discussed the wording of designer clothes and it is her belief that this may open up the Board to litigation and that she will not vote for this as it is written.

Mr. Wilson recommended that the Board amend the first motion and to accept the policy as shown, with the understanding of the problems of what can and cannot be worn with adjustments made as necessary.

AMENDED MOTION: Mr. Wilson

2nd: Dr. Lewis

Motion Carried

Roll Call Vote: 5-1

10B. Public Participation at Board Meetings BDDH – R (1st Reading) - Dr. Victory stated that this item will also be taken to our VSBA Board Development Conference in Charlottesville on August 28-29, 2007 for discussion. Dr. Victory stated that at our next meeting, the Board will either adopt this policy and regulation or it could be something else.

OTHER BUSINESS FROM BOARD MEMBERS

Mr. Bernard Lundy discussed the meeting and presentation made to the State Board of Education on Tuesday, July 24, 2007. Mr. Lundy also asked that we look into implementing a summer school program that is paid for. Mr. Lundy asked that Dr. Victory consider this suggestion.

Dr. James Victory expressed his thanks to those who were in attendance at the presentation with the State Board of Education. He stated that the presentation that was made to the State Department of Education is available on our website.

Dr. Elsie Jarmon spoke regarding the completion of the Superintendent's Evaluation.

Ms. Zelma Taylor asked if we could get the elementary schools into recycling and asked if the school board could take the lead and get this started. She stated that the City will be glad to partner with us.

Dr. Kenneth Lewis revisited the standard recess issue discussed at a previous Board meeting, as well as the Penmanship and PASS Programs.

Dr. Victory informed Dr. Lewis that he will address this concern as well as Mr. Lundy's concern on penmanship.

ANNOUNCEMENTS

Dr. Elsie Jarmon announced the Petersburg Intercultural Festive will be held at the Petersburg Sports Complex on Saturday and Sunday, July 28–29, 2007 at 12:00 noon. Dr. Jarmon also announced the Summer Youth Festival will be held on Thursday, Friday, Saturday and Sunday, August 23-26th. Further information can be obtained by contacting Mr. Eric Campbell at 733-2304.

Mrs. Gloria Brown wants printed and written clarification regarding the protocol required by the Board in order for the public to speak.

Response: Mr. Pierce (Vice-Chairman) informed Mrs. Brown that he will ensure this issue in regards to public comments will be clarified.

Mr. Linwood Christian announced the National Night Out to be held at the Tabernacle Community Playground at 6:00 p.m. He also spoke regarding the events of the Community Independent Action Coalition.

ADJOURNMENT

At 9:10 p.m. on a motion by Mr. Lundy and a second by Dr. Jarmon, the Board agreed to adjourn. The vote was unanimous.

As corrected and edited by:

Acting Clerk of the Board

APPROVAL

Approved:

Chairman of the Board

**PETERSBURG SCHOOL BOARD
PETERSBURG, VIRGINIA
MINUTES OF THE REGULAR MEETING ON AUGUST 8, 2007**

CALL TO ORDER

Mr. Pritchett, Chairman of the Board, called the regular meeting of the Petersburg School Board to order at 6:05 p.m., on August 8, 2007, at the School Board Office in the Board Room.

CLOSED SESSION

At 6:10 p.m., following a motion by Dr. Jarmon and a second by Mr. Pierce, the Board unanimously agreed to enter into closed session under Section 2.2-3711(A)(1) of the Virginia Freedom of Information Act to discuss personnel, finance, and legal issues.

OPEN SESSION

At 7:15 p.m., the Board returned to its Open Session. The Clerk announced that the Board had just concluded its closed session. As required by Section **2.2-3712.D** of the Virginia Freedom of Information Act, I will now take a roll call vote certifying that to the best of each members knowledge (1) only public business matters lawfully exempted from open meeting requirements under the Act and (2) only such public business matters as were identified in the motion by which the closed session was convened were heard, discussed or considered in the closed session by the Board. Prior to the vote any member of the Board who believes that there was a departure from the requirements of 1 and 2 as read shall so state the same, indicating the substance of the departure that, in his or her judgment, has taken place. Does any member of the Board desire to make such a statement at this time? If not, I will now call the roll.

ROLL CALL

All members, except Mrs. Zelma Taylor who was absent, answered the roll call with an affirmative response.

ACTIONS ON MATTERS FROM THE CLOSED SESSION

On a motion from Dr. Lewis and a second from Mr. Wilson, the Board unanimously accepted the Superintendent's recommendation in the appointments of the individuals in Personnel Cases #10-08 (Coordinator of Pupil Personnel) and #11-08 (Coordinator of Federal Programs).

The Chairman then called to order the Regular Meeting at 7:15 p.m. and asked the Clerk to call the roll.

ROLL CALL

The following members were present:

Ward One: Mr. Steven L. Pierce, Sr. (Vice-Chairman)
Ward Two: Mr. Fred B. Wilson
Ward Three: Mr. Kenneth L. Pritchett (Chairman)
Ward Five: Dr. Kenneth W. Lewis
Ward Six: Mr. Bernard J. Lundy, Jr.
Ward Seven: Dr. Elsie R. Jarmon

The following members were absent:

Ward Four: Ms. Zelma S. Taylor

The following cabinet members were present:

Asst. Supt. for Instruction: Alvera J. Parrish, Ed.D.
Director of Elementary Instruction: Norma M. Wingfield
Director of Secondary Instruction: Sammy Fudge
Director of Special Education: Patricia Radcliffe, Ed.D.
Director of HR/Personnel: Patrick J. Bingham, Ph.D.
Chief Financial Officer: Tracie L. Coleman
Testing Coordinator: Gwendolyn M. Price
Network Manager: David L. Embry
Gifted Education: Suzanne Vaughan
Title 1 Parent/Coordinator: Shirley G. Shaw
Maintenance Department: Russell G. Lawrence
Director of Warehouse Services: Johnny Fobbs
Director of Transportation: James Ransom
Director of Food Services: Donna H. Johnson
Operations: Edwin M. Betts, Jr.
Public Information Officer: Clifford H. Davis
Clerk: Barbara A. Walker

MOMENT OF SILENCE – Chairman Pritchett asked that the following persons be remembered during the moment of silence: Mrs. Tracie Coleman, Chief Financial Officer, lost her grandmother, Eula Mae DeLoatch, on Thursday, July 26, 2007. Mrs. Phyllis Byrd, Principal, A.P. Hill, lost her mother, Mrs. Luevinia Nicholas, on Friday, July 27, 2007.

PLEDGE OF ALLEGIENCE – The pledge of allegiance was recited in unison.

SPECIAL RECOGNITIONS – Superintendent Victory stated he did not have any special recognitions at this time, but will make some comments when we get to the superintendent's report.

PUBLIC COMMENT PERIOD (Three Minute Limit)

MS. JOAN PERRY, 1230 Rome Street, Petersburg, VA (Call-In) No Show

MS. TRESKA WILSON-SMITH, 1855 Arch Street, Petersburg, VA

Ms. Wilson-Smith wanted to commend and say thank-you for last month's school board meeting. It was very well organized. the best school board meeting she has ever attended. Ms. Wilson-Smith made a request/suggestion regarding school name changes, to consider opening this up in a contest form so that our children can take an active part in doing so. This occurred when we were changing Anderson School to Vernon Johns. "It puts a lot of pride into the school system when the children are actively involved. Will the board consider going back to a previous format of having the school board meetings held at the individual schools in different months? It gives the public a look at the schools, it brings them in, and there is a lot more space than what we have here.

MR. JAMES FRANKLIN, 116 North Plains Drive, Petersburg, VA

Mr. Franklin stated, this Petersburg School Board meeting used to include the public comment period at each meeting. Mr. Franklin would like the school board to get the *Public Comment Period* back into the work session, so that we can get some input from the community continuously. Mr. Franklin would like a resolution on this today. Mr. Franklin also requested a report (formal or informal) from the Department of Human Resources on where we are regarding personnel changes. **Dr. Victory stated, in regards to Mr. Franklin's concern, Dr. Patrick Bingham, Director of Human Resources, would give a personnel update during the Superintendent's Report, Item 10.A.**

MR. LINWOOD CHRISTIAN, 410 Mistletoe Street, Petersburg, VA

Mr. Christian announced there will be an upcoming reception for Superintendent Victory for those who have a vested interest. Also, as stated in the policy, Mr. Christian mentioned the Student Assistance Program in regards to substance abuse issues. We do have a certified substance abuse counselor in our school system. Let's put her to work as opposed to bringing someone in from the outside. He would like an update on the Student Assistance Program, and the CORE Team that is outlined in the policy. Other concerns: school bus drivers being assaulted by parents, teachers being harassed by parents, scholarship funding for our students at the Appomattox Regional Governor's School, and additional funding for honor roll athletes.

MRS. GLORIA BROWN, 1557 S. Sycamore Street, Petersburg, VA

Mrs. Brown thanked the staff for sending the *Back to School* information out in a timely manner. Concerns: The accountability and responsibility of the uniform and dress code policy on all levels? Is the policy thorough to address possible upcoming issues? As a parent, what is the enforcement policy and what is the plan? What happens if the policy is not followed on all levels (i.e., from the student to the parent, inside the classroom, and from the administration to the teachers).

FOLLOW-UP COMMENTS FROM SUPERINTENDENT VICTORY

Superintendent victory shared how we will respond to public comments. He stated, in addition to members of the community, members of the school community (i.e., supervisors, assistant superintendent, directors, coordinators, etc.), were present at this

board meeting to ensure that the public gets a quality response to their concerns. The expectation is to give a quick turnaround response within 48 hours. **Safety and security** for our bus drivers, Dr. Victory assured everyone, we will do what is necessary to protect everybody that we serve every single day. **Scholarships** – we will be working on this and looking at finding more monies for our students. Superintendent Victory stated, “ultimately, the money is with the GPA & once we get our GPA’s up, the money goes up.” “When you start getting above a 2.50, that’s where the cash starts to flow in, & we need to make sure we are doing this and doing it well.” **Dress Code** – Dr. Victory ensured Mrs. Brown that we are starting to unfold the dress code information. Dr. Radcliffe will be in contact with you regarding any information that you need. We will be meeting with our principals on Thursday, August 9, 2007 for further discussion. “We are trying to be proactive”, Superintendent Victory stated.

CORRESPONDENCE – Ms. Barbara Walker, Clerk read a thank-you card from Mrs. Tracie Coleman, acknowledging appreciation for everyone’s kind expression of sympathy during the loss of her grandmother from the DeLoatch family. The clerk also read a fax received from Mr. Linwood Christian, signed by Ms. Delores C. Smith, President, Harding Area Neighborhood Association, 410 Mistletoe Street, Petersburg, Virginia, dated August 8, 2007, thanking Dr. Kenneth W. Lewis, for helping to make the 10th Annual National Night Out Against Crime activities a success.

APPROVAL OF AGENDA/CONSENT AGENDA

Chairman Pritchett: – (Regular & Consent Agendas)

A. Regular Agenda

B. Minutes

1. Minutes – February 7, 2007 – Ms. Barbara Walker

C. Consent Agenda

1. Personnel Agenda & Addendum (Regular Personnel Issues – Other personnel items in closed session)

2. Other Routine Matters

3. Other Consent Items

Mr. Fred Wilson made a motion to accept the agenda to include the addition of the Personnel Agenda and the Addendum to the Consent Agenda.

Motion: Mr. Wilson

2nd – Dr. Lewis

Motion Carried

SUPERINTENDENT’S REPORT:

Special Recognition: Superintendent Victory introduced the following new family members to Petersburg City Schools: Ms. Pamela Branch, newly appointed Assistant Principal, Petersburg High School; Ms. Tonya Fletcher-Brown, newly appointed Principal, Vernon Johns Middle School; Ms. Kimberly Lee, newly appointed Coordinator for Special Education; Mr. Derrick Scarborough, newly appointed Principal, Peabody Middle School; and Mr. Giron Wooden, Assistant Principal, Peabody Middle School.

Chairman Pritchett – On behalf of the School Board, we also would like to say thank-you and we look forward to working with you.

Announcement From Chairman Pritchett – Chairman Pritchett received a telephone call from Dr. Virginia Berry who wanted Mr. Pritchett to let the Board, the community and staff, know that she will really miss everyone. She has accepted a new position in another school district. She stated, she has enjoyed her seventeen years being employed in the Petersburg School System. Please continue to keep her in your prayers.

10.A. – Personnel Update – Dr. Patrick J. Bingham – Dr. Patrick Bingham opened with a PowerPoint presentation entitled, *Our Greatest Contribution* – “We are in the business of children, we’re in the business of students,” he stated. The number one reason we are all here is for our students. Followed by a human resources update in regards to the challenges we are facing - salary & contract concerns, addressing current administrative vacancies, etc., and how we are preparing for the future with mentoring training & support for new teachers, year round recruiting, and positive marketing of the school division, to name a few. **(Handout/Attachment A)**. Our priority is filling teacher positions. On the first day of school, every student wants to see a smiling teacher waiting to greet them when they come inside and every parent wants to know who their child’s teacher is, Dr. Bingham stated.

In regards to advertising , there will be a remote site set up outside of the school board administrative office. Also, Mr. Cliff Davis, Public Information Officer, has been working closely with the Human Resources staff, gave a brief update in regards to advertising for recruiting qualified teachers. We will publicize this as much as possible. We’ll have daily radio spots on two of the popular stations, under the umbrella of **RADIO ONE**. The Teacher Fair will be advertised in The Daily Press, The Virginian Pilot, as well as The Richmond Times-Dispatch, and the Progress-Index newspapers. Also, a Public Service Announcement will be sent to channels 6, 8, and 12 as well as some of our community outlets. We will pay for radio air time on WPZZ (Praise FM), and WKJS (KISS FM). We want to fill these teacher spots with good high quality teachers when the school year starts, Mr. Davis stated.

LETTER OF RECOGNITION - At the end of the presentation, Dr. Bingham read a letter of recognition of Mrs. Cassandra Hines, from Ms. Nakia Riggins (a perspective teacher). Mrs. Hines personally guided Ms. Riggins in preparation of her provisional teaching license. Ms. Riggins stated, Mrs. Hines went above and beyond her job description with her professionalism, polite attitude and prompt follow-up. “It has been a pleasure and delight to work with Mrs. Hines, and if all Petersburg employees are this polite, I look forward to a long and lasting relationship with Petersburg City Public Schools,” Although Mrs. Hines thought in her mind, she “was just doing her job,” this is the type image we want to portray, Dr. Bingham stated.

PRESENTATIONS/DISCUSSIONS/ACTION ITEMS

11.A. – Update on Petersburg Public School Name Changes (Policy File: FFA – School Names); Blandford Educational Center vs. Blandford Academy and Westview Early Childhood Center (Pros and Cons) – Dr. Alvera J. Parrish and Mrs. Gail Alexander – Dr. Parrish stated, at the request of one of our board members, from

our last meeting (7/25/07), regarding the name change, the pros and cons of an alternative setting being named a Center *verses* an Academy. In our research, we found there are no requirements tied to the name of the building or where the program is housed. The only time you have requirements to meet is when you go from a program to a school. When you are moving from a school building to a program, you may name the program an academy or you may name it a center. That is the difference according to the representatives from the Virginia Department of Education. Dr. Parrish and Mrs. Alexander presented a Proposal for Alternative Education Programs 2007-2008 (**Handout/Attachment B**). – (Dr. Victory stated Dr. Parrish and Mrs. Alexander will present their thoughts on the DREAM Alternative Program that we would like to see come forward). The Blandford site would serve students through three (3) instructional programs: 1. **CHOICES** (Grades 6-12); 2. **SOAR** (Grades 6-8); and 3. **SECOND CHANCE PROGRAM** (Grades 9-10).

Recommendation: Dr. Parrish and Mrs. Alexander made a recommendation for the site to house our alternative education programs would be the Blandford Academy.

Reason: We believe that it would send a positive message to our students that this is a good place to be and a good place to learn. There are people there who care about them that would provide a nurturing, educational environment that is conducive for learning.

In September of 2007, students who would have attended the Blandford Elementary building will now be going to Robert E. Lee Elementary School as part of a school consolidation plan.

Also as a part of the consolidation plan, Westview Elementary School closed and its students will be going to J.E.B. Stuart and Walnut Hill Elementary.

Recommendation: Our recommendation is that the Westview Center be named the Westview Early Childhood Education Center.

On a motion by Mr. Lundy and a second by Mr. Pierce to accept both names that were mentioned. Motion Carried.

11.B. – Health Insurance Rates & Plan Options for the 2007-2008 School Year – Mrs. Tracie Coleman – Tracie Coleman introduced Mr. Matt Davis, Vice-President and Consultant of BB&T Insurance Services, Inc. Mrs. Coleman and Mr. Davis presented the Board with a health insurance services packet (**Handout/Attachment C**). The packet included health, dental and medical benefit information/rates for the board to approve for the 2007-2008 school year. Our benefits run from October 1 through Sept 30th. Mr. Davis works very diligently on behalf of Petersburg schools to try to negotiate a very reasonable rate with health insurance companies. Mr. Davis stated, **mandatory** health insurance meetings for insurance coverage for FY 2007-2008 will be held on **Wednesday, August 29, 2007, from 8:00 a.m. – 5:00 p.m., Petersburg High School Auditorium, (For All Employees to Attend).**

Superintendent Victory made a recommendation for the board to make a motion to accept the proposal made by Anthem with support by Tracie Coleman.

On a motion by Mr. Wilson and a second by Dr. Jarmon the board voted to accept the Health Insurance Plan Proposal made by Anthem with support by Tracie Coleman.

OTHER BUSINESS FROM BOARD MEMBERS

Dr. Lewis: - 1. SPOTLIGHT '75 and '76 – Thirty-two years ago, the entire Petersburg Public School System participated in a wonderful talent show demonstrating the artistic and musical talent of all children of the Petersburg Public School System. It was done during the summer of 1975 and again the summer of 1976, and it was never done again. It was scheduled during the regular summer school period. Rehearsals were also included. At the end of the summer school was a wonderful Broadway production showcasing the talent of the children of Petersburg from Pre-J to seniors in high school. I am requesting a historical narrative of how this works so that perhaps we can look at doing it again during the summer of 2008. **TIMELINE:** I would like to have a presentation of this at the next August 22nd school board meeting. Later, we can look at how it was financed and how it was resourced, and see if we can do something like this again for the summer of 2008? So that our children can experience the artistic side of education and realize they have a whole lot to contribute.

Superintendent Victory stated, we will comply and although it's been quite awhile ago, we will need to dig into the archives and find out if there is a history base. Also, Mr. Edwin Betts has some institutional knowledge of this.

- 2. The Uniform Issue and Regulation of the Policy** – The policy was passed for the uniform/revised dress code issue and we still have to deal with the regulation/enforcement part of it. Dr. Lewis stated, parents are asking, (via emails) what will be done if our children do not show up with the uniform? The regulation part needs to be handled to say, this will be done if you don't comply. We need to vote on regulation, otherwise we simply have paper and ink.
- 3. The Uniform Policy** – With respect to the uniform policy, there are parents who are in need and others who are interested in providing funds or purchasing uniform clothing to help those who are in need. There needs to be a clearly defined nexus connecting those who are in need to those who are needy. The Petersburg Education Foundation was discussed for persons who want to make donations.

QUESTION: If a person was going to make a donation to this effort, to whom would they write the check?

ANSWER: Superintendent Victory stated, at this time, we have the Education Association, Mr. Wilson and Tracie Coleman have been working on this. On Thursday, August 9th, our principals will have more discussion on how we will make this connection. As far as a centralized site, at this point in time, it appears to be the Education Association and possibly at the school sites themselves.

Dr. Lewis: Is that the Petersburg Education Foundation?

Superintendent Victory: Yes, the Petersburg Education Foundation.

Mr. Wilson: Put that notation in the note block. We decided the title is going to be, school uniforms, that would go in the notation block, on the check.

Superintendent Victory: We were going to publicize that as a Post Office (P.O.) Box or an address, we have that information per se.

Mr. Wilson: Yes, In fact, a meeting with Mr. Ralph Bolling, President of the Petersburg Education Foundation, will be set up hopefully next week to make sure this is incorporated properly and also, to meet with Tracie. We need to make sure everything is in place to allow that to happen.

Dr. Lewis: - made a contribution of \$200 to the Petersburg Education Foundation for the school uniform fund.

Superintendent Victory: Thank you sir, very much appreciated!

Mr. Pritchett: August 28-29, 2007, VSBA Board Development in Charlottesville, Virginia. Format changes will be forthcoming and shared with the public in September.

ANNOUNCEMENTS

Nancy Grosvenor: Please renew your PHS Booster's Membership; August 18, 2007 – Car Wash at Advance Auto (9 – 10 a.m.)

James Franklin: The Cameron Foundation's donation to John Tyler Community College (advertised in the Richmond Times-Dispatch)

Gloria Brown: August 10, 2007 – Friday for the Arts; Revamping of NostalgiaFest

Johnna Vazquez: Teachers are responding well and were all very excited with Integrating Technology. Chairman Pritchett congratulated Ms. Vazquez on her new job assignment.

Linwood Christian: Saturday, August 11, 2007 – Community Clean-Up; Triangle Improvement Association will hold an Essay Contest, entitled, *What I Remember about the Avenue*, interested persons may call (804) 605-6031; The Urban League of Greater Richmond via satellite will be at Third Baptist Church on Saturday, August 25, 2007, 11:00 a.m. – 4:00 p.m. Interested persons may call (804) 862-6131.

Suzanne Vaughan: The 2007 Summer Enrichment Program for Gifted and High Achievers was held the second week in July at Appomattox Regional Governor's School. There were up to 80 students from Charlottesville, Midlothian, Powhatan, Prince George, Hopewell, Chesterfield, Dinwiddie, and Petersburg.

Gwen Price: On August 16, 2007 – The Algebra Project Culminating Event will be held at Vernon Johns Middle School from 1:00-3:00 p.m.

Saturday, August 11, 2007, at 9:00 a.m., at Peabody Middle School, TV Channel 6 is supplying Back to School supplies. For more information, please go to Channel 6 website.

CLOSED SESSION

At 10:02 p.m., following a motion by Mr. Lundy and a second by Dr. Jarmon, the Board unanimously agreed to enter into closed session under Section 2.2-3711(A)(1) of the Virginia Freedom of Information Act to discuss budget, finance, and legal matters.

OPEN SESSION

At 11:00 p.m., the Board returned to its Open Session. The Clerk announced that the Board had just concluded its closed session. As required by Section **2.2-3712.D** of the Virginia Freedom of Information Act, I will now take a roll call vote certifying that to the best of each members knowledge (1) only public business matters lawfully exempted from open meeting requirements under the Act and (2) only such public business matters as were identified in the motion by which the closed session was convened were heard, discussed or considered in the closed session by the Board. Prior to the vote any member of the Board who believes that there was a departure from the requirements of 1 and 2 as read shall so state the same, indicating the substance of the departure that, in his or her judgment, has taken place. Does any member of the Board desire to make such a statement at this time? If not, I will now call the roll.

ROLL CALL

The following members were present:

Ward Two:	Mr. Fred B. Wilson
Ward Three:	Mr. Kenneth L. Pritchett (Chairman)
Ward Five:	Dr. Kenneth W. Lewis
Ward Six:	Mr. Bernard J. Lundy, Jr.
Ward Seven:	Dr. Elsie R. Jarmon

The following members were absent:

Ward One:	Mr. Steven L. Pierce, Sr. (Vice-Chairman)
Ward Four:	Ms. Zelma S. Taylor

ACTION ON CLOSED SESSION MATTERS – No action was taken.

ADJOURNMENT:

At 11:05 p.m., on a motion by Dr. Jarmon and a second by Dr. Lewis, the Board agreed to adjourn. The vote was unanimous.

As corrected and edited by

Acting Clerk of the Board

APPROVAL

Approved:

Chairman of the Board

**PETERSBURG SCHOOL BOARD
ADMINISTRATIVE BUILDING – MAIN BOARD ROOM
PETERSBURG, VIRGINIA 23805
MINUTES OF THE WORK SESSION ON AUGUST 22, 2007**

CALL TO ORDER

Mr. Pritchett, Chairman of the Board, called the work session of the Petersburg School Board to order at 5:00 p.m., on August 22, 2007, at the School Board Office in the Main Board Room.

CLOSED SESSION

At 5:10 p.m., following a motion by Dr. Jarmon and a second by Mr. Pierce, the Board unanimously agreed to enter into closed session under Section 2.2-3711(A)(1) of the Virginia Freedom of Information Act to discuss a personnel matter.

OPEN SESSION

At 7:20 p.m., the Board returned to its Open Session. The Clerk announced that the Board had just concluded its closed session. As required by Section 2.2-3712.D of the Virginia Freedom of Information Act, I will now take a roll call vote certifying that to the best of each members knowledge (1) only public business matters lawfully exempted from open meeting requirements under the Act and (2) only such public business matters as were identified in the motion by which the closed session was convened were heard, discussed or considered in the closed session by the Board. Prior to the vote any member of the Board who believes that there was a departure from the requirements of 1 and 2 as read shall so state the same, indicating the substance of the departure that, in his or her judgment, has taken place. Does any member of the Board desire to make such a statement at this time? If not, I will now call the roll.

ROLL CALL

The following members were present and responded in the affirmative: Mr. Fred Wilson, Ward Two; Ms. Zelma Taylor, Ward Four; Dr. Kenneth Lewis, Ward Five; Mr. Bernard Lundy, Ward Six; Dr. Elsie Jarmon, Ward Seven; Mr. Steven Pierce, Sr., (Vice-Chairman), Ward One; and Mr. Kenneth Pritchett, (Chairman), Ward Three.

The Chairman then opened the Work Session at 7:20 p.m. by asking the Clerk to call the roll.

ACTIONS ON CLOSED SESSION MATTERS – No action was taken.

ROLL CALL

All members were present for the roll call; however Dr. Jarmon left at 8:00 p.m.

The following cabinet members were present:

Director of Elementary Instruction:	Norma Wingfield
Director of Secondary Instruction:	Sammy Fudge
Director of Special Education:	Patricia Radcliffe, Ed.D.
Director of HR/Personnel:	Patrick J. Bingham, Ph.D.
Chief Financial Officer:	Tracie Coleman
Testing Coordinator:	Gwendolyn Price
Network Manager:	David Embry
Gifted Education:	Suzanne Vaughan
Coordinator of Special Education:	Kimberly Lee
Supervisor of Maintenance	Russell Lawrence
Director of Warehouse Services:	Johnny Fobbs
Director of Transportation:	James Ransom
Director of Food Services:	Donna Johnson
Acting Dir., of Operations/Technology	Edwin Betts, Jr.
Public Information Officer:	Clifford Davis
Clerk:	Barbara Walker

The following cabinet members were absent: Dr. Alvera Parrish, Asst. Superintendent for Instruction; Cheryl Bostick, Coordinator of Federal Programs; Shirley Shaw, Title 1 Parent/Coordinator.

MOMENT OF SILENCE

Chairman Pritchett asked that the following persons be remembered during the moment of silence: The family of Mr. Oliver Hill, our military troops, and our Back to School students.

PLEDGE OF ALLEGIENCE – The pledge of allegiance was recited in unison.

SPECIAL RECOGNITIONS – Superintendent Victory wanted to recognize Ms. Cheryl Bostick, our newly appointed Supervisor of Federal Programs, who was not in attendance and will be brought back at a later meeting.

CORRESPONDENCE – The Clerk read a letter from St. Stephen’s Episcopal Church, Petersburg, Virginia, inviting Dr. Victory and the Board Members to the 10:00 a.m. worship service on Sunday, September 9, 2007. A Sunday of Remembrance and Appreciation to take time out to remember those citizens who lost their lives on September 11, 2001, and to show appreciation for those first responders who came to assist, rescue and recover those who were injured on September 11.

APPROVAL OF AGENDA/CONSENT AGENDA

Dr. Lewis made a motion to accept the approval of the agenda to include the addition of the Personnel Agenda and the Addendum to the Consent Agenda.

Motion: Dr. Lewis
2nd – Mr. Pierce
Motion Carried

SUPERINTENDENT’S REPORT

9.A. – Personnel Update – Dr. Patrick Bingham gave a brief update on the Teacher Job Fair held on Saturday, August 18, 2007. Recruiting and retaining highly qualified teachers is the focus. Monthly meetings will be held with our new teachers to include orientation. Dr. Bingham stated, the Job Fair was a success and a Fall Job Fair will be forthcoming.

9.B. – Training on the Role of the School Board and Head Start – Mrs. Nancy Cox gave a presentation (Handout/Attachment A), on her yearly Fall training. Head Start is a federally funded program for low-income children and families. The major goal is to increase the total school readiness of children and to assist families in becoming self-sufficient in all areas of their lives. Mrs. Cox also discussed the role of the school board as a governing body and its responsibilities. Mrs. Cox stressed there is a waiting list of 43 three year olds and between 125 – 150 three and four year olds not being served in Head Start or VPI. Dr. Jarmon stated, let’s search for funding for Head Start. Superintendent Victory stated, we need to expand supports for early childhood learning education. How can we support early childhood education?

PRESENTATIONS/ACTION ITEMS

10.A. – Authorization of Signature in the Absence of the Superintendent – Superintendent Victory recommended Dr. Alvera J. Parrish be named his designee in his absence in the school district.

MOTION: Dr. Lewis
2nd – Mr. Pierce

10.B. – Crisis Management Plans – Mr. Edwin Betts recommended that the Board certify the Crisis Management Plans.

MOTION: Mr. Pierce
2nd – Ms. Taylor

10.C. – ARGS Deed Resolution – Ms. Zelma Taylor, School Board Member and member on the Appomattox Regional Governor’s Board, made a recommended that the Board approves the transfer of title to the Governor’s School building from the Appomattox Governor’s School Limited Partnership to the Regional Board.

MOTION: Ms. Taylor
2nd – Mr. Pierce

Motion Carried

OTHER BUSINESS FROM BOARD MEMBERS

Mr. Pierce – During one of our previous board meetings, Mr. James Ransom, Director of Transportation, stated as part of his presentation, the increase in school buses at Robert E. Lee, from 2 to 5 buses.

QUESTION: Board Member Pierce would like to know what would the traffic conditions be like along this corridor of the building with the increase of additional school buses?

RESPONSE: Superintendent Victory will be getting this information from Mr. Ransom and reporting back to the Board.

CLOSED SESSION

At 8:35 p.m., following a motion by Dr. Lewis and a second by Mr. Pierce, the Board unanimously agreed to enter into closed session under Section 2.2-3711(A)(1) of the Virginia Freedom of Information Act to discuss personnel matters.

OPEN SESSION

At 9:47 p.m., the Board returned to its Open Session. The Clerk announced that the Board had just concluded its closed session. As required by Section 2.2-3712.D of the Virginia Freedom of Information Act, I will now take a roll call vote certifying that to the best of each members knowledge (1) only public business matters lawfully exempted from open meeting requirements under the Act and (2) only such public business matters as were identified in the motion by which the closed session was convened were heard, discussed or considered in the closed session by the Board. Prior to the vote any member of the Board who believes that there was a departure from the requirements of 1 and 2 as read shall so state the same, indicating the substance of the departure that, in his or her judgment, has taken place. Does any member of the Board desire to make such a statement at this time? If not, I will now call the roll.

ROLL CALL

The following members were present: Mr. Fred Wilson, Ward Two; Dr. Kenneth Lewis, Ward Five; Mr. Bernard Lundy, Ward Six; Mr. Steven Pierce, (Vice-Chairman), Ward One, and Mr. Kenneth Pritchett, (Chairman), Ward Three.

The following members were absent: Ms. Zelma Taylor, Ward Four; Dr. Elsie Jarmon, Ward Seven.

ACTION ON CLOSED SESSION MATTERS

In Personnel Case #12-08 the Board agreed, after a motion by Mr. Wilson and a second by Mr. Pierce, to accept the Superintendent's recommendation

In Personnel Cases #13-08 and #14-08 the Board, on a motion from Mr. Wilson and a second from Mr. Pierce, to not recommend based on the superintendent's response.

Please note: After a complete search the Acting Clerk was unable to determine what the recommendations were nor the names of those for whom the action was taken.

ADJOURNMENT

At 9:50 p.m., on a motion by Mr. Lundy and a second by Mr. Pierce, the Board agreed to adjourn. The vote was unanimous.

As corrected and edited by

Acting Clerk of the Board

APPROVAL

Approved:

Chairman of the Board

**PETERSBURG SCHOOL BOARD
PETERSBURG, VIRGINIA 23805
MINUTES OF THE REGULAR MEETING ON SEPTEMBER 5, 2007
SCHOOL BOARD ADMINISTRATIVE OFFICE, MAIN BOARD ROOM
7:00 p.m.**

CALL TO ORDER

Mr. Pritchett, Chairman of the Board, called the regular meeting of the Petersburg School Board to order at 6:09 p.m., on September 5, 2007, at the School Board Administrative Office in the Main Board Room.

CLOSED SESSION

At 6:10 p.m., following an amended motion by Dr. Jarmon and a second by Mr. Pierce, the Board unanimously agreed to enter into closed session under Section 2.2-3711(A)(1) of the Virginia Freedom of Information Act to discuss personnel and legal matters.

OPEN SESSION

At 7:30 p.m., the Board returned its Open Session. The Clerk announced that the Board had just concluded its closed session. As required by Section 2.2-3712.D of the Virginia Freedom of Information Act, I will now take a roll call vote certifying that to the best of each members knowledge (1) only public business matters lawfully exempted from open meeting requirements under the Act and (2) only such public business matters as were identified in the motion by which the closed session was convened were heard, discussed or considered in the closed session by the Board. Prior to the vote any member of the Board who believes that there was a departure from the requirements of 1 and 2 as read shall so state the same, indicating the substance of the departure that, in his or her judgment, has taken place. Does any member of the Board desire to make such a statement at this time? If not, I will now call the roll.

ROLL CALL

The following members were present: Mr. Fred B. Wilson (Ward 2); Ms. Zelma S. Taylor (Ward 4); Dr. Kenneth W. Lewis (Ward 5); Mr. Bernard J. Lundy, Jr. (Ward 6); Dr. Elsie R. Jarmon (Ward 7); Mr. Steven L. Pierce, Sr., (Vice-Chairman) (Ward 1); and Mr. Kenneth L. Pritchett (Chairman) (Ward 3).

All members voted in the affirmative.

ACTION ON MATTERS FROM THE CLOSED SESSION – No action was taken.

The Chairman then returned to the agenda for the regular meeting and asked the Clerk to call the roll.

ROLL CALL

All members of the Board were present.

The following cabinet members were present:

Asst. Superintendent for Instruction:	Alvera J. Parrish, Ed.D.
Acting Dir., Operations & Technology:	Edwin M. Betts, Jr.
Director of Elementary Instruction:	Norma M. Wingfield
Director of Special Education:	Patricia Radcliffe, Ed.D.
Coordinator of Pupil Personnel:	Adrienne R. Leche', Ph.D.
Director of HR/Personnel:	Patrick J. Bingham, Ph.D.
Chief Financial Officer:	Tracie L. Coleman
Network Manager:	David L. Embry
Coordinator of Gifted Education:	Suzanne Vaughan
Coordinator of Federal Programs:	Cheryl Bostick
Coordinator of Special Education:	Kimberly Lee
Supervisor of Maintenance:	Russell G. Lawrence
Supervisor of Central Warehouse:	Johnny Fobbs
Supervisor of Transportation:	James Ransom, Jr.
Supervisor of School Food Services:	Donna H. Johnson
Public Information Officer:	Clifford H. Davis
Clerk:	Barbara A. Walker

The following cabinet members were absent:

Director of Secondary Instruction:	Sammy Fudge
Testing Coordinator:	Gwendolyn M. Price

Chairman Pritchett announced changes in the new school board meeting format and agenda and explained to the public why those changes were made following the board's attendance at the Virginia School Boards Association Board Development meeting in Charlottesville held on August 28-29, 2007. One adjustment to the agenda is public participation at school board meetings and the removal of public comment read the regulation File: BDDH-R – Public Participation at School Board Meetings in its entirety. Public and staff comments are encouraged during the discussion of each information item (IV.) No person may speak on an issue for more than 3 minutes; and no one may speak twice on an issue until all present have had an opportunity to speak.

MOMENT OF SILENCE – Chairman Pritchett asked that the following person be remembered during the moment of silence: Mrs. Sherry Wingfield Jackson, former teacher at Blandford Elementary, passed on Monday, August 20, 2007. Funeral services were held on Saturday, August 25, 2007. Mrs. Jackson was the cousin of Ms. Norma Wingfield, Director of Elementary Instruction.

PLEDGE OF ALLEGIENCE – The pledge of allegiance was recited in unison.

SPECIAL RECOGNITIONS – Superintendent Victory recognized the following new family members to the school division. Dr. Adrienne Leche, Coordinator of Pupil Personnel and Mrs. Cheryl Bostick, Coordinator of Federal Programs.

Superintendent Victory also asked everyone in attendance to view a video clip of a Back to School Live Call-In Program with WWBT NBC 12, hosted by Nicole Bell and Sabrina Squire that was aired on Tuesday, September 4, 2007 at 5:00 p.m., 5:30 p.m. and 6:00 p.m., Ms. Erica Shelton, a new kindergarten teacher at Walnut Hill was interviewed, and brief coverage of the new Promethean Board was featured that will be used in some of the elementary classrooms.

Mr. Hal Miles offered special recognition to Petersburg public school students (ages 4 – 14) who recorded a gospel music video, entitled *Follow Your Heart* by Elder Hal Miles, featuring Bethany Missionary Baptist Church Youth Choir of Petersburg, Virginia.

CORRESPONDENCE - (None)

APPROVAL OF AGENDA/CONSENT AGENDA

- A. Regular Agenda
- B. Approval of August 8, 2007 Minutes
- C. Consent Agenda
 - 1. Approval of Personnel Agenda (Regular Personnel Issues – Other personnel items in closed session)
 - 2. Other Routine Matters
 - 3. Other Consent Items

Dr. Jarmon made a motion to accept the approval of the agenda to include the addition of the Personnel Agenda to the Consent Agenda.

Motion: Dr. Jarmon
2nd – Mr. Pierce
Unreadiness: Dr. Lewis
Roll Call Vote: 6-1

ACTION ITEMS

Vision/Mission Statement – Superintendent Victory asked Johnny Fobbs, Supervisor of Central Warehouse and Russell Lawrence, Supervisor of Maintenance to present the Vision Statement to the Board. Dr. Victory read the statement. See the attachment.

Dr. Lewis made a motion to accept the superintendent's recommendation of the Vision/Mission statement with a second by Dr. Jarmon.

The motion was carried with a unanimous vote.

Policy File: IKFB – Graduation Exercises – Superintendent Victory read Policy File: IKFB in its entirety with recommended changes from Mr. D. Patrick Lacy, our Board Attorney. The policy is attached.

On a motion by Mr. Lundy and a second by Mr. Pierce, to accept the superintendent's recommendation of Policy File: IKFB – Graduation Exercises. Motion Carried.

INFORMATION ITEMS

PASS Program Update – Ms. Shirley Shaw, Title 1 Parent/PASS Coordinator presented a PowerPoint presentation on the Partnership for Achieving Successful Schools (PASS). The PASS program was established in July of 2002 by former Governor Mark R. Warner, as a partnership among educators, parents, businesses, communities and students to help boost SOL performance. There are approximately 30-35 schools in the PASS Program with four PASS schools in Petersburg, (A.P. Hill, JEB Stuart, Peabody and Vernon Johns). Three critical components are commitment, consistency and coordination. The three areas of support include Academic, Family and Facility. A Volunteer Appreciation Reception is held annually to honor and show appreciation to our volunteers. Ms. Shaw asked the PASS volunteers who were in attendance to stand and be recognized for their efforts in the program. There are also school coordinators in each of the schools that are involved in recruiting volunteers.

Ms. Norma Wingfield stated, in the near future, Bob Simcoe of the Petersburg Breakfast Rotary Club will be donating 400 dictionaries to our fourth graders during a presentation at A.P. Hill Elementary School. The remaining dictionaries will be evenly distributed among the other elementary schools.

Special Grants – Dr. Alvera Parrish presented an overview of two of Petersburg City Public School grants (See Handout/Attachment A) that is in place to support our educational focus. **1. Special Initiative Grant** was developed to provide instructional assistance to schools that have not met full accreditation, and **2. Alternate Governance Grant (Sopris West)** is a consulting agency to Vernon Johns Middle School, whose purpose is to be a support in the schools. There are five participating schools involved, to include three elementary and two middle schools (Robert E. Lee, A.P. Hill, J.E.B. Stuart, Vernon Johns, and Peabody Middle).

NEW BUSINESS FROM BOARD MEMBERS

Dr. Lewis: September 7, 2007 at 10:00 a.m. - Invitation to the U.S. Army Logistics Management College, Fort Lee, Virginia.

School Uniform Donations – A total of \$1,810.00 has been donated to the Petersburg Education Foundation School Uniform Fund. Dr. Patricia Radcliff, Director of Pupil Personnel, stated that as a result of the donations, 100 vouchers were given to parents and guardians to purchase school uniforms.

Superintendent Victory: September 12, 2007 – Principal's Meeting

Mr. Fred Wilson: September 25, 2007 – Ward II Meeting at 6:30 p.m., Rehabilitation Center Community Room.

CLOSED SESSION

At 10:12 p.m., following a motion by Mr. Pierce and a second by Dr. Jarmon, the Board unanimously agreed to enter into closed session under Section 2.2-3711(A)(1) of the Virginia Freedom of Information Act to discuss a personnel matter.

OPEN SESSION

At 10:14 p.m., the Board returned to its Open Session. The Clerk announced that the Board has just concluded its closed session. As required by Section 2.2-3712.D. of the Virginia Freedom of Information Act, I will now take a roll call vote certifying that to the best of each member’s knowledge (1) only public business matters lawfully exempted from open meeting requirements under the Act and (2) only such public business matters as were identified in the motion by which the closed session was convened were heard, discussed or considered in the closed session by the Board. Prior to the vote any member of the Board who believes that there was a departure from the requirements of 1 and 2 as read shall so state the same, indicating the substance of the departure that, in his or her judgment, has taken place.

Does any member of the Board desire to make such a statement at this time? If not, I will now call the roll.

ROLL CALL

The following members were present:

Mr. Fred B. Wilson (Ward 2); Mr. Bernard J. Lundy, Jr., (Ward 6); Dr. Elsie R. Jarmon (Ward 7); Mr. Steven L. Pierce, (Vice-Chairman) (Ward 1); and Mr. Kenneth L. Pritchett (Chairman) (Ward 3).

The following members were absent:

Ms. Zelma S. Taylor (Ward 4); and Dr. Kenneth W. Lewis (Ward 5).

ACTION ON CLOSED SESSION MATTERS – No action was taken.

ADJOURNMENT

At 10:15 p.m., on a motion by Mr. Pierce and a second by Dr. Jarmon, the Board agreed to adjourn. The vote was unanimous.

As corrected and edited

Acting Clerk of the Board

APPROVAL

Approved:

Chairman of the Board

**PETERSBURG SCHOOL BOARD
PETERSBURG, VIRGINIA
MINUTES OF THE WORK SESSION on September 19, 2007
Ms. Barbara Walker - Clerk**

CALL TO ORDER

Mr. Kenneth Pritchett, Chairman of the Board, called the Work Session meeting of the Petersburg School Board to order at 6:25 p.m. on September 19, 2007, in the School Board Office in the Main Board Room.

ROLL CALL

The following members were present:

Ward One: Mr. Steven L. Pierce, Sr., (Vice-Chairman)
Ward Two: Mr. Fred B. Wilson
Ward Three: Mr. Kenneth L. Pritchett (Chairman)
Ward Four: Ms. Zelma S. Taylor
Ward Five: Dr. Kenneth W. Lewis
Ward Six: Mr. Bernard J. Lundy, Jr.
Ward Seven: Dr. Elsie R. Jarmon

The following executive staff members were present:

Superintendent:	James M. Victory, Ed.D.
Acting Director of Operations:	Edwin Betts, Jr.
Assistant Supt. for Instruction:	Alvera Parrish, Ed.D.
Director of Business/Finance:	Tracie Coleman, CPA, MBA
Director of HR/Personnel:	Patrick Bingham, Ph.D.
Director of Pupil Personnel:	Patricia Radcliffe, Ed.D.
Coordinator of Pupil Personnel:	Adrienne R. Leche', Ph.D.
Director of Elementary Instruction:	Norma Wingfield
Coordinator of Testing Services:	Gwendolyn Price
Network Manager:	David Embry
Coordinator of Gifted Education:	Suzanne Vaughan
Coordinator of Federal Programs:	Cheryl Bostick
Coordinator of Special Education:	Kimberley Lee
Supervisor of Maintenance:	Russell Lawrence
Supervisor of Central Warehouse:	Johnny Fobbs
Supervisor of Transportation:	James Ransom, Sr.
Supervisor School Food Serv:	Donna Johnson
Public Information Officer:	Clifford Davis

The following executive staff members were absent: Sammy Fudge, Director of Secondary Instruction.

MOMENT OF SILENCE - Mrs. Andrea M. Donnell-Brooks, a retired Guidance Counselor and Teacher with the Petersburg Public School System (Stuart Elementary) for

36 years passed away on Wednesday, August 22, 2007. Funeral services were held on Saturday, August 25, 2007.

Mr. Charles Hodges, World History II Teacher, lost his Father on Monday, September 17, 2007. Funeral services will be held on Friday, September 21, 2007.

PLEDGE OF ALLEGIANCE - The pledge of allegiance was recited in unison.

SPECIAL RECOGNITIONS

1. **Operation Curb Appeal Volunteers** – Russell Lawrence, Supervisor of Maintenance, and Dr. Victory presented Sponsors and Volunteers with a certificate of appreciation for their efforts to make Petersburg City Public Schools more appealing. (See Attached).

2. **Jobs for VA Graduates** – Barry Glenn, Jobs for VA Graduates (JVG) is an award-winning program designed to assist students who are at-risk of not graduating from High School. Mr. Glenn presented Petersburg High School the “5 of 5” National Performance Award and Mr. Titrell White also won an award. Mr. Glenn also introduced Ms. B. Mason-Chillous, the new Specialist to the audience.

3. **Virginia School Boards Association (VSBA) Academy Awards** – Superintendent Victory, presented Ms. Zelma Taylor, Dr. Kenneth W. Lewis, Mr. Steven L. Pierce, Sr., Dr. Elsie R. Jarmon, Mr. Bernard J. Lundy, Jr., Mr. Kenneth L. Pritchett, and Mr. Fred B. Wilson with special VSBA certificates and service pins.

CORRESPONDENCE - None

APPROVAL OF AGENDA/CONSENT AGENDA

A motion was made by Dr. Jarmon and 2nd by Mr. Pierce for approval of the agenda and consent agenda.

The motion carried.

INFORMATION ITEMS

A. **Policy File: BDDH (Also KD) & File: KD (Also BDDH)** – Public Participation at School Board Meetings – Dr. James Victory, superintendent discussed the changes recommended changes to be made to this policy in regards to reinstating the Public Comment Period back on the agenda for regular meetings and work sessions.

Public Comments: Public Comments were made in regards to reinstating the Public Comment Period: Mr. James Williams, 517 Magnolia Farms Drive, Petersburg, VA; Ms. Johna Vazquez, 838 Lamar Avenue, Petersburg, VA; Ms. Delores Smith, 410 Mistletoe Street, Petersburg, VA; Mr. Linwood Christian, 410 Mistletoe Street, Petersburg, VA; Mr. John Hart, 1646 Ferndale Avenue, Petersburg, VA; and Mr. Ian Davis, 410 Mistletoe Street, Petersburg, Virginia.

B. **Supplemental Education Services (SES) Update** – Mrs. Cheryl Bostick

Mrs. Bostick spoke regarding the SES Fair to be held on Saturday, September 22, 2007 at Vernon Johns Middle School, from 11:00-2:00 p.m.

Questions from the Board: Dr. Jarmon, Dr. Lewis and Mr. Lundy had their questions answered by Mrs. Bostick and Dr. Alvera Parrish.

Public Comments were made by:

MS. ANGELA WILLIAMS, 2019 WINDSOR ROAD, Petersburg, VA

Ms. Williams asked if there was a way for the High School to become a Title 1 School so that the new freshmen can receive some of the same benefits. Her questions were answered by Alicia Fields, PHS Principal, who described the Freshman Success Program. Dr. Victory also mentioned some creative ways of dealing with this issue during the day at school.

C. The Local Consolidated Application (Title 1) – Mrs. Cheryl Bostick

Mrs. Bostick spoke regarding the submission and resubmission of the Local Consolidated Application. In order to receive approval for the Petersburg City Public Schools Amendment, the Consolidated Application must be submitted to the Virginia Department of Education.

Questions from the Board:

Dr. Lewis questioned the number of applications. Mrs. Bostick explained that this was submitted as one application.

Mr. Lundy wanted to know if we would be able to keep up with the funding. Mrs. Bostick answered that we would be able to. Mr. Pritchett asked if this was time sensitive. Mrs. Bostick answered that this would be done as soon as possible.

Dr. Lewis asked if the Board needed to act on this. Mrs. Bostick stated that this just needed to be reflected in the minutes that this item was discussed. Chairman Pritchett asked that this item be approved from the Board. The Board will take action, if it is the Will of the Board. Mrs. Bostick stated that there are some adjustments, and that the Board will need to sign off on this application. Mr. Wilson asked that this item be moved to Action Items.

No public comments were made.

D. Virginia Department of Education Literary Fund Application – Mrs. Tracie

Coleman stated that there were two applications regarding the Literary Fund Application. Funding has been found for renovations to be done for A.P. Hill and for JEB Stuart elementary schools. Renovations to Walnut Hill Elementary and Robert E. Lee were discussed which had been shared with the Board at a previous meeting. The Virginia Department of Education will need for this Literary Fund Application to be submitted to City Council by October 3, 2007. City Council will have to approve and certify that the loan will be repaid.

Questions from the Board: Mr. Lundy asked questions about the interest rate. Dr. Jarmon had an insight on new housing developments and projections regarding the school age population increase and getting a handle on increasing classrooms and possibly building a new school. Mr. Wilson reminded the Board about consultation with the City Manager and City Council and the city's projection was that the four schools would be sufficient, however, BRAC may surprise us. Mrs. Coleman spoke further regarding the 2008-2009 projections. Additional discussion was held regarding BRAC. Superintendent Victory stated that there were check points set up along the way to help with this. Mr. Lundy asked how long do we have ties with Virginia Avenue? Superintendent Victory mentioned the Pittman Building and its availability, if needed.

No public comments were made.

Chairman Pritchett asked that a motion be made to move Item III.C. – The Local Consolidated Application (Title 1) and Item III.D. – VA Department of Education Literary Fund Application to Action Items for approval.

Dr. Lewis moved and Mr. Wilson seconded a motion to move the two items to become Action Items.

Mr. Lundy questioned the date on this application. The response was that the application needs to be presented by October 3, 2007.

The motion was carried.

Chairman Pritchett asked for a motion that the Board accept both the Local Consolidated Application and the Literary Fund Application. Dr. Lewis so moved and Mr. Wilson seconded the requested motion.

The motion was unanimously passed.

NEW BUSINESS FROM BOARD MEMBERS

Ms. Taylor wanted to report that she went to the Appomattox Regional Governor's school board meeting and was told by Dr. James Ruffa, Executive Director, that he was pleased with the school buses in Petersburg running on time this year, and that he had talked with Mr. Sammy Fudge and was very impressed. Ms. Taylor stated she also was pleased to see Dr. Victory attending the board meetings.

Dr. Lewis asked for an update on the Algebra Project and an investigation of Junior High School (thrusting children from the middle schools to the high schools). Dr. Lewis asked that this information be available at the next Board Meeting. Mr. Wilson reminded the Board that this was looked into with two different proposals, one being grade six and seven, and the other being grade eight and nine. Mr. Lundy remarked that when Dr. Victory first came, they had discussed this and Dr. Victory had asked that his ninth grade plan be given a chance.

Mr. Lundy expressed that the Open House was great, but that he had concerns regarding telephone menus and websites that still had old information on them. He would like to see these updated. He also requested an update on Blandford Academy.

Dr. Jarmon asked if it was the will of the Board if we could occupy a table at this year's Petersburg Nostalgiafest. Dr. Victory mentioned that they have received several invitations to events to allow the Board to make Petersburg City Public Schools look wonderful. Mr. Cliff Davis and Mrs. Cheryl Bostick will be collaborating. Mrs. Bostick mentioned that the Board will be represented at a School Community Fair at Good Shepherd Baptist Church on September 26-27, 2007. Mr. Wilson stated that on September 25, 2007, there will be a Ward Two Meeting at the Rehab Center Community Room at 6:30 p.m. with the four new leaders, (1) Dr. James Victory, Superintendent; (2) the new Police Chief John Dixon; (3) Fire Chief T.C. Hairston and (4) Sheriff Vanessa Crawford. Dr. Lewis mentioned the 30th Anniversary Season of the Petersburg Symphony Orchestra. Mr. Lundy asked about Dr. Victory's suggestion of having Town Hall Meetings and he hopes that this will take place soon. Dr. Victory mentioned that he definitely plans to hold a Town Hall Meeting. It will be the first Superintendent's Advisory Council Meeting on October 10, 2007 at Petersburg High School. He also mentioned that he hopes everyone would attend the Parent Community Summit on October 20, 2007. Dr. Adrienne Leche spoke further about the details of the Summit. Chairman Pritchett reminded the Board that on Monday, October 29, 2007, (tentative) of the Community Celebration for Dr. and Mrs. James Victory, which is still in the planning phase.

CLOSED SESSION

At 8:15 p.m., following a motion by Mr. Lundy and a second by Ms. Taylor, the Board unanimously agreed to enter into closed session under Section 2.2-3711(A)(1) of the Virginia Freedom of Information Act to discuss personnel and legal matters.

OPEN SESSION

At 10:15 p.m., the Board returned to its Open Session. The Clerk announced that the Board had just concluded its closed session. As required by Section **2.2-3712.D** of the Virginia Freedom of Information Act, I will now take a roll call vote certifying that to the best of each members knowledge (1) only public business matters lawfully exempted from open meeting requirements under the Act and (2) only such public business matters as were identified in the motion by which the closed session was convened were heard, discussed or considered in the closed session by the Board. Prior to the vote any member of the Board who believes that there was a departure from the requirements of 1 and 2 as read shall so state the same, indicating the substance of the departure that, in his or her judgment, has taken place. Does any member of the Board desire to make such a statement at this time? If not, I will now call the roll.

ROLL CALL

The following members were present:

Ward One: Mr. Steven L. Pierce, Sr., (Vice-Chairman)

Ward Two: Mr. Fred B. Wilson
Ward Three: Mr. Kenneth L. Pritchett (Chairman)
Ward Four: Ms. Zelma S. Taylor
Ward Five: Dr. Kenneth W. Lewis
Ward Six: Mr. Bernard J. Lundy, Jr.
Ward Seven: Dr. Elsie R. Jarmon

ACTION ON CLOSED SESSION MATTERS

A motion was made by Mr. Wilson and seconded by Mrs. Taylor to accept the Superintendent's recommendation in Personnel Case #14-08.

The motion was carried.

A motion was made by Mr. Wilson with Mrs. Taylor offering a second to accept the Superintendent's recommendation in Personnel Case # 15-08.

The motion carried unanimously.

Please note: After research the Acting Clerk could find no records on what the recommendations for the cases noted above nor the persons for whom the recommendations were made.

ADJOURNMENT

At 11:02 p.m. on a motion by Dr. Jarmon and a second by Mr. Lundy, the Board agreed to adjourn. The vote was unanimous.

As corrected and edited by

Acting Clerk of the Board

APPROVAL Approved:

Chairman of the Board

REVISED AND CORRECTED

**PETERSBURG SCHOOL BOARD
PETERSBURG, VIRGINIA
MINUTES OF THE REGULAR MEETING ON October 3, 2007**

CALL TO ORDER

Mr. Kenneth Pritchett, Chairman of the Board, called the regular meeting of the Petersburg School Board to order at 7:22 p.m., on October 3, 2007, at the School Board Office in the Main Board Room.

ROLL CALL

The following members were present:

Ward One: Mr. Steven L. Pierce, Sr., (Vice-Chairman)
Ward Two: Mr. Fred B. Wilson
Ward Three: Mr. Kenneth L. Pritchett (Chairman)
Ward Four: Ms. Zelma S. Taylor
Ward Five: Dr. Kenneth W. Lewis
Ward Six: Mr. Bernard J. Lundy, Jr.
Ward Seven: Dr. Elsie R. Jarmon

The following executive staff members were present:

Superintendent:	James M. Victory, Ed.D.
Assistant Supt. for Instruction:	Alvera Parrish, Ed.D.
Director of Business/Finance:	Tracie Coleman, CPA, MBA
Director of HR/Personnel:	Patrick Bingham, Ph.D.
Director of Pupil Personnel:	Patricia Radcliffe, Ed.D.
Coordinator of Pupil Personnel:	Adrian Leche', Ph.D.
Director of Elementary Instruction:	Norma Wingfield
Coordinator of Testing Services:	Gwendolyn Price
Network Manager:	David Embry
Coordinator of Gifted Education:	Suzanne Vaughan
Coordinator of Federal Programs:	Cheryl Bostick
Coordinator of Special Education:	Kimberly Lee
Supervisor of Maintenance:	Russell Lawrence
Supervisor of Central Warehouse:	Johnny Fobbs
Supervisor of Transportation:	James Ransom, Jr.
Supervisor of School Food Services:	Donna Johnson
Public Information Officer:	Clifford Davis

The following executive staff members were absent:

Edwin M. Betts, Jr., Acting Director, Operations & Technology
Sammy Fudge, Director of Secondary Instruction.

MOMENT OF SILENCE – Chairman Pritchett asked that everyone remember the family of Mr. Milton H. Richardson, Sr., during the moment of silence: Mr. Milton H. Richardson, Sr., known to many of us as “Teddy”, passed on Wednesday, September 26, 2007. Mr. Richardson was a member of Concerned Black Men who mentored AND volunteered within our school system and also Co-founder of the Delectable Heights Reunion. Funeral services were held on Tuesday, October 2, 2007 at 1:00 p.m. at Good Shepherd Baptist Church, Petersburg, Virginia.

PLEDGE OF ALLEGIANCE – The pledge of allegiance was recited in unison.

CORRESPONDENCE – There was no correspondence to report.

SPECIAL RECOGNITIONS – The following persons were recognized:

DOMINION VIRGINIA POWER – Mr. Earnest Greene, External Affairs Manager, of Dominion Virginia Power, presented a generous donation of \$10,000 to the Young Peoples Project (YPP). A youth representing the Young Peoples Project was also in attendance. Dr. James Victory presented Mr. Greene with a framed certificate entitled “World Class Support”.

2007 VIRGINIA ASSOCIATION for PUPIL TRANSPORTATION (VAPT) POSTER CONTEST WINNERS - Mr. Ransom, Supervisor of Transportation, stated each year the VAPT sponsors a poster contest. The contest is designed around a theme for school bus safety. This past year the theme was “Stop on Red, Kids Ahead” and if you don’t stop on red, there is a \$250 fine. The two winners were Ms. Destiny Hurt, (last year she was in Kindergarten at Robert E. Lee), currently in 1st grade at Robert E. Lee, and Ms. Cydney Talmage (last year attended Blandford Elementary), now currently attending A.P. Hill. Mr. Ransom presented both winners with a certificate entitled, “Star of Excellence Award”. Ms. Hurt was presented with and a U.S. Savings Bond of \$75.00 for her drawing and Ms. Talmage received a U.S. Savings Bond for \$100.00. Mr. Ransom asked Mr. Dewey Cashwell, Art Instructor to stand and stated none of this would have been possible without him. This was his seventh year in a row he has brought home a winner to Petersburg Public Schools! Mr. Ransom stated, each school in the Petersburg School System will receive a calendar which will also be distributed throughout the 132 school divisions.

PHS BOOSTERS CLUB ANNUAL BINGO DONATIONS – Mr. Fred Wilson, Board Member (Ward Two) presented several monetary donations in the amount of \$44,000 to the following organizations (**See Attachment A**). Sheriff Vanessa Crawford, President of the Boosters, Mr. Ralph Bolling, President of the Petersburg Education Foundation, Councilman Mike Ross, Bingo Manager, were asked to stand. Sheriff Vanessa Crawford, President of the Boosters encouraged everyone to join the Boosters. The cost to join is \$5.00. On Saturday, November 10, 2007, the Petersburg Sheriff’s Office, the Petersburg Bureau of Police and the Petersburg Public Schools will be having our First Annual Holiday Fundraiser to raise money for our students and their families for Christmas and Thanksgiving on Saturday, November 10, 2007 at 12:00 noon at the William Lawson Gymnasium at Petersburg High School. The cost is \$1.00 for students and \$1.00 and a canned good for adults. If interested, please contact the Petersburg

Sheriff's Department at (804) 733-2369. On March 21, 2008 a Donkey Basketball Fundraiser will be held again at Petersburg High School, with LIVE Donkeys. Volunteers are welcome.

APPROVAL OF AGENDA/CONSENT AGENDA

Dr. Lewis made a motion to remove Item III.A. from the agenda. Action Item – Policy File: BDDH (Also KD) and Policy File: KD (Also BDDH) – Public Participation at School Board Meetings.

2nd: Dr. Jarmon.

Motion Carried.

Mr. Lundy made a motion to remove the Personnel Agenda to closed session.

2nd: Dr. Lewis.

Motion Carried.

Dr. Lewis made a motion to accept the approval of the agenda.

Motion: Dr. Lewis

2nd: Dr. Jarmon

Before the vote Mr. Lundy asked a question: I did not see the superintendent's report? In the last meeting, I did not see it on the agenda nor did I see it in the notes. I forgot the format had changed, but is it still suppose to be on the agenda, regarding the report on Blandford?

Response: Dr. Victory stated, he will see that the Board gets the update on Blandford this week.

After this discussion a vote was taken on the motion which was carried by a unanimous vote.

ACTION ITEMS – There were no action items.

INFORMATION ITEMS

Verizon Proposal – Mrs. Coleman and Mr. Embry, with assistance from Mr. Gene Scott and Ms. Susan Barry representing Verizon, presented a proposal to the Board to expand high speed internet access and bandwidth technology from 10mgs to 100mgs and eventually to 1,000mgs if needed. This would replace the current copper wiring with fiber optics throughout the school division. Originally Verizon, which has been working on this project for almost a year, wanted the division to incur over \$300,000 in construction costs; however, now Verizon would be willing to pay that cost. Mrs. Coleman indicated that this package included a restructuring of the division's telephone system with much of that cost being realized through e-rate funding. She told the Board that as soon as approval is received, Verizon would be ready to move on the construction phase. (See attached.)

Several Board members had questions and responses were given by the Verizon representatives. In general the responses pointed to a “win-win” situation.

Public comments were made by Mr. Christian, Mr. Hart, Mr. Franklin, and Mrs. Williams.

The Algebra Project – Mrs. Price presented The Cameron Foundation’s proposed budget summary for 2007 through 2012. (See attached.) She gave a brief history of the Algebra Project and how its founder, Bob Moses, developed it in an attempt to expose more African-American students to the subject.

Several Board members asked questions and made favorable statements on the project.

Mrs. Williams, Mr. Christian, and Mrs. Brown gave public comments on the project.

Financial Reports Updates for July and August, 2007 – Mrs. Coleman gave a financial report for the months of July and August stating that the year was young and therefore there was little activity budget wise.

After several questions from Board members, public comments were heard from Mr. Franklin and Ms. K. D. Saine.

NEW BUSINESS FROM BOARD MEMBERS

Dr. Lewis reported on the trip he took with Dr. Victory to the Math and Science Innovation Center and he invited others to make a visit there.

He asked if it would be possible to have someone from the Department of Education to show the Board the process for receiving, compiling, and reporting test score data for and to the local school divisions.

After receiving an affirmative consensus from the Board, Dr. Victory indicated he would proceed.

Mrs. Taylor discussed the recycling project at A. P. Hill under the sponsorship of Ms. Nancy Grosvenor.

Mr. Lundy discussed the crowded conditions at A. P. Hill School and the effects on the testing program.

Mr. Pierce indicated he would like to spend some time with Mr. Lawrence related to our data and work orders.

Mr. Wilson asked for an assessment of facilities in the next month or so.

Dr. Jarmon requested information on the Promethean Boards.

Mrs. Taylor commended the new chair and vice-chair.

Dr. Jarmon gave an update on the superintendent's evaluation.

CLOSED SESSION

At 9:50 p.m. following a motion by Dr. Jarmon and a second by Mr. Pierce, the Board unanimously agreed to enter into a closed session under Section 2.2-3711(A)(1) of the Virginia Freedom of Information Act to discuss personnel and legal matters.

OPEN SESSION

At 11:00 p.m. the Board returned to its Open Session. The Clerk announced that the Board had just concluded its closed session. As required by Section 2.2-3712.D of the Virginia Freedom of Information Act, the Clerk took a roll call vote certifying that to the best of each member's knowledge (1) only public business matters lawfully exempted from open meeting requirements under the Act and (2) only such public business matters as were identified in the motion by which the closed session was convened were heard, discussed, or considered in the closed session by the Board. Prior to the vote any member of the Board who believes that there was a departure from the requirements of 1 and 2 as read shall so state the same, indicating the substance of the departure that, in his or her judgment, has taken place. The Clerk asked if any member of the Board desired to make such a statement at this time. Hearing none the Clerk called the roll.

ROLL CALL

All members, except Mrs. Taylor who was absent, responded affirmatively to the roll call.

ACTION ON CLOSED SESSION MATTERS

On a motion by Mr. Lundy and a second by Mr. Wilson, the Board unanimously approved the Personnel Agenda and the Addendum.

ADJOURNMENT

At 11:02 p.m., on a motion from Dr. Lewis and a second from Mr. Pierce, the Board agreed to adjourn. The vote was unanimous.

As corrected and revised by

Acting Clerk of the Board

APPROVAL

Approved:

Chairman of the Board

**PETERSBURG SCHOOL BOARD
PETERSBURG, VIRGINIA
MINUTES OF THE WORK SESSION On October 17, 2007**

CALL TO ORDER

Mr. Steven Pierce, Vice-Chairman of the Board, called the work session of the Petersburg School Board to order at 6:15 p.m. on October 17, 2007, at the School Board Office in the Main Board Room.

ROLL CALL

The following members were present:

Ward One:	Mr. Steven L. Pierce, Sr., (Vice-Chairman)
Ward Two:	Mr. Fred B. Wilson
Ward Three:	Mr. Kenneth L. Pritchett (Chairman) (Arrived late)
Ward Five:	Dr. Kenneth W. Lewis
Ward Six:	Mr. Bernard J. Lundy, Jr.
Ward Seven:	Dr. Elsie R. Jarmon

The following members were absent:

Ward Four:	Ms. Zelma S. Taylor
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The following executive staff members were present:

Superintendent:	James M. Victory, Ed.D. (Arrived late)
Acting Dir., Operations & Tech.	Edwin M. Betts, Jr.
Assistant Supt. for Instruction:	Alvera Parrish, Ed.D. (Arrived late)
Director of Business/Finance:	Tracie Coleman, CPA, MBA (Arrived late)
Director of HR/Personnel:	Patrick Bingham, Ph.D.
Director of Pupil Personnel:	Patricia Radcliffe, Ed.D.
Coordinator of Pupil Personnel	Adrian Leche', Ph.D.
Director of Elementary Instruction:	Norma Wingfield (Arrived late)
Director of Secondary Instruction:	Sammy Fudge (Arrived late)
Coordinator of Testing Services:	Gwendolyn Price
Network Manager:	David Embry
Coordinator of Gifted Education:	Suzanne Vaughan
Coordinator of Federal Programs:	Cheryl Bostick
Coordinator of Special Education:	Kimberly Lee
Supervisor of Maintenance:	Russell Lawrence
Supervisor of Central Warehouse:	Johnny Fobbs
Supervisor of Transportation:	James Ransom, Jr.
Supervisor of School Food Services:	Donna Johnson
Public Information Officer:	Clifford Davis

MOMENT OF SILENCE - Vice-Chairman Pierce asked that the following person be remembered during the moment of silence: Ms. Barbara Walker, School Board Clerk,

lost her great aunt, Mrs. Mary M. Robinson, Walnut Hill Convalescent Center on Monday, October 15, 2007.

PLEDGE OF ALLEGIANCE – The pledge of allegiance was recited in unison.

SPECIAL RECOGNITIONS – The following persons were recognized:

WESTVIEW MEMORABILIA – Ms. Phyllis Byrd (former Principal, Westview Elementary School), now Principal at A.P. Hill Elementary School, presented the School Board members with a gift bag that included Westview Elementary School memorabilia in honor of National Boss' Day.

MS. SHERRY BATTEN – A volunteer for A.P. Hill for the past two years was recognized by Ms. Phyllis Byrd as a World Class Volunteer. Prior to that, Ms. Batten was a volunteer for Westview and Virginia Avenue. Although she has no students, Ms. Batten is faithful, cooperative, and works diligently for the students and staff of A.P. Hill Elementary School. Ms. Sylvia Wright has had the opportunity of working with Ms. Batten for several years at Virginia Avenue Elementary. “Ms. Batten is a quintessential volunteer,” Ms. Wright stated, “arriving to school at 7:00 a.m. in the morning.”

MR. BOB SIMCOE, PETERSBURG BREAKFAST ROTARY – Mr. Bob Simcoe, Community Service Chair, Petersburg Breakfast Rotary, was recognized for his generous donation of 400 dictionaries to the 4th graders at all of the elementary schools of Petersburg City Public Schools. The presentation was made at A.P. Hill this year. Mr. Lawrence Heyd, President of the Petersburg Breakfast Rotary was in attendance in Mr. Simcoe's absence & also received a certificate for the Breakfast Rotary's World Class Support.

CORRESPONDENCE – None

APPROVAL OF AGENDA

- A. Regular Agenda
- B. Regular Personnel Issues – (other personnel items in closed session)
 - 1. Other Routine Matters
 - 2. Other Consent Items

Vice-Chairman Pierce asked do we have a motion to approve the agenda as shown.

Motion: Dr. Lewis
2nd: Dr. Jarmon
Motion Carried

INFORMATION ITEMS

III.A. – Parent Community Summit – “Empowering World Class Parents” – Dr. Adrian Leche', Director of Pupil Personnel, discussed the activities of the Parent-Community Summit. Petersburg City Public Schools will host the Parent-Community

Summit on Saturday, October 20, 2007, from 8:00 a.m. – 12:00 noon, at Vernon Johns Middle School. The Keynote Speaker will be Dr. Cavell W. Phillips, a prominent television and gospel radio manager and announcer and who is affiliated with WGCV, WKJS-KISS FM and also co-hosts the Focus on Black Religious Life for WTVR-CBS TV6.

The Parent-Community Summit is designed to provide parents with tools that will enable them to help our students and the school system. It is also an excellent opportunity to find out ways to support our children's education and collaborate with the school system as we support the forward movement for quality education services in Petersburg City Public Schools. This Summit was advertised extensively, via newspaper media, flyers, television coverage, radio, clergy members, our Alert Now System, and our schools have also taken a big effort to promote this event.

Public comments were made by the following persons in regards to the Parent-Community Summit: Mr. Kevin Brown, Mrs. Gloria Brown and Mr. James Franklin in regards to the advertising efforts of the Parent-Community Summit.

QUESTIONS/CONCERNS FROM BOARD MEMBERS:

Dr. Jarmon – Indicated that a clergy data base can be made available.

Mr. Wilson - “We have a lot of organizations in this city to help and support young people. We need to reach out to all of them and if one-half of them would show up, the house would be full,” he stated.

Mr. Cliff Davis – We want to reach out and involve the whole community in projects like this, I have an email list (data base) of names of people in this community who receives press releases of upcoming events. Please contact me with email addresses of your friends and neighbors. I would love to build on this.

Dr. Lewis - Congratulated Dr. Leche' with getting this information out city-wide. “It's up to the people to respond to this word,” he stated.

Dr. Jarmon – The area of transportation? Some parents that really need to be there, may not have transportation to get there. How can we assess at this point, if there are parents that require transportation? This may be something we ought to look at.

RESPONSE: Dr. Leche' stated, The Nickelodeon Organization is having their 1st Annual 5K Walk/Run Race this weekend at VSU. They have partnered with us & will have a booth. They are encouraging parents to come out to this event and have their children participate in the Walk/Run event fundraiser. Dr. Leche' stated, our committee entertained the notion of providing daycare services and transportation, but we also had to consider that some of the liabilities and other things in terms of cost of overtime, and to have staff to take care of this. As a committee, we would also consider this for future Parent-Community Summits.

III.B. – Truancy Update –Dr. Leche' stated, we currently have three Truancy Officers with Petersburg City Public Schools. Mrs. Ann Ford at Petersburg High School; Ms.

Josette Cary-Barnes at Vernon Johns Middle School and also services Walnut Hill and Robert E. Lee. Mrs. Darlene Martin is housed at Peabody Middle School, but also services A.P Hill and Stuart Elementary. Dr. Adrian Leche' discussed the Attendance Process Guidelines Based on Codes of Virginia with the board and those in attendance. Our average daily attendance rate for the secondary level is at 78% and the elementary level is at 93%. While these numbers are not where we would like them to be, we are getting to the point of getting them to the 95% attendance rate that we need for No Child Left Behind (NCLB) and the Average Yearly Progress (AYP), Dr. Leche' stated.

We are assuring the consistency and enforcing our policy and procedures, maintaining accurate records of written evidence and maintaining files of the contacts that have been made. We're looking at developing attendance incentive programs school-wide at every school. We are continuing to use our Alert Now System, and we're also partnering with the Police Department to assist us once we have exhausted our efforts at the school level that are within the law. The School Board agreed to continue to monitor the AYP standards as well as possible solutions regarding this truancy issue.

Public comments were made by the following persons in regards to Dr. Leche's truancy presentation, Mrs. Gloria Brown and Ms. Johna Vazquez.

QUESTIONS/CONCERNS FROM BOARD MEMBERS:

Mr. Lundy: Our truancy problem is larger than we are. In regards to the court dates? Have we tried to see what type of connection we can make with Technology with our social services setting, so that, as soon as the truancy numbers build up, they are passed on, so that we don't have that delay in time, whether it be Social Services or Probation Officers. Is Blandford Academy without a truancy officer?--in order to keep attendance where we want it. Have we thought about this?

Response: There is a person who represents the courts at Blandford Academy (not a PCPS employee). She works on truancy for those students who have been involved in the courts system. Mrs. Taliaferro works as a counselor and also works with Mrs. Ford to ensure that our students are attending school daily. At this time, we do not have a truancy officer housed at Blandford Academy.

Concern: - Dr. Jarmon: Can you consider looking at rebudgeting the grant position for the person helping out with truancy cases at Blandford Academy.

Dr. Lewis: Requests that monthly or weekly Annual Yearly Progress (AYP) reports be given to the School Board members (at each regular meeting and work session) in an effort to gauge the continuing progress of the schools in order to keep track of our parameters to see if we are going to meet AYP. Can this report be done in Excel?

Response: Dr. Victory stated, absolutely, yes! (AYP report can be done in Excel).

Mr. Wilson: Monthly or weekly Annual Yearly Progress (AYP) reports given to the Board will be left to the discretion of the superintendent. Mr. Betts will forward this information to the superintendent. **NOTE: Mr. Pierce, Vice-Chairman stated, that if it**

is the will of the Board, the superintendent should see that Board gets this information as deemed necessary.

Mr. Wilson: Rekindling the school system's strong partnership with the Petersburg Bureau of Police might help reduce the number of truants.

Public comments were made by the following persons: Mrs. Gloria Brown, Ms. Johna Vazquez and Mr. James Franklin in regards to Dr. Leche's truancy presentation.

III.C. – VSBA Take Your Legislator to School Month –Dr. James Victory informed everyone that the month of November is Take Your Legislator to School Month. In an effort to promote a closer relationship between public education and the Virginia State Legislature, the Virginia School Boards Association (VSBA), in conjunction with Governor Timothy Kaine, is urging each school division in the State to invite at least one of our state legislators to visit our schools.

Letters of invitation were sent out from the Office of the Superintendent to our legislators to include, the Honorable Rosalyn Dance, Delegate, 63rd District, The Honorable Henry Marsh, III, Senator, 16th District, and Congressman J. Randy Forbes, Fourth District. If their schedule permits, we are looking at a tentative date of Friday, November 9, 2007, from 10:00 a.m.-12:00 noon. Tentatively we are looking at A.P. Hill, Peabody Middle and Petersburg High schools. Our legislators will take part in a 30-minute tour at each of these schools. The purpose of the tour is to focus on the needs and challenges that Petersburg city schools are facing. Also, this will be an opportunity for our legislators to interact with principals, teachers and students via a question and answer period. Mr. Cliff Davis, our Public Information Officer, will be advertising this event extensively via media and television coverage, etc.

III.D. – Financial Report Update (September 2007) – Mrs. Tracie Coleman presented the Financial Report FY08 to the Board for the month of September 2007. Mrs. Coleman stated, not much has changed since the last financial report. She discussed the revenue summary budget, and stated, revenue is a little slow coming in. Right now we're at 12.78% of projected revenue which will be adjusted as additional information is received. Regarding summary level data on the expenditure side, we are pretty much consistent where we need to be at this time of year. In regards to the expenditure side detail, budgets adjustments are being made throughout the school year within each of those departments. Mrs. Coleman stated, she will report back to the Board what the anticipated impact is projected to be for this school year in regards to Average Daily Membership (ADM) information--September enrollment figures.

QUESTIONS/CONCERNS FROM BOARD MEMBERS:

Mr. Lundy: What is the status of the textbook situation and the monies that are reflected in the budget? Can we receive consistent reports from the principals so that we can avoid a financial debt with the textbooks?

Response: Dr. Victory stated, this information will be brought to the Board's attention and is going to happen **very** soon.

Mr. Pritchett: What's the status of the rental properties? Which buildings are we now paying rent on? Did we get rid of a building?

Response: Tracie Coleman stated, the only building we are currently paying rent on is the YES Shop and the Copy Center (it's not a lease, but a month to month). We are still in that building. The Head Start location (we are now from under that lease.) The 21st Century Academy is being rented out or going to be rented out? Someone has inquired. We should be through with this shortly, stated Mr. Betts.

Public Comments were made by Ms. January and Mrs. Gloria Brown in regards to Mrs. Coleman's Financial Report Update.

Mrs. Gloria: Is there a plan in place to recoup monies at the end of the year if students do not return their textbooks? (i.e., lost textbooks?). When I was in school, reports cards were kept in addition to a \$25 fee (there was a hold-up). In the past, there was an \$80,000 miscellaneous line-item for lost textbooks and that's unacceptable. If there is money that can be recouped on lost textbooks, then we can have world class materials, textbook updates, and also library materials. Is there anything in place to enforce this?

Response: Dr. Victory stated, we are now in the process of having this conversation. Mr. Betts, Mr. Fobbs and others are taking the lead and investigating lost textbooks and the impact on the operating budget. We have put in place, a proposed policy that we would like to bring to the attention of the Board and ask for their support. We are hoping to recover some monies. This is a conversation that is going to happen extremely soon.

Dr. Jarmon: Are we now experiencing a great deal of lost textbooks?

Response: Dr. Victory stated, "yes, to the tune of some substantial money. This information will be brought to the Board so they can see what exactly is unfolding in our schools."

NEW BUSINESS FROM BOARD MEMBERS

Dr. Jarmon: – An Evaluation committee meeting was held on Tuesday, October 16, 2007. Dr. Jarmon met with Mr. Pierce and Dr. Victory to discuss the Superintendent's Evaluation. With no deletions or additions from the superintendent, we can now move on towards completion by the end of December.

Dr. Victory: - Agreed to have his criteria to the Board by our November 21, 2007, work session.

Mr. Lundy: Is requesting a copy of the Procedures Manual in regards to students moving from Peabody Middle school to Blandford Academy.

Response: Dr. Victory will be working with Dr. Radcliffe on this matter.

Dr. Lewis: Is requesting a report and/or update of the School Uniform Fund?

Dr. Jarmon: Would like to measure the success of the school uniform policy and its impact on academics?

CLOSED SESSION

At 8:07 p.m., following a motion by Mr. Pritchett and a second by Dr. Jarmon, the Board unanimously agreed to enter into closed session under Section 2.2-3711(A)(1) of the Virginia Freedom of Information Act to discuss budget, personnel and legal matters.

OPEN SESSION

The Board has just concluded its closed session. As required by Section 2.2-3712.D of the Virginia Freedom of Information Act, I will now take a roll call vote certifying that to the best of each member's knowledge (1) only public business matters lawfully exempted from open meeting requirements under the Act and (2) only such public business matters as were identified in the motion by which the closed session was convened were heard, discussed or considered in the closed session by the Board. Prior to the vote any member of the Board who believes that there was a departure from the requirements of 1 and 2 as read shall so state the same, indicating the substance of the departure that, in his or her judgment, has taken place.

Does any member of the Board desire to make such a statement at this time? If not, I will now call the roll.

There was a unanimous roll call vote regarding the matters of the closed session.

ACTION ON CLOSED SESSION MATTERS

On a motion made by Dr. Lewis and a second by Mr. Lundy, the Board recommended to accept the superintendent's recommendation on Personnel Case #17-08; Personnel Case #18-08, and Personnel Case #19-08.

Please note: After repeated searches the Acting Clerk could not find references to what the superintendent's recommendations were nor to whom those recommendations were to be applied.

ADJOURNMENT

At 11:00 p.m., on a motion by Dr. Lewis and a second by Mr. Wilson, the Board agreed to adjourn. The vote was unanimous.

As corrected and revised by

Acting Clerk of the Board

APPROVAL

Approved:

Chairman of the Board

**PETERSBURG SCHOOL BOARD
PETERSBURG, VIRGINIA
MINUTES OF THE REGULAR MEETING ON November 7, 2007
Ms. Barbara Walker - Clerk**

CALL TO ORDER

Mr. Pritchett, Chairman of the Board, called the regular meeting of the Petersburg School Board to order at 6:15 p.m. on November 7, 2007, at the School Board Office in the Main Board Room.

CLOSED SESSION

At 6:20 p.m., following a motion by Mr. Wilson and a second by Mr. Pierce, the Board unanimously agreed to enter into closed session under Section 2.2-3711(A)(1) of the Virginia Freedom of Information Act to discuss personnel matters.

OPEN SESSION

At 7:20 p.m., the Board returned to its Open Session. The Clerk announced that the Board had just concluded its closed session. As required by Section 2.2-3712.D of the Virginia Freedom of Information Act, I will now take a roll call vote certifying that to the best of each members knowledge (1) only public business matters lawfully exempted from open meeting requirements under the Act and (2) only such public business matters as were identified in the motion by which the closed session was convened were heard, discussed or considered in the closed session by the Board. Prior to the vote any member of the Board who believes that there was departure from the requirements of 1 and 2 as read shall so state the same, indicating the substance of the departure that in his or her judgment, has taken place. Does any member of the Board desire to make such a statement at this time? If not, I will now call the roll.

ROLL CALL

The following members were present:

Ward One: Mr. Steven L. Pierce, Sr., (Vice-Chairman)
Ward Two: Mr. Fred B. Wilson
Ward Three: Mr. Kenneth L. Pritchett (Chairman)
Ward Four: Ms. Zelma S. Taylor
Ward Five: Dr. Kenneth W. Lewis
Ward Six: Mr. Bernard J. Lundy, Jr.
Ward Seven: Dr. Elsie R. Jarmon

The following executive staff members were present:

Superintendent: James M. Victory, Ed.D.

Acting Director of Operations:	Edwin Betts, Jr.
Assistant Supt. for Instruction:	Alvera Parrish, Ed.D.
Director of Business/Finance:	Tracie Coleman, CPA, MBA
Director of HR/Personnel:	Patrick Bingham, Ph.D.
Director of Elementary Instruction:	Norma Wingfield
Coordinator of Testing Services:	Gwendolyn Price
Director of Technology	Gloria Greene
Network Manager:	David Embry
Coordinator of Gifted Education:	Suzanne Vaughan
Coordinator of Federal Programs:	Cheryl Bostick
Coordinator of Special Education:	Kimberley Lee
Supervisor of Maintenance:	Russell Lawrence
Supervisor of Central Warehouse:	Johnny Fobbs
Supervisor of Transportation:	James Ransom, Sr.
Public Information Officer:	Clifford Davis

The following executive staff members were absent: Director of Pupil Personnel: Patricia Radcliffe, Ed.D., Coord. Of Pupil Personnel: Adriane R. Leche', Ph.D., Director of Secondary Instr: Sammy Fudge, Supvr., School Food Services: Donna Johnson.

MOMENT OF SILENCE - None

PLEDGE OF ALLEGIANCE-The pledge of allegiance was recited in unison.

SPECIAL RECOGNITIONS

- 1. Mr. Derrius Maye, Vernon Johns Middle School, "World Class Student"- Mrs. Tonya Brown-Fletcher, Principal**
- 2. Mrs. Cynthia Caldwell, "World Class Volunteer", Westview Early Childhood Center – Mrs. Zelda Lynch, Principal**
- 3. Ms. Gloria Greene, Director of Technology**

PUBLIC COMMENT (Three Minute Limit)

MRS. GLORIA BROWN, 1557 S. Sycamore Street, Petersburg, Virginia

Mrs. Brown just wanted to thank the Board for their efforts.

MR. KEVIN BROWN, 1557 S. Sycamore Street, Petersburg, Virginia

Mr. Kevin Brown wanted to express his feelings regarding issues of timeliness and unpreparedness. He will meet with Dr. Victory on November 6, 2007.

MR. JAMES FRANKLIN, 116 North Plains Drive, Petersburg, Virginia

Mr. Franklin wanted to share that he was on his way to Vernon Johns Middle School and witnessed students at recess and it reminded him of his childhood.

CORRESPONDENCE - None

APPROVAL OF AGENDA/CONSENT AGENDA

Dr. Jarmon made a motion to pull the minutes of the October 3, 2007 Regular Meeting for correction and to accept the agenda as amended.

2nd: Mr. Pierce

Motion Carried

ACTION ITEMS – None

INFORMATION ITEMS

A. Mrs. Coleman discussed the completed annual audit of each student activity fund with Petersburg City Public Schools. New software was purchased to assist with managing and monitoring all school activity funds. Summary financial reports must be submitted to business and Finance each month for review and feedback. A representative from Business and Finance will visit each school quarterly to review activity fund records.

Questions and comments were made by Dr. Lewis, Mr. Lundy, and Mr. Pritchett. Mr. Wilson suggested that controls need to be established not only with vendors, but also ticket accountability.

Public Comments were made by: Mrs. Taliaferro, and Mrs. Gloria Brown.

B. Ms. Coleman discussed the Enrollment and Revenue Projections. She stated that the Average Daily Membership count reported to the Virginia Department of Education was based on two counts. The FY '08 budget was predicated using an anticipated enrollment of 4636 students and actual enrollment at September 20, 2007 was 4562. The anticipated budget impact was less than anticipated.

Questions and comments were made by Mr. Wilson and Dr. Lewis

Public Comments: None

C. Policy BDDH (Also KD) and File KD (Also BDDH) – (Draft) Public Participation at Board Meetings (**1st Reading**) – Dr. James Victory

Other questions from Board Members: Dr. Lewis.

Public Comments were made by: Mrs. Gloria Brown and Mr. Linwood Christian

D. Change of Board Meeting Work Session Date and Change of Early Release Days and Report Card Pickup in November 2007, and April 2008 – Dr. James Victory

Other questions from Board Members: Dr. Victory recommended that the Board move the Work Session to Monday, November 20, 2007, and Early Release on Friday be moved from November 9 to Monday, November 12. Mr. Lundy asked about moving this to Tuesday, November 13. Further recommendations were made that

Early Release in April be moved from Friday, April 11, 2008 to Tuesday, April 15, 2008.

A Motion was made by Mr. Lundy and a 2nd by Mr. Pierce to move Information Items D. and E. to Action Items.

Public Comments were made by: Mrs. Grosvenor, Ms. Vasquez, Mr. Christian, Mr. Brown, Ms. Uzzle, and Mr. Jimmie Monroe.

A motion was made by Mr. Lundy to include both Items IV.D. & Item IV.E together.

2nd: Mr. Pierce
Motion Carried.

A motion was made by Mr. Lundy to move Early Release/Report Card Day to November 13, 2007 and April 15, 2008, (which is also Tax Day) and the Board's Work Session to November 20, 2007.

2nd: Mr. Pierce

Unreadiness: Dr. Jarmon expressed concern about rethinking this. Dr. Victory mentioned that the Board gave them four (4) days when they only asked for two (2). Mr. Wilson made a comment that this was a good compromise.

Motion Carried.

NEW BUSINESS FROM BOARD MEMBERS

Dr. Lewis stated that the Public Comment Period was not added on the Agenda.

Dr. Jarmon would like to thank the citizens who attended the Ward 7 meeting, and to thank Norma Wingfield and Sammy Fudge for their presentations. Items of interest to the citizens of Petersburg are the percentage of teachers living here, the adult literacy rate, the number of students getting English as a second language, the capacity to accommodate potential growth, the census and the BRAC housing. Dr. Victory plans a meeting with the Planning Office.

Public Comments were made by: Ms. Taylor and Mr. Lundy.

Dr. Lewis congratulated Dr. Victory on his speech at Men's Day Program at Zion Baptist Church, and the very successful 8:00 a.m. school program at Vernon John's. He also commented that this was so positive that he was surprised that the newspaper didn't put this in the paper right away. He also wanted to congratulate Petersburg High for winning their homecoming. Mr. Wilson wanted to remind the Board and the audience of the Petersburg Academic Sports League at Friday's Football Game.

Dr. Victory thanked the Board and Community for the second reception for him and his wife, and the welcome that they have received since coming to Petersburg.

ANNOUNCEMENTS

CLOSED SESSION

At 9:00 p.m., following a motion by Dr. Jarmon and a second by Dr. Lewis, the Board unanimously agreed to enter into closed session under Section 2.2-3711(A)(1) of the Virginia Freedom of Information Act to discuss personnel matters.

OPEN SESSION

At 10:30 p.m., the Board returned to its Open Session. The Clerk announced that the Board had just concluded its closed session. As required by Section 2.2-3712.D of the Virginia Freedom of Information Act, I will now take a roll call vote certifying that to the best of each members knowledge (1) only public business matters lawfully exempted from open meeting requirements under the Act and (2) only such public business matters as were identified in the motion by which the closed session was convened were heard, discussed or considered in the closed session by the Board. Prior to the vote any member of the Board who believes that there was departure from the requirements of 1 and 2 as read shall so state the same, indicating the substance of the departure that in his or her judgment, has taken place. Does any member of the Board desire to make such a statement at this time? If not, I will now call the roll.

ROLL CALL

The following members were present:

Ward One: Mr. Steven L. Pierce, Sr., (Vice-Chairman)
Ward Two: Mr. Fred B. Wilson
Ward Three: Mr. Kenneth L. Pritchett (Chairman)
Ward Four: Ms. Zelma S. Taylor
Ward Five: Dr. Kenneth W. Lewis
Ward Six: Mr. Bernard J. Lundy, Jr.
Ward Seven: Dr. Elsie R. Jarmon

ACTION ON CLOSED SESSION MATTERS

On a motion by Dr. Jarmon and a 2nd by Dr. Lewis, the Board voted to accept the Superintendent's recommendations that the person identified in Personnel Item #20-08 be transferred from Pupil Personnel Services to Assistant Principal at A. P. Hill School; that the person named as Personnel Item # 21-08 be transferred from Assistant Principal at Vernon Johns Middle School to Pupil Personnel Services; that the person identified as Personnel Item # 22-08 be moved from Special Education Coordinator to Special Assistant to the Director of Personnel; that the termination of the individual in Personnel Item # 23-08 be rescinded; that the person named as Personnel Item # 24-08 be appointed as Interim Athletic Director at Petersburg High School; that the retirement of the individual named in Personnel Item # 25-08 be accepted; and that the person identified as Personnel Item # 26-08 be appointed as the In-school Suspension teacher at Petersburg High School. The motion also included that the positions of Assistant Principal at Vernon Johns and the Coordinator of Special Education be advertised and that the position of Athletic Director be readvertised. The motion was passed unanimously. Motion Carried.

ADJOURNMENT

At 10:40 p.m. and on a motion by Dr. Lewis and a second by Dr. Jarmon, the Board agreed to adjourn. The vote on the motion was unanimous.

As edited and corrected by:

Acting Clerk of the Board

APPROVAL Approved:

Chairman of the Board

**PETERSBURG SCHOOL BOARD
PETERSBURG, VIRGINIA
MINUTES OF THE WORK SESSION ON November 20, 2007
Ms. Barbara Walker - Clerk**

CALL TO ORDER

Mr. Pritchett, Chairman of the Board, called the work session meeting of the Petersburg School Board to order at 6:11 p.m. on November 20, 2007 at the School Board Office in the Main Board Room.

ROLL CALL

The following members were present:

Ward One: Mr. Steven L. Pierce, Sr., (Vice-Chairman)
Ward Two: Mr. Fred B. Wilson
Ward Three: Mr. Kenneth L. Pritchett (Chairman)
Ward Five: Dr. Kenneth W. Lewis
Ward Six: Mr. Bernard J. Lundy, Jr.
Ward Seven: Dr. Elsie R. Jarmon

The following member was absent: Ward Four: Ms. Zelma Taylor

The following executive staff members were present:

Superintendent:	James M. Victory, Ed.D.
Acting Director of Operations:	Edwin Betts, Jr.
Assistant Supt. for Instruction:	Alvera Parrish, Ed.D.
Director of Business/Finance:	Tracie Coleman, CPA, MBA
Director of HR/Personnel:	Patrick Bingham, Ph.D.
Director of Pupil Personnel:	Patricia Radcliffe, Ed.D.
Director of Elementary Instruction:	Norma Wingfield
Director of Secondary Instr.:	Sammy Fudge
Coordinator of Testing Services:	Gwendolyn Price
Director of Technology	Gloria Green
Network Manager:	David Embry
Coordinator of Gifted Education:	Suzanne Vaughan
Coordinator of Federal Programs:	Cheryl Bostick
Coordinator of Special Education:	Kimberley Lee
Supervisor of Maintenance:	Russell Lawrence
Supervisor of Central Warehouse:	Johnny Fobbs
Supervisor of Transportation:	James Ransom, Sr.
Supervisor School Food Serv.:	Donna Johnson
Public Information Officer:	Clifford Davis

MOMENT OF SILENCE

The Dugger Family – Mr. Steve Dugger, Security Guard at Petersburg High School, lost his mother, Mrs. Mary Elizabeth Moore Dugger on Thursday, November 8, 2007. Mrs. Dugger graduated from Peabody High School in 1949 (currently Peabody Middle School). Funeral services will be held at 11 a.m., on Wednesday, November 14, 2007 at New First Baptist Church, Petersburg, Virginia. Funeral arrangements are being provided to the Dugger Family by the staff of William N. Bland & Son Funeral Home.

The Crawford Family – Mr. Freddie H. Crawford, passed away on Sunday, November 11, 2007 at Southside Regional Medical Center. Mr. Crawford was the husband of Mrs. Ann Crawford, Reading Specialist at Vernon Johns Middle School and the father of Tricia Crawford-Bell, Staff, at Peabody Middle School. Funeral arrangements are entrusted to the staff of the J.M. Wilkerson Funeral Establishment, Inc., 102 South Avenue, Petersburg, Virginia.

PLEDGE OF ALLEGIANCE-The pledge of allegiance was recited in unison.

SPECIAL RECOGNITIONS -

Peabody Middle School Girl's Basketball Team – “World Class Team” – Mr. Derrick Scarborough, Principal. Mr. Scarborough stated that the “Lady Lions” had finished their season with a 14 – 2 record and had won the Fall Line District Tournament Championship. Two team members were recognized for their straight A awards, three were re-recognized for making honor roll and all team members were presented with certificates by Dr. Victory recognizing their accomplishments.

PUBLIC COMMENT (Three Minute Limit) – None

CORRESPONDENCE - None

APPROVAL OF AGENDA/CONSENT AGENDA

Dr. Victory suggested that Item III.C. (MOU Update) be removed from the agenda, that this will be brought to the Board's attention at the next regular meeting on December 5, 2007 and at every meeting with an update tied to the objective related to the MOU.

Mr. Pierce made a motion that this be approved.

2nd: Dr. Jarmon

Unreadiness: Mr. Lundy asked if the corrective action plan be included in this, and Dr. Victory responded with a yes. Mr. Lundy asked if this has been presented to the State Board.

Motion Carried

Dr. Jarmon moved that the Board accept the agenda with the changes as discussed.

2nd: Mr. Lundy

Motion Carried

INFORMATION ITEMS:

- A. Computerized Test Scores – Mrs. Kathleen Smith and Dr. Shelly Loving-Ryder, Assistant Superintendent of School Improvement (See Handout - Attachment A. Dr. Victory states that this is in response to a question by the Board regarding computerized test scores and the timeliness in coming back to local divisions. Mrs. Smith walked the Board and audience through the handout and explained what was involved in the testing and the turn around process. Questions were asked by Dr. Jarmon, and Dr. Lewis which were answered by Mrs. Smith and Dr. Loving-Ryder.

Questions from Mr. Christian and Mr. Munroe were addressed and answered.

Dr. Victory thanked Mrs. Smith and Dr. Loving-Ryder for coming to the meeting.

- B. Alternative Governance Vernon Johns Middle School – Dr. Parrish, Mr. Fudge, Ms. Tonya Brown-Fletcher Power Point Presentation (Information was not included in Board Packet nor given as a handout attachment) Dr. Parrish and Mr. Fudge explained what was involved in Alternative Governance, how to get out of Alternative Governance and how to avoid Alternative Governance. Mrs. Brown-Fletcher, Principal of Vernon Johns School, spoke regarding the Sopris West Report. Mr. Lundy, Mr. Wilson, Dr. Lewis, Dr. Jarmon and Mr. Pritchett had several questions which were addressed by Dr. Parrish, Mr. Fudge and Ms. Brown-Fletcher respectively.

Public Comments were made by Mr. Christian and Mr. Munroe.

Dr. Lewis asked a several questions and asked for a copy of a referral. Dr. Parrish will make sure he gets a copy of a referral.

Further discussion continued.

- C. Textbook Proposal – Mr. Betts presented the board with a two (2) page Regulation (Draft) regarding Student fees, fines and charges. He asked the Board to please consider this draft and move any adjustments to be decided at a future meeting. He also discussed Adult Loss (Teacher Loss Cost is Double the costs) or other property that belongs to the school division. They will see that they are accounted for and payment will be expected.

Mr. Lundy would like to see parents involved as well as students. Dr. Lewis feels that we need to change the mind set if we say we are a World Class School Division. Mr. Wilson wants to get parents involved so that the expectation is there and thinks this is good. Mr. Pritchett asked Mr. Betts “How comfortable are you with the teachers handling money?” Mr. Betts says that this system has worked before and that we have to have faith in the teachers.

Public Comments were made by Johna Vazquez.

- D. Financial Report October, 2007 – Ms. Tracie Coleman – Routine Report to the Board regarding awards and grants. Ms. Coleman recommended that the Board

approve the amendment in the budget to the tune of \$24,934.21 (Revised).
Questions from Mr. Wilson and Mr. Pritchett were addressed and answered.

NEW BUSINESS FROM BOARD MEMBERS

Dr. Lewis talked about finding the money to fill full time faculty positions at Vernon Johns Middle School. He also questioned whether we were keeping a watchful eye on the grant monies so that we can spend it. He reminded the Board that he would not be able to attend the December 6, 2007 Finance Committee Meeting as he will be at the Math and Science Center for the Quarterly Meeting. He also mentioned that the Dress Code does not reflect a date and he would like to see a document talking about the regulation on that as well. The Petersburg Symphony Orchestra will be performing at Petersburg High School on December 9, 2007. Dr. Lewis also spoke about the four churches who participate in a Thanksgiving Service.

Mr. Lundy expressed his concern regarding an activity period involving remediation. Can the Board consider this? Also, Mr. Lundy asked about Disciplinary Reports or a summary of suspensions in each of the schools, including expulsions, suspensions and fighting.

Dr. Jarmon reminded the Board they would need Dr. Victory to bring additional information to them regarding his evaluation. This will be accomplished on December 19, 2007 in closed session and will go over individual scores. The Board will be in the Christmas Parade.

Mr. Pritchett reminded everyone that they would like to see as many Board Members at the Senate Finance Committee Meeting in the General Assembly Building. Dr. Canaday will be presenting from 10:00 to 11:00 am. Dr. Lewis may be able to attend.

ANNOUNCEMENTS - None

CLOSED SESSION

At 9:40 p.m., following a motion by Mr. Lundy and a second by Mr. Pierce, the Board unanimously agreed to enter into closed session under Section 2.2-3711(A)(1) of the Virginia Freedom of Information Act to discuss personnel matters.

OPEN SESSION

At 10:15 p.m., the Board returned to its Open Session. The Clerk announced that the Board had just concluded its closed session. As required by Section **2.2-3712.D** of the Virginia Freedom of Information Act, I will now take a roll call vote certifying that to the best of each members knowledge (1) only public business matters lawfully exempted from open meeting requirements under the Act and (2) only such public business matters as were identified in the motion by which the closed session was convened were heard, discussed or considered in the closed session by the Board. Prior to the vote any member of the Board who believes that there was a departure from the requirements of 1 and 2 as read shall so state the same, indicating the substance of the departure that, in his or her

judgment, has taken place. Does any member of the Board desire to make such a statement at this time? If not, I will now call the roll.

ROLL CALL

Ward Two: Mr. Fred B. Wilson
Ward Three: Mr. Kenneth L. Pritchett (Chairman)
Ward Five: Dr. Kenneth W. Lewis
Ward Six: Mr. Bernard J. Lundy, Jr.

The following members were absent: Ward One: Mr. Steven L Pierce (Vice Chairman), Ward Four: Ms. Zelma Taylor, and Ward Seven: Dr. Elsie R. Jarmon.

ACTION ON CLOSED SESSION MATTERS

Dr. Lewis made a motion to accept the Superintendent's recommendation for Personnel Case # 08-28.

2nd: Mr. Lundy
Motion Carried

Superintendent Victory recommended that we shut down the School District for Winter Recess for this calendar year.

Mr. Lundy made a motion to accept the Superintendent's recommendation to shut down the School District for winter recess for this calendar year.

2nd: Mr. Wilson
Motion Carried

EDITOR'S NOTE

In researching the notes for this meeting the editor was unable to find references concerning the action recommended by the Superintendent for Personnel Item #08-28.

ADJOURNMENT

At 10:25 p.m. on a motion by Mr. Lundy, and a second by Dr. Lewis, the Board agreed to adjourn. The vote was unanimous.

As edited by:

Acting Clerk of the Board

APPROVAL **Approved:**

Chairman of the Board

**PETERSBURG SCHOOL BOARD
PETERSBURG, VIRGINIA
MINUTES OF THE REGULAR MEETING on December 5, 2007
Ms. Barbara Walker - Clerk**

CALL TO ORDER

Mr. Kenneth Pritchett, Chairman of the Board, called the regular meeting of the Petersburg School Board to order at 7:12 p.m., on December 5, 2007, at the School Board Office in the Main Board Room.

CLOSED SESSION

At 6:11 p.m., following a motion by Mr. Lundy and a second by Mr. Pierce, the Board unanimously agreed to enter into closed session under Section 2.2-3711(A)(1) of the Virginia Freedom of Information Act to discuss personnel matters.

OPEN SESSION

At 7:11 p.m., the Board returned to its Open Session. The Clerk announced that the Board had just concluded its closed session. As required by Section **2.2-3712.D** of the Virginia Freedom of Information Act, I will now take a roll call vote certifying that to the best of each members knowledge (1) only public business matters lawfully exempted from open meeting requirements under the Act and (2) only such public business matters as were identified in the motion by which the closed session was convened were heard, discussed or considered in the closed session by the Board. Prior to the vote any member of the Board who believes that there was a departure from the requirements of 1 and 2 as read shall so state the same, indicating the substance of the departure that, in his or her judgment, has taken place. Does any member of the Board desire to make such a statement at this time? If not, I will now call the roll.

ROLL CALL

The following members were present and answered in the affirmative:

Ward One: Mr. Steven L. Pierce, Sr., (Vice-Chairman)
Ward Two: Mr. Fred B. Wilson
Ward Three: Mr. Kenneth L. Pritchett (Chairman)
Ward Four: Ms. Zelma S. Taylor
Ward Five: Dr. Kenneth W. Lewis
Ward Six: Mr. Bernard J. Lundy, Jr.
Ward Seven: Dr. Elsie R. Jarmon

ACTIONS ON CLOSED SESSION MATTERS

There were no actions taken on the closed session matters therefore the regular meeting was convened by the Chairman.

ROLL CALL

The Clerk called the roll and all members were present.

The following executive staff members were present:

Superintendent:	James M. Victory, Ed.D.
Acting Director of Operations:	Edwin Betts, Jr.
Assistant Supt. for Instruction:	Alvera Parrish, Ed.D.
Director of Business/Finance:	Tracie Coleman, CPA, MBA
Director of HR/Personnel:	Patrick Bingham, Ph.D.
Director of Pupil Personnel:	Patricia Radcliffe, Ed.D.
Coordinator of Pupil Personnel:	Vivian Brown
Director of Elementary Instruction:	Norma Wingfield
Coordinator of Testing Services:	Gwendolyn Price
Network Manager:	David Embry
Coordinator of Gifted Education:	Suzanne Vaughan
Coordinator of Federal Programs:	Cheryl Bostick
Coordinator of Special Education:	Kimberley Lee
Supervisor of Maintenance:	Russell Lawrence
Supervisor of Central Warehouse:	Johnny Fobbs
Supervisor of Transportation:	James Ransom, Sr.
Public Information Officer:	Clifford Davis

The following executive staff members were absent:

Donna Johnson, Supervisor, School Food Services and Sammy Fudge, Director of Secondary Instruction.

MOMENT OF SILENCE – Chairman Pritchett asked that everyone remember the following: The Pitt Family - Mr. William Pitt, Jr., passed away on Saturday, November 24, 2007. Mr. Pitt graduated from Peabody High School and had worked for the Petersburg City Public School System as a Janitor at J.E.B. Stuart Elementary. Funeral services were held on Thursday, November 29, 2007, at 11:00 a.m., at the Refuge Temple Church, Petersburg, Virginia.

The McKenzie Family - Mrs. Beatrice M. McKenzie departed this life on Sunday, November 25, 2007, Colonial Heights, Virginia. She taught as a Physical Education teacher, activities sponsor and guidance counselor at Peabody High School and retired as chairwoman of the Guidance Department of Petersburg High School in 1988. Funeral services were held on Saturday, December 1, 2007 at 2:00 p.m., at Zion Baptist Church.

The Vincent Family – Mrs. Inetta Vincent, School Bus Driver for the Petersburg City Public School System lost her daughter, Tiffany Coleman, a student at Petersburg High School, granddaughter Gia-Vonni Webb, student at A.P. Hill Elementary, and 6-month old Monzell D. Wilson, Jr., (infant son of Tiffany Coleman) as a result of a house fire in the 600 block of Pegram Street. Funeral services were held on Tuesday, December 4, 2007 at 11:00 a.m., at Mount Olivet Baptist Church, Petersburg, Virginia. Monetary contributions may be made to the J.M.Wilkerson Funeral Establishment, 102 South Avenue, Petersburg, Virginia, or any Bank of America branch, c/o the Vincent Family Fund.

PLEDGE OF ALLEGIANCE – The pledge of allegiance was recited in unison.

SPECIAL RECOGNITIONS – On Thursday, December 6, 2007, Dr. James Victory, Mr. Kenneth Pritchett, Mr. Fred Wilson and members of the superintendent’s cabinet will travel to Richmond to make a presentation to the Senate Finance Committee on the work that is unfolding in Petersburg. Dr. Victory stated, “results will be brought back when we return.”

The Board of Education participated in a 5K Run/Walk (3.2 miles) in Williamsburg, Virginia during the 2007 Annual VSBA Convention held November 14-16, 2007. Petersburg won the “Most Spirited” Award. The attire was basically black and our superintendent and school board members wore personalized sweatshirts representing Petersburg. “Next year there will be lots of names and sweatshirts from all across the State at this conference and we’ll say, Petersburg started this,” Dr. Victory stated.

Gwen Price – Stepping to the Beat of Excellence – Celebrating the Achievements of Petersburg Public School Students sponsored by the Petersburg Public Schools Supported Alternatives for Our Valued Youth (SAVY) and The Algebra Project, a Reception will be held on Friday, December 7, 2007 at Vernon Johns Middle School, from 5:00 – 7:00 pm. In conjunction with SAVY, a Rally will be held on Saturday, December 8, 2007, from 9:00 – 12:00 noon at Peabody Middle School. Special Guest, Mr. Danny Glover, an Algebra Project Board Member, Actor, Producer, and Humanitarian will be the guest speaker. Also on Saturday, December 8, 2007 from 8:00 a.m. – 3:00 p.m., a Teacher’s Workshop will be held at Peabody. Petersburg hosted The Algebra Project Board of Directors’ Meeting at Vernon Johns on Saturday, December 8th from 11:30 – 5:30p.m. This event is open to the public.

PUBLIC COMMENT PERIOD (Three Minute Limit)

MS. STELLA EDWARDS, Education Chair, Virginia PTA, Chesterfield County, made a presentation to the Board in regards to the Donors Choose Organization – Teachers ask. Our support has been pledged to The DonorsChoose.org Project in Virginia. This project is one of the organizations chosen to connect teachers who are in need of classroom supplies and individuals who want to give their assistance to those classroom projects. Teachers are asked to visit the DonorsChoose.org link (on-line) and submit their supply requests for materials or experiences that their students need to learn. Since the year 2000, DonorsChoose.org has given over 15 million dollars worth of classroom supplies to public schools and charter school classrooms across the United States. This year, they are looking to give 11 million dollars worth of supplies to public schools across the country. We ask that teachers of Petersburg Public Schools take advantage of this generous resource to assist in their classrooms. Ms. Edwards presented the superintendent, board members and clerk with a virtual gift certificate in the amount of \$150.00 to redeem on-line at: DonorsChoose.org/gift, to help Petersburg City Public School Teachers and their students.

HONORABLE JOAN PERRY, 1230 Rome Street, Petersburg, VA , discussed treatment of students, return calls not being made. She also asked how many students in the

Petersburg Public Schools have been suspended and how much per student is being paid to the schools by the state.

NANCY GROSVENOR, 1934 Fort Rice Street, Petersburg, VA, invited the Board Members to attend the Petersburg Area Sports League (PASL) Awards Ceremony and Reception on December 9, 2007, 3:00 p.m. at Walnut Hill.

LINWOOD CHRISTIAN, 410 Mistletoe Street, Petersburg, VA, thanked Dr. Victory being the type of Superintendent to reconnect the community with the School Board. He also expressed his concerns regarding teachers who were not culturally competent and their contributing to the suspension rate in Petersburg Public Schools.

JAMES FRANKLIN, 116 North Plains Drive, Petersburg, VA, spoke regarding 100% staffing of the Board, the curriculum, and text books.

JOAN BRANNOCK, Petersburg, VA, spoke regarding her child and other students not receiving as good an education.

CORRESPONDENCE – None

APPROVAL OF AGENDA/CONSENT AGENDA

A Motion was made by Dr. Jarmon to accept the Superintendents recommendations on Personnel Case #30-08 and Personnel Case #31-08. (*Editor's Note: On researching this information the editor could not find what the recommendations included.*) Mr. Pierce seconded the motion. The motion carried with Mr. Lundy abstaining.

A Motion was made by Dr. Jarmon to approve the agenda and consent agenda. Mr. Pierce offered a second to the motion which carried unanimously.

ACTION ITEMS

A. Dr. Victory presented for a second reading Policy File: BDDH and KD – Public Participation at School Board Meetings. On a motion by Mr. Lundy and a second by Mr. Pierce, the Board passed the revision despite questions by Dr. Lewis.

After discussion changes to the first paragraph should read “The Petersburg City Public School Board is interested in citizen input and concerns. At regular meetings and at or during Public Comment Period, that is not to exceed 30 minutes, is allotted for hearing from citizens on non-agenda items concerning the services, policies, and affairs of the Petersburg City Public Schools. Such remarks shall be limited to three (3) minutes per person. Sign up sheets will be available at the entrance to the meeting room for those who wish to address the Board”.

Motion: Mr. Lundy
2nd: Dr. Jarmon
Motion Carried

B. Policy Regulation: JN-R Student Fees, Fines and Charges (**Second Reading**) – Dr.

James Victory.

Motion: Mr. Lundy

2nd: Mr. Pierce

Unreadiness: Dr. Jarmon (page 2, second paragraph). Dr. Lewis asked that the wording be added, "if the article is lost". Mr. Wilson suggested that wording be added, "It's the responsibility of the parent."

A motion was made by Dr. Jarmon to rescind the Regulation and have it redone to include all of the issues that were discussed.

2nd: Mr. Lundy

Unreadiness: Mr. Lundy reiterates that the policy is okay, the regulation is the issue.

Motion Carried

Dr. Jarmon brings forth the issue if it's the Will of the Board whether it's policy or regulation and would like this to be brought back at January 9, 2008 meeting to be voted on.

C. Approval of RFP for the HR/Financial Management System – Mrs. Tracie Coleman along with a representative from Keystone. Ms. Coleman asked for a unanimous decision from the Board to bring Keystone forward as the vendor, to start finalizing and request funding from the City and continue to move forward.

Questions were asked by Dr. Jarmon, Dr. Lewis and Mr. Wilson.

Public comments were made by Dr. Vivian Williamson, Ms. Williams, and Mr. Christian.

A Motion was made by Dr. Lewis to move Information Item IV. D. to Action Item III. C.

2nd: Mr. Lundy

Motion Carried

Motion: The Board approved the response to the RFP and submission of the memo to City Council as written for appropriation.

Motion: Dr. Lewis

2nd: Dr. Jarmon

Motion Carried

INFORMATION ITEMS:

- A. Council of Urban Boards of Education (CUBE) – Katrina Kelly, CUBE Director, gave a Power Point Presentation, with assistance from Jack Kopcak and Kevin Scott. Dr. Victory spoke regarding his past association with CUBE. He felt that this is worthy of a solid discussion. Question and answer session followed.
- B. Policy File: ECAB – Vandalism – DRAFT (1st Reading) Mr. Edwin Betts. Discussion of Petersburg School Board Policy on Vandalism/Losses ensued. This item will move to Action Items at the next Work Session or the meeting in January, 2008.
- C. 2007 – 2008 School Calendar and Election Days on February 12, 2008 and

June 10, 2008 – Mr. Edwin Betts. Mr. Betts discussed options for closing schools on the February 12, 2008, but to withhold decision on June 10 until after the Spring Break. In conclusion he would also ask that the elections in November should be considered when discussing the calendar for the 2008 – 2009 school year.

A Motion was made by Dr. Lewis for changes to the schedule for the election dates to Action Item status.

2nd: Mr. Pierce

Motion Carried

D. Memorandum of Understanding (MOU) Update – Dr. Alvera Parrish

Dr. Victory addressed the issue of a biweekly report. Dr. Parrish thanked the Board and discussed “What Gets Monitored, Gets Done!” Dr. Parrish discussed the 2007 – 2008 Goals and Objectives. Mr. Lundy questioned the availability of the biweekly reports. Dr. Victory explained to Mr. Lundy that these would be forthcoming. Mr. Wilson questioned what was being done to make the situation better once a weakness is discovered. Dr. Parrish addressed this issue and explained the corrective action. Further discussion was held regarding the MOU. Dr. Victory proposed to meet with the previous participants and get their assistance with the MOU. Extensive discussion continued.

Public comments and questions from Mrs. Gloria Brown, Ms. Williams, Mr. Christian, Mr. John Hart, and Mrs. Gloria Brown were addressed. A Board Member asked if reports were available to parents. Dr. Parrish explained that the reports are available on request.

E. Reduce class size in Walnut Hill and A.P. Hill – Dr. James M. Victory

Dr. Victory spoke to the board regarding the issues of more teachers and a mobile unit to relieve the overcrowding at those schools. Further discussion continued. Dr. Victory recommended that the Board look at 2 teachers and 2 mobile units at A.P. Hill and 1 educator at Walnut Hill.

Motion: Mr. Wilson

2nd: None

Motion Died.

Further discussion was held.

A Motion was made by Dr. Lewis to accept the Superintendent’s recommendation.

2nd: Ms. Taylor

Motion Carried.

Public Comments – Were made by Mrs. Gloria Brown and Mr. Linwood Christian.

OTHER BUSINESS FROM BOARD MEMBERS

Dr. Lewis gave reminders for the Math Science Innovation Center. He also discussed data as it relates to Truancy and Attendance. He also asked about the percentage of

students who filled out applications. Lastly, he mentioned that he had donated \$150.00 to the School Uniform Fund (on line only).

Dr. Jarmon commented on the housing growth and what's going on with BRAC.

CLOSED SESSION

ACTION ON CLOSED SESSION MATTERS – No action was taken.

ADJOURNMENT

At 11:44 p.m. on a motion by Dr. Jarmon and a second by Mr. Pierce, the Board agreed to adjourn. The vote was unanimous.

As edited and corrected by:

Acting Clerk of the Board

APPROVAL Approved:

Chairman of the Board

**PETERSBURG SCHOOL BOARD
PETERSBURG, VIRGINIA
MINUTES OF THE WORK SESSION on December 19, 2007
Ms. Barbara Walker, Clerk**

CALL TO ORDER

Mr. Kenneth Pritchett, Chairman of the Board, called the work session of the Petersburg School Board to order at 6:15 p.m. on December 19, 2007, at the School Board Office in the Main Board Room.

ROLL CALL

The following members were present:

Ward One:	Mr. Steven L. Pierce, Sr., (Vice-Chairman)
Ward Two:	Mr. Fred B. Wilson
Ward Three:	Mr. Kenneth L. Pritchett (Chairman)
Ward Four:	Ms. Zelma S. Taylor
Ward Five:	Dr. Kenneth W. Lewis
Ward Six:	Mr. Bernard J. Lundy, Jr.
Ward Seven:	Dr. Elsie R. Jarmon

The following executive staff members were present:

Superintendent:	James M. Victory, Ed.D.
Assistant Supt. for Instruction:	Alvera Parrish, Ed.D.
Director of Business/Finance:	Tracie Coleman, CPA, MBA
Director of HR/Personnel:	Patrick Bingham, Ph.D.
Director of Pupil Personnel:	Patricia Radcliffe, Ed.D.
Coordinator of Pupil Personnel	Vivian Brown
Director of Elementary Instruction:	Norma Wingfield
Director of Secondary Instruction:	Sammy Fudge
Coordinator of Testing Services:	Gwendolyn Price
Network Manager:	David Embry
Coordinator of Gifted Education:	Suzanne Vaughan
Coordinator of Federal Programs:	Cheryl Bostick
Coordinator of Special Education:	Kimberley Lee
Supervisor of Maintenance:	Russell Lawrence
Supervisor of Central Warehouse:	Johnny Fobbs
Supervisor of Transportation:	James Ransom, Jr.
Supervisor of School Food Services:	Donna Johnson
Public Information Officer:	Clifford Davis

The following executive staff member was absent:

Acting Dir., Operations & Technology: Edwin M. Betts, Jr.

MOMENT OF SILENCE - Vice-Chairman Pierce asked that the following person be remembered during the moment of silence: The Hill Family – Mrs. Daisy Hill, Retired Petersburg Educator, lost her husband, Dr. Leroy Hill. Funeral services will be held on Friday, December 21, 2007 at 11:00 a.m., at Zion Baptist Church, Petersburg.

The Stith Family – Mrs. Katie L. Stith lost her husband, Mr. Joseph L. Stith, Jr. on December 7, 2007 at John Randolph Medical Center, Hopewell, VA. He received his education in the Petersburg Schools and graduated from Peabody High School in 1945. Funeral services were held on Wednesday, December 12, 2007, at 3:00 p.m., at St. Joseph Catholic Church, Petersburg.

PLEDGE OF ALLEGIANCE – The pledge of allegiance was recited in unison.

SPECIAL RECOGNITIONS – None

CORRESPONDENCE – None

APPROVAL OF AGENDA

- A. Regular Agenda
- B. Regular Personnel Issues – (other personnel items in closed session)
 - 1. Other Routine Matters
 - 2. Other Consent Items

Chairman Pritchett asked do we have a motion to approve the agenda as shown.

Motion: Mr. Lundy
2nd: Mr. Pierce
Motion Carried

INFORMATION ITEMS

III.A. MIDDLE COLLEGE HIGH SCHOOL PROPOSAL (Draft) (RICHARD BLAND COLLEGE OF THE COLLEGE OF WILLIAM AND MARY) – Dr. James B. McNeer, Ed.D., President was absent. Dr. James Victory, Dr. Vernon Lindquist and Dr. Russell Whitaker, Jr. presented the above proposal and discussed its Mission Statement as follows: Commitment to providing a college-level education for selected Petersburg City Public School students prepared for study in an environment which promotes learning and provides curricula that allows students to complete high school and earn college credit. Middle College High School (MCHS) is dedicated to serving students who are capable of meeting the entrance requirements but not always engaged in a traditional high school. Support systems will strengthen Middle College High School (MCHS) students to become learners with active intellectual inquiry and academic depth.

Questions from Board Members:

Dr. Lewis: Is there a policy in place in place for a student who fails, do they have to put pay back the monies?

Mr. Pierce: How many students can we enroll?

Response: Superintendent Victory stated 25.

Mr. Pierce: What do you see as a timeline for funding for this kind of program?

Response: Superintendent Victory stated that this may have to be supported through the operational budget or through some other funding. Please refer to the Implementation Timeline of the draft on page 13. Dr. Victory noted an error at the bottom of page 13 that stated Fall 2008 classes would begin...Dr. Victory stated that we would like to start with a summer session this school year of 2007. We want an endorsement from the Board so that we can have a more in-depth conversation in regards to this proposal in order to move forward, he stated.

Dr. Jarmon: Are we reserving 50 slots for Petersburg High School students or are you only reserving space for students who are participating?

Response: Dr. Lindquist stated yes, there are five seats in each of the five classes.

Mr. Wilson: Will all classes be on the Richard Bland College (RBC) Campus?

Response: Dr. Victory stated yes.

Public Comments:

SARAH DAVIS, PETERSBURG, VA - Please explain what is the difference between this program and the Advanced Diploma Program?

JAMES FRANKLIN, 116 N. PLAINS DRIVE, PETERSBURG, VA – In regards to the location, the high school and Richard Bland are both located on Johnson Road, you can't beat it, he stated.

Chairman Pritchett asked the Board, does Dr. Victory have our blessing? Is everyone in agreement, we will go with the consensus of the Board.

Mr. Wilson: stated that he endorses this effort and gives the superintendent our blessing to move forward and made a motion to move this to action.

A motion was made by Mr. Wilson and a second by Mr. Lundy to endorse the recommendation by the Superintendent to move forward with the Richard Bland College (RBC) proposal.

Motion Carried

III.B. EDUCATIONAL TECHNOLOGY PLAN UPDATE – Ms. Gloria Greene, Chief Technology Officer, shared that the Educational Technology Plan from 2004-2010 had not been updated in three years that could result in the loss of approximately \$300,000 granted in E-rate funding to Petersburg City Public Schools (PCPS). We would like to salvage the E-rate funding with this program that will allow us to receive reduced funding via our telephone lines. The Educational Technology Plan for PCPS is a continuously developing document that guides the planning and delivery of information technology services to PCPS. The contract with eChalk will expire in June FY'08. We are asking for the Board's approval tonight in order to receive this E-Rate funding. Upcoming plans include new construction, Verizon conduits coming in, with roundtable discussions with stakeholders that will take place in January 2008. Updated versions of the plan will be issued periodically on the basis of additions and modifications recommended by the Technology Plan Committee and approved the School Board. This report will be submitted to the State department and I will provide the Board with an update every 30-60 days. *(Please note: A copy of the Technology Plan is in the Clerk's office.)*

Questions from Board Members:

Mr. Wilson: I have some personnel issues in regards to this that needs to be discussed and voted on in closed session.

Public Comments:

JAMES FRANKLIN, 116 N. PLAINS DRIVE, PETERSBURG, VA – stated, I would like to see this on the agenda for next year.

III.C. - TRUANCY UPDATE – Dr. Patricia Radcliffe presented the Pupil Personnel Department School Board Report for December 2007. This report included the Petersburg City Public Schools' Attendance percentages and Truancy Data for the month of November 2007. In regards to the number of truant students, there are approximately 271 instead of 71 as stated on page 2 of her report. The report also included the Position Description for the position of Truancy Case Manager and their performance requirements, and a copy of the Placement Committee Board.

Response: Superintendent Victory stated that we would like to invite the Petersburg Redevelopment and Housing Authority to our next regular board meeting on January 9, 2008.

Ms. Norma Wingfield discussed Partners in the Community presentation.

Questions/Concerns from Board Members:

Dr. Jarmon stated that we need one person to coordinate community partnership and focus only on Truancy. We need to rethink some strategies.

Mr. Wilson asked does this work when the parents are notified? Can you get this information and bring it back to the Board?

Dr. Lewis: Can we begin a study of this area of concern, and can you take the lead and bring a recommendation back to the Board. Can you get a committee together in regards to where we are and where would we like to be, and what else can we do?

Response: Ann Ford stated that truancy is a big problem that goes beyond the walls of this building.

Mr. Pierce: In regards to the truancy issue, the Board would like to see this information in a paper report. Please get back with the Board on this.

Dr. Radcliffe: discussed Child Studies in Special Education and plans to follow-up on this.

Mr. Wilson: This is a community problem. We need to collaborate with SAVY and with Sheriff Vanessa Crawford at the Sheriff's department.

PUBLIC COMMENTS:

GLORIA BROWN, PETERSBURG, VA – We need to get the community involved, if you see it, call the Police, don't wait for SAVY to do it. I am also addressing tardiness and early pick up.

WILLIE NOISE, PETERSBURG, VA – My concerns are accountability, and the Code of Conduct Book. We need a data base to monitor and track these students.

ANGELA WILLIAMS, 2019 WINDSOR ROAD, PETERSBURG, VA – stated that the kids are in home room class, but by lunchtime, they are off of the campus.

LINWOOD CHRISTIAN, PETERSBURG, VA – stated have we really given consideration to kids who don't want to be in school? This contributes to the high level of truancy that we have.

JAMES FRANKLIN, PETERSBURG, VA – addressed his concerns.

JOHNA VAZQUEZ, PETERSBURG, VA – stated that my concerns are with accountability on the parent's end, some parents get their children to school at least 2 hours late all of the time. We could give the parents an incentive. What are other individual schools doing to get their students to come to class?

III.D. - SCHOOL DUDE DEMONSTRATION – Mr. Russell Lawrence and Mr. David Embry – demonstrated a program that is done online and not with an instructor. It can be utilized by our faculty, staff and administrators when a work order for maintenance or services are requested. To logon you must enter your email address and follow the prompts. Mr. Lawrence stated that last time we had a work order program was midnight of 1999.

Questions from Board Members: None

Public Comments were made by Gloria Brown.

III.E. - MEMORANDUM OF UNDERSTANDING (MOU) – Dr. Alvera Parrish presented the MOU and discussed progress towards achieving the objectives of the MOU to include the following: Student Achievement—students had completed 3 benchmark SOL tests using the SOLAR system since the start of school. Sweep Teams have been initiated to visit schools unannounced and observe classrooms; Leadership Capacity—lead teachers, department chairs, grade level chairs and Instructional Specialists are being included in data review sessions; Teacher Quality—a teacher recruitment fair was held on December 8, 2007; Communication with Stakeholders—continual community involvement with the Algebra Project, and a rally was held on December 8 in conjunction with Virginia State University and the SAVY organization (Supported Alternatives for Our Valued Youth); and Safe and Secure Environment—recommendation from the Superintendent that the Board will hear cases involving student expulsions and long-term suspensions in an effort to refine the referral process and certain procedures addressed in the student code of conduct booklet that was delegated to the Placement Hearing Committee. Dr. Parrish stated that there was no additional information to report at this time in regards to the Efficiency Review).

Questions from Board Members:

Mr. Wilson: This is existing policy in regards to the Board hearing cases involving student expulsions and suspensions, and disciplinary concerns. These are Level 5's and Level 6's.

Public Comments:

LINWOOD CHRISTIAN, PETERSBURG, VA – stated that we need to have a community forum and invite the Supplemental Educational Services providers (Ms. Cheryl Bostick, Title I) to be held on the 3rd Wednesday of the month.

III.F. – FINANCIAL REPORT UPDATE – Mrs. Tracie Coleman discussed the Financial Reports for November 2007 and stated there had been a budget increase of \$536,983.72 since the budget totals reported on the October 2007 Financial Report that resulted from federal or special grant awards that had been received. The Governor released his budget on Monday. The next city council meeting will be held on Tuesday, January 8, 2008 at 7:30 p.m., at the Union Train Station.

Recommendation: It is recommended that the Board approve the amendment to the budget to increase the appropriation as a result of the changes outlined above (See Attachment III.F.)

Questions from Board Members:

Mr. Wilson: When we go before city council, we will be asking for \$300,000, I think the Board's representation needs to be there.

Public Comments:

KEVIN BROWN, PETERSBURG, VA – stated that we have a surplus and we need these funds (\$300,000). We need to go to city council and tell them what we need.

III.G. – CHANGE OF SCHEDULED BOARD MEETING DATES (January 2008 Regular Meeting and Work Session) – Superintendent Victory stated that in regards to the winter recess (holiday break), for our scheduled regular meeting on January 2, 2008, there will not be any support staff here in the division to prepare for the board meeting. I am recommending to the Board that we move our scheduled regular board meeting from January 2nd to January 9th but also move our work session from January 16th to January 23rd.

Chairman Pritchett stated is there a motion to move Information Item III.G. to an Action Item status?

A motion was made by Dr. Lewis and a second by Mr. Pierce to accept the Superintendent's recommendation to move Information Item III.G. to an Action Item status.

Motion Carried

Chairman Pritchett stated is there a motion to accept the Superintendent's recommendation to move the scheduled date of the January 2 Regular Meeting to January 9, 2008 and the scheduled Work Session date of January 16 to January 23, 2008.

A motion was made by Dr. Lewis and a second by Mr. Pierce to accept the Superintendent's recommendation to move the scheduled date of the January 2 Regular Meeting to January 9, 2008 and the scheduled Work Session date of January 16 to January 23, 2008. Dr. Jarmon expressed concern; however, the motion was carried.

NEW BUSINESS FROM BOARD MEMBERS

Ms. Taylor: I had the opportunity to meet with Ms. K.D. Saine to talk about the wonderful program at Blandford Academy.

Mr. Wilson: commended Dr. Victory on the PASL Awards Banquet. Dr. Victory was the keynote speaker.

Dr. Lewis: wanted to wish everyone "Happy Holidays."

Mr. Lundy: In regards to moving students from one setting to another, is there a Policy Procedures Manual somewhere? Regarding Virginia Avenue, do we have a plan in place?...I know this building is now closed.

Response: Dr. Radcliffe stated "yes" and we will have it for you in January.

Mr. Wilson: Let's make it a community center, or either let's wait to see what the BRAC numbers look like.

Dr. Jarmon: Are we going to get a report on the Hard-to-Staff Teacher Initiatives?

CLOSED SESSION

At 9:45 p.m., following a motion by Dr. Lewis and a second by Mr. Pierce, the Board unanimously agreed to enter into closed session under Section 2.2-3711(A)(1) of the Virginia Freedom of Information Act to discuss personnel matters.

OPEN SESSION

The Board has just concluded its closed session. As required by Section 2.2-3712.D of the Virginia Freedom of Information Act, I will now take a roll call vote certifying that to the best of each member's knowledge (1) only public business matters lawfully exempted from open meeting requirements under the Act and (2) only such public business matters as were identified in the motion by which the closed session was convened were heard, discussed or considered in the closed session by the Board. Prior to the vote any member of the Board who believes that there was a departure from the requirements of 1 and 2 as read shall so state the same, indicating the substance of the departure that, in his or her judgment, has taken place.

Does any member of the Board desire to make such a statement at this time? If not, I will now call the roll.

ROLL CALL

The following members were present:

Ward One:	Mr. Steven L. Pierce, Sr., (Vice-Chairman)
Ward Two:	Mr. Fred B. Wilson
Ward Three:	Mr. Kenneth L. Pritchett (Chairman)
Ward Four:	Ms. Zelma S. Taylor
Ward Six:	Mr. Bernard J. Lundy, Jr.

The following members were absent:

Ward Five:	Dr. Kenneth W. Lewis
Ward Seven:	Dr. Elsie R. Jarmon

ACTION ON CLOSED SESSION MATTERS

A motion was made by Mr. Lundy and a second by Mr. Wilson, to accept the Superintendent's recommendation for Ms. Gloria Green, Chief Technology Officer, to submit the approved Technology Plan to the State Department of Education. The motion carried.

A motion was made by Mr. Lundy and a second by Mr. Wilson to accept the Superintendent's recommendation for approval of the individual in Personnel Case #08-32 to become Acting Director of Operations; of the individual in Personnel Case #08-33 to become Acting Director of Buildings and Grounds; of the person in Personnel Case #08-34 be appointed Assistant Principal at Vernon Johns (**note: after the appointment,**

the individual declined the position); the person in Personnel Case #08-35 be released from the contract. The motion carried.

A motion was made by Mr. Lundy and a second by Mr. Pierce to accept the Superintendent's recommendation that the person in Personnel Case #08-36 be reassigned to Blandford Academy and that the person in Personnel Case #08-37 be appointed as Coordinator of Special Education. The motion carried.

ADJOURNMENT

At 11:37 p.m., on a motion by Mr. Pierce and a second by Mr. Wilson, the Board agreed to adjourn. The vote was unanimous.

As edited and corrected by:

Acting Clerk of the Board

APPROVAL

Approved:

Chairman of the Board