

**PETERSBURG SCHOOL BOARD
PETERSBURG, VIRGINIA
SPECIAL MEETING TO CONVENE A
CLOSED SESSION (PERSONNEL) – 5:45 p.m.
REGULAR SCHOOL BOARD MEETING – 6:30 p.m.
School Administrative Office
November 2, 2011
Jeanette P. Berrios, Board Clerk**

CALL TO ORDER

At 6:15 p.m., Mr. Kenneth L. Pritchett, Chairman of the Petersburg School Board, called the special meeting of the Petersburg School Board to order in the Main Board Room of the School Administrative Office, 255 South Boulevard, East, Petersburg, VA. The Board Clerk called the roll with the following members responding:

Ward One:	Mr. Steven L. Pierce, Sr., Vice-Chairman
Ward Two:	Mr. Fred B. Wilson
Ward Three:	Mr. Kenneth L. Pritchett, Chairman
Ward Four:	Ms. Mary Jane Hendricks
Ward Five:	Dr. Kenneth W. Lewis
Ward Six:	Mr. Bernard J. Lundy, Jr.
Ward Seven:	Dr. Elsie R. Jarmon

The following staff members were present for the convened closed session: Dr. Alvera J. Parrish, Superintendent, and Ms. JoAnn Crowell-Redd, Interim Director of Human Resources.

CLOSED SESSION

At 6:16 p.m., following a motion by Mr. Steven L. Pierce, Sr., and a second by Ms. Mary Jane Hendricks, the School Board unanimously agreed to enter into a closed session for discussion related to an employee disciplinary matter as permitted by Section 2.2-3711(A)(1) of the Code of Virginia.

OPEN SESSION

At 7:33 p.m., following a motion by Mr. Fred B. Wilson, and a second by Mr. Steven L. Pierce, Sr., the School Board unanimously agreed to return to an open session. The Clerk of the Board then read the following statement:

As required by Section 2.2-3712.D of the Virginia Freedom of Information Act, a roll call vote will be taken to certify that, to the best of each member's knowledge (1) only public business matters lawfully exempted from open meeting requirements under the Act and (2) only such public business matters as were identified in the motion by which the closed session was convened were heard, discussed, or considered in the closed session by the Board.

Minutes of the Regular Meeting of the Petersburg School Board
School Administrative Office
November 2, 2011

Prior to the vote, any member of the Board who believes that there was a departure from the requirements of 1 and 2 as read shall so state the same, indicating the substance of the departure that, in his or her judgment, has taken place. Does any Board member wish to respond?

No member responded; therefore, a roll call was taken, and all members responded affirmatively.

ACTION ON CLOSED SESSION MATTERS

There were no actions on closed session matters.

Regular Meeting of the School Board

CALL TO ORDER

At 7:34 p.m., Mr. Kenneth L. Pritchett, Chairman of the Petersburg School Board, called the regular meeting of the Petersburg School Board to order in the Main Board Room of the School Administrative Office, 255 South Boulevard, East, Petersburg, VA. The Board Clerk called the roll with the following members responding:

Ward One:	Mr. Steven L. Pierce, Sr., Vice-Chairman
Ward Two:	Mr. Fred B. Wilson
Ward Three:	Mr. Kenneth L. Pritchett, Chairman
Ward Four:	Ms. Mary Jane Hendricks
Ward Five:	Dr. Kenneth W. Lewis
Ward Six:	Mr. Bernard J. Lundy, Jr.
Ward Seven:	Dr. Elsie R. Jarmon

The following staff members were present:

Superintendent:	Alvera J. Parrish, Ed.D.
Assistant Supt. for Curriculum and Instruction:	John L. Mayo
Interim Director of Human Resources:	JoAnn Crowell-Redd
Director of Business & Finance:	Tracie L. Coleman, CPA, MBA
Director/Elementary Instruction:	Dr. Shannon Smith
Director of Secondary Instruction:	Mr. Willie J. Bell, Jr.
Director of Technology:	William D. Rawles
Student Services Coordinator/Conduct Officer:	Ann M. Ford, Ed.D.
Supervisor/Federal Programs:	Dr. Danielle Belton
Coordinator/Special Education:	Ahnjayla Hunter
Coordinator/Testing:	Gwendolyn Price
Coordinator/Gifted & Talented:	Sabrina Beamon

Interim Public Information Officer:
Supervisor/Buildings & Grounds:
Supervisor/Warehousing:
Policy Consultant:
Clerk of the Board:

Johna Vazquez
Russell Lawrence
Johnny Fobb
Edwin M. Betts, Jr.
Jeanette P. Berrios

MOMENT OF SILENCE

The following were remembered during the moment of silence:

- Mr. John Epps, Petersburg City Public Schools' employee, and family in the passing of his father, Mr. Johnny Epps on October 11, 2011
- Dr. Willis Madden, substitute teacher at Peabody Middle School, and family in the passing of his father, Dr. Samuel A. Madden, Sr.

PLEDGE OF ALLEGIANCE

Dr. Shannon Smith, Director of Elementary Instruction, introduced Joyan Diaz and Ruth Wilson, who led meeting attendees in the Pledge of Allegiance.

SPECIAL RECOGNITIONS

Ms. LaVerne Vines – Recipient of the Al Roane Teacher of the Year Award for the State of Virginia – Mr. Willie J. Bell, Jr.

Mr. Willie J. Bell, Jr., Director of Secondary Instruction, recognized Ms. LaVerne Vines, PCPS CTE Supervisor, who received the Al Roane Middle School Teacher of the Year Award for the state of Virginia. Ms. Vines taught high school for over 14 years, and she previously served as an assistant principal. Mr. Bell noted that Ms. Vines will now compete at the national level.

Ms. Vines expressed her appreciation to PCPS for honoring her with the recognition, and indicated that *she looks forward to many more awards in partnership with PCPS and is looking forward to competition at the nationals to bring more representation to Petersburg City Public Schools.*

Division-wide Contest Winners – Dr. Shannon Smith

Dr. Shannon Smith recognized the students who won the division-wide writing prompt contest for the month. She noted that writing is not an endeavor to address SOL testing, but will continue throughout the students' lives.

Dr. Smith noted that the division appreciates and understands the hard work that goes into the writing process. She added that each month, writing prompts are administered to fifth, eighth, and eleventh grade students. Principals then select their top five writing prompt candidates, and an administrative team selects first, second, and third place winners from the pool of writers.

Dr. Smith recognized the following writing prompt winners:

First Place: Joyan Diaz (Robert E. Lee Elementary School)
 Anthony Jumao-As (Vernon Johns Junior High School)
 Eboni Charity (Petersburg High School)

Second Place: DaShawn Goode (A.P. Hill Elementary School)
 Maria Ramos (Vernon Johns Junior High School)
 Creona Scott

Third Place: Ruth Wilson (Robert E. Lee Elementary School)
 Aja Boyd (Vernon Johns Junior High School)
 T'ajah Crocker-Coleman (Petersburg High School)

PUBLIC COMMENTS

Mrs. Gloria Brown – 1557 South Sycamore Street, Petersburg, VA

Mrs. Gloria Brown spoke representing the Peabody Middle School (PMS) PTA, and invited meeting attendees to participate in the upcoming PTA events being planned at PMS. Mrs. Brown noted that there are so many single fathers who are very involved in support of their students; fathers who do not get appreciated enough. It was indicated that the second *Real Men Can Cook Chili Cook-Off* will be held on Friday, November 18, 2011, from 6:00 p.m. – 8:00 p.m., at Peabody Middle School, 820 Wesley Street, Petersburg, VA. The chef fee for participation is \$15, which includes Peabody PTA membership. Community members were invited to attend; the price is \$2.00 for those who are Peabody Middle School PTA members, or \$5 to attend the cook-off and receive 2011 PTA membership.

As a concerned parent, Mrs. Brown noted that the division *is going in such a great direction*. She asked that the school board give future consideration regarding a change of name for a number of schools in Petersburg.

CORRESPONDENCE

There was no correspondence.

APPROVAL OF AGENDA

On a motion by Mr. Fred B. Wilson, and a second by Dr. Elsie R. Jarmon, the School Board unanimously approved the November 2, 2011, agenda.

APPROVAL OF THE CONSENT AGENDA

Following a motion by Dr. Elsie R. Jarmon, and a second by Mr. Fred B. Wilson, the School Board, without dissent, approved the consent agenda to include the November 2, 2011, personnel agenda, as provided (*a copy is included as an addendum to these minutes*); and the School Board minutes of September 21, 2011 (*Regular School Board Meeting*); October 5, 2011 (*Special Meeting/Personnel and Regular Meeting*); October 11, 2011 (*Student Disciplinary Reviews*); October 19, 2011 (*Student Disciplinary Reviews*); and October 24, 2011 (*Student Disciplinary Reviews*).

ACTION ITEMS

Update on Policies (BBBC - Board Members Oath of Office; BBFA – School Board Members Conflict of Interest; BCC – School Board Clerk; BDDE – Rules of Order; BFE/CHD – Administration in Policy Absence, CBA – Qualifications and Duties for the Superintendent; CBG – Evaluation of the Superintendent; CHD/BFE – Administration in Policy Absence; CLA – Reporting Acts of Violence and Substance Abuse; DB – Annual Budget; DIA – Reporting Per Pupil Costs; DJ – Small Purchasing; GBA/JFHA – Sexual Harassment/Harassment Based on Race, National Origin, Disability and Religion; GBE – Staff Health; GBEB – Staff Weapons in School; GCCB – Employment of Family Members; GCBE-E – Family and Medical Leave; GCG – Professional Staff Probation and Continuing Contract; IGAH – Family Life Education; IGAJ – Driver Education; IGBA – *Programs for Students with Disabilities*; IGBE – Remedial Instruction Program; IGBF – Limited English Proficient Students; IGBG – Homebound, Correspondence, and Alternative Means of Instruction, IL – Testing Programs; JBA – Section 504 Nondiscrimination Policy and Grievance Procedures; JEA – Compulsory Attendance; JEC – School Admission; JEG – Exclusions and Exemptions for School Attendance; JFC – Student Conduct; JFC-R – Standards of Student Conduct; JFCD – Weapons in School; JFCF – Drugs in School; JGD/JGE – Student Suspension/Expulsion; JGDA – Disciplining Students with Disabilities; JFHA/GBA –, Harassment Based on Race National Origin, Disability, and Religion; JHC – Student Health Services and Requirements; JHCB – Student Immunizations; JHCC – Communicable Diseases; JHCD – Administering Medicines to Students; JJAC – Student-Athlete Concussions During Extracurricular Activities *approved by the School Board on August 17, 2011*; KFB – Administration of Surveys and Questionnaires; KKA – Service Animals in Public Schools; KN – Sex Offender Registry Notification; KNA – Violent Sex Offenders on School Property;

KNAJ – Relations with Law Enforcement Authorities; LBD – Home Instruction; LC-E – Charter School Application; LI – Relations with Education Accreditation Agencies) – Mr. Edwin M. Betts, Jr.

Mr. Edwin M. Betts, Jr., PCPS Policy Consultant, shared that there are a number of policies that were enacted primarily during the legislative session this past winter (as noted above). He added that the policies are all currently state law, and they have to be incorporated in our policy manual. Mr. Betts indicated School Board approval was required, and he noted policy *JJAC (Student-Athlete Concussions During Extracurricular Activities)* was approved by the Board of the Petersburg City Public Schools at its August 17, 2011, School Board Work Session. In addition, Mr. Betts noted that the school census, a very costly item, has been eliminated.

For the sake of public knowledge, **Mr. Kenneth W. Lewis** asked for reaffirmation that the policies presented are VSBA policies that have already been voted upon in a larger governmental place, and have been put in place for all Commonwealth of Virginia schools, and the vote of the school board is stating that this fact is recognized. Mr. Betts answered affirmatively.

On a motion by Mr. Bernard J. Lundy, Jr., and a second by Mr. Steven L. Pierce, Sr., the School Board unanimously approved the policies as presented by Mr. Edwin M. Betts. (A copy is included as an addendum to these minutes.)

MOU/LTP Update – Mr. John L. Mayo

Mr. John L. Mayo, Assistant Superintendent, presented a sampling of progress made towards achievement of the objectives of the MOU, since the last report to the School Board on October 5, 2011.

Student Achievement

- The first nine weeks Benchmark Assessments were administered on October 31, and will continue through November 4, 2011.
- A Fall Expo was held by Gifted and Talented Education on October 27, 2011.
- Representatives from the Governor's schools met with students interested in attendance on October 12, 2011.
- During the month of October for *Breast Cancer Awareness Month*, Gear-Up students at Petersburg High School (PHS) participated in various community service projects.

- Dream walks (Data Walks) were conducted in the month of October by the Directors of Elementary and Secondary Instruction, Coordinator of Gifted Education, and Student Services Coordinator at all schools in the division. School leadership teams discussed meeting agenda minutes, benchmark assessment, attendance, discipline, and remediation intervention data, among other components.
- On October 6, 2011, the first Writing Prompts of the 2011-2012 school year were completed and submitted to principals at all schools within the city. It was noted that five prompts from grades 5, 8, and 11 were judged.

Leadership Capacity

- On October 24, 2011, the Coordinator of Special Education attended the AIM-VA training in Fredericksburg, Virginia. The training provided information on how school divisions can use the program to provide read aloud assistance to students with disabilities via a software program contracted by the Virginia Department of Education (VDOE).
- The Internal Lead Partner (ILP) and principals from A.P. Hill and J.E.B. Stuart Elementary Schools participated in a webinar hosted by the VDOE on October 6, 2011 and October 20, 2011.
- The Director of Secondary Instruction, principals of A.P. Hill and J.E.B. Stuart Elementary Schools participated in the Virginia Early Warning System (VEWS) webinar on Wednesday, October 12, 2011, for Petersburg High School (PHS) and Vernon Johns Junior High School (VJJHS).
- The Assistant Superintendent, Division Director of Testing, Coordinator of Gifted Education, and Coordinator of Special Education attended the Growth Measure workshop in Williamsburg, VA, on October 11, 2011.
- The Federal Programs Supervisor and principals of Robert E. Lee and Walnut Hill Elementary Schools participated in a webinar on October 11, 2011, pertaining to the Application for Schools Eligible for Federal FY2010 Title 1003(a) for Schools New to Improvement in 2011-2012.
- The Director of Secondary Instruction and the CTE Coordinator, along with select teachers, attended the Virginia Financial Literacy Summit on October 10, 2011, at the Richmond Marriott.
- The Coordinator of Special Education attended the Discipline, Crime, and Violence/SPED Data Training in Chesterfield County. The focus of the training was to provide updates on code changes on various infractions and updates to the December 1 Child Count.

Teacher Quality

- It was noted that Ms. LaVerne Vines, Supervisor for Career and Technical Education received the Al Roane Middle School Teacher of the Year Award for Virginia, at the Southern business Education Association conference held in Orlando, Florida on October 19-22, 2011. She also received the WiSE National standardized Financial Literacy Certification, which will enable her to test teachers within the division who need certification to teach the Financial Literacy course required of all students at the high school level.
- The Algebra Project trainers will visit November 4-8, 2011. The trainers will conduct a capacity building workshop with the Math Facilitators and Lead Math teachers on November 5, 2011.
- The Gifted Coordinator, as well as three teachers of gifted students, attended the 14th Virginia Conference on Gifted Education that was held on October 20-22.
- K-2 teachers participated in a Voyager Refresher training session on October 10, 2011, at Robert E. Lee Elementary School.
- Teachers of grades 3-5 participated in reading and literacy training on October 10, 2011, at A.P. Hill Elementary School. The objective of the training was to provide teachers with insight on how to effectively utilize literacy stations and to incorporate iStation into the literacy rotations.

External Turnaround Partner

- ✚ Alternate Governance meetings were held on October 27, 2011, for A.P. Hill and J.E.B. Stuart Elementary Schools, Peabody Middle, and Vernon Johns Junior High Schools.
- ✚ The Superintendent, School Board Chairperson, Assistant Superintendent, Director of Finance, Directors of Elementary and Secondary Instruction, Internal Lead Partner, and External Lead Turnaround Partners attended the Accountability Meeting on October 26, 2011, in Richmond, Virginia.
- ✚ The Superintendent, Directors of Elementary and Secondary Instruction, Internal Lead Partner, External Turnaround Partners from Cambridge and Edison Learning, and principals from A.P. Hill Elementary, J.E.B. Elementary School, Peabody Middle School, and VJJHS, met on October 17, 2011, to discuss progress being made at schools with External Turnaround Partners.

Addendum to the Memorandum of Understanding

Communication with Stakeholders

- On October 26, 2011, Public Information Officers from Petersburg, Henrico County, Chesterfield County, and Richmond City, met as part of a planning team to develop a plan to disseminate information on an upcoming region-wide bullying symposium to be held January 19, 2012, at 7:00 p.m., at Thomas Dale High School in Chesterfield, VA.
- The PCPS Department of Special Education celebrated Disability Awareness Month by having various activities at each school. Some of the activities included luncheons with parents and staff members.

Safe and Secure Environment

- The division-wide Safety Committee conducted a safety walk through visit at Peabody Middle School on October 18, 2011. The Safety Committee conducts walk through visits throughout the school year to identify safety concerns that are forwarded to the appropriate departments for correction.
- The division-wide Safety Committee met on October 10, 2011, to discuss Workers' Compensation claims and various safety measures at each of the division's nine schools.

The following questions and/or concerns were presented following the MOU update:

Dr. Kenneth W. Lewis indicated that in the area of teacher quality, he hopes the division can find the resources, time, and money to allow some of the division's school classroom teachers and/or administrators to attend the *American Education Research Association and National Council on Measurement in Education national conferences*, which both take place in Vancouver, British Columbia, April 12-16, 2012. He added that it is an excellent opportunity for networking, expanding perspectives on education, and enabling Petersburg teachers to realize that the academic concerns they think are solely here in Petersburg, are shared nation-wide and world-wide. Dr. Lewis noted that PCPS teachers will be able to hear problems faced and solutions found by other divisions.

Also, in the area of school safety, Dr. Lewis reiterated his concerns regarding traffic signal lights at Peabody Middle School, and inconsistencies. He is also concerned about a light on Halifax Street, across from Tabernacle Baptist Church, that seems to light intermittently. Dr. Lewis said it is important that lights are on during school hours.

Dr. Lewis also expressed his concerns about student crossing safety on Lee Avenue and the lack of a traffic control signal. He noted the street is approximately 40 feet across, and he hopes the school division representatives can communicate with city representatives regarding this signal need. Dr. Lewis indicated that *those things that get monitored and maintained are those things that contribute to the quality of the overall school system.*

Additionally, he indicated he hopes a signal will be placed at the crest of Halifax Street as it comes out on West Claire Drive as lack of visibility traveling over the ridge is a safety issue.

Regarding Edison Learning and Cambridge Education, Dr. Lewis asked if their staff members visit other school division, or are they solely dedicated to the Petersburg school system. Mr. John L. Mayo responded that both turnaround partners have specific staff members that work with Petersburg.

Dr. Alvera J. Parrish noted that the division has been in contact with the city to report Dr. Lewis's concern regarding the signal lights. She added that division staff will continue to revisit these concerns with the city.

Mr. Linwood Christian – 410 Mistletoe Street, Petersburg, VA

Mr. Linwood Christian shared his concerns that students waiting for the bus near Tanglewood Apartments and Lieutenants Run are not fully visible until vehicles more closely approach students. He indicated he would like to see something done regarding this matter.

Mr. Kenneth L. Pritchett asked Mr. Russell Lawrence, PCPS Supervisor of Buildings and Grounds, if the traffic signal lights *near schools* are supposed to flash continually. Mr. Pritchett indicated that he observed that during the school day, signal lights were off in Chesterfield County. Mr. Lawrence confirmed that lights should not flash all day. Dr. Lewis noted that during the school day, he has seen lighting inconsistencies (*with one light working during the school day and others that are not working*). He added that he is unsure whether the problem is a scheduling issue or a technical flaw.

Financial Report (September, 2011) – Mrs. Tracie Coleman

Mrs. Tracie L. Coleman, PCPS Business & Finance Director, presented the financial update as of September 30, 2011. She noted that there was a difference between the adjusted revenue and expenditure budgets in the amount of \$1,567,541.23. The difference was the result of purchase orders that were carried forward from the previous school year. Mrs. Coleman indicated the difference will be investigated, and appropriate adjustments will be made. She added that school board action was required to approve budget supplements for revenue and expenditures of \$1,303,787.80.

The revenue summary as of September, 2011 was reviewed. Mrs. Coleman noted the report is sorted by major revenue sources (i.e. SOQ/Sales Tax Revenue, State Incentive Revenue, Federal Grants, etc.). She added that the report includes original revenue, budget transfers/adjustments, adjusted revenue, year-to-date actual, remaining balance, and percent of actual (percentage of funds that the division received when compared with total anticipated to be received).

Mrs. Coleman indicated the expenditure summary report as of August, 2011, is sorted by major category as defined by the Code of Virginia. She added that encumbrances and year-to-date expenditures totaled \$3,201,306.25 (i.e. 13%). Mrs. Coleman noted the year-to-date expenditures will be monitored throughout the school year, and areas of concern will be discussed with the school board.

An overview of revenue detail (all revenue received by revenue source through September, 2011), expenditure detail summary (by fund, major category and major object code as of September, 2011), as well as expenditure detail by grant source as of September, 2011) was provided by Mrs. Coleman.

In conclusion, Mrs. Coleman indicated there are no areas of concern at this time.

Following a motion by Dr. Kenneth W. Lewis, and a second by Mr. Steven L. Pierce, Sr., the School Board, without dissent, moved Information Item 8.B *Financial Report (September, 2011)* to Action Item 7.B.

On a motion by Dr. Kenneth W. Lewis, and a second by Mr. Fred B. Wilson, the School Board unanimously approved budget supplements for revenue and expenditures in the amount of \$1,303,787.80 as presented.

NEW BUSINESS

Dr. Kenneth W. Lewis noted that the Petersburg High School (PHS) campus has evolved over the approximate 35 years of its existence. He added that the PHS stadium, bleachers, and scoreboard have been built over time. Dr. Lewis indicated that PHS still lacks a world-class field house for home and visiting teams. He noted that as a board and school system *we have been remiss in not getting this done in a timely manner*. Dr. Lewis added that he hopes that the Petersburg school system administration can launch a field house project so that it will perhaps be ready for the division's first home game in August of 2012. Additionally, Dr. Lewis indicated that while we are constrained by finances, time, etc., it is the duty of every citizen to support the school system, and it is the school system's responsibility to take care of things that are needful.

Dr. Lewis indicated that he hopes that within a reasonable amount of time, clearly laid out blueprints, as well as fund raising campaign so that *we can get this job done*.

Mr. Bernard J. Lundy, Jr., added to points of interest related to Dr. Lewis recommendation. He noted that Mrs. Mamie Hamlin is working very hard with the field house committee, and he indicated he thinks some new funds have come about to get the field house going. Dr. Parrish noted that the division is reviewing some possible funding that might be coming our way. A meeting was held with the city manager, but nothing has been confirmed as yet.

Additionally, Mr. Lundy indicated that at the last school board meeting, Dr. Parrish and her staff provided the board with an overview of where the division stands with regard to the dilemma of graduation and AYP. Following his own research, Mr. Lundy noted, that *he saw where someone had a team that focuses on the data, the procedures; the whole graduation issue. He added that it is divided so that it is constantly pinpointed. Mr. Lundy stated that it takes a lot of work as principals have a cohort, which is followed through semesters. Grades are looked at, and students are observed, bringing students whose grades are somewhat low into ISS to help improve their grades. A data sheet is received from the counselors and monitored by the principals. Mr. Lundy said that, if it is the will of the school board, we need to look at this. Mr. Lundy added that the plan even had an attendance social worker, and the team meets monthly and stays on the issues.*

Mr. Lundy stated *that we have talked about the nucleus of the Petersburg school system, and that is the human resource office. He noted that we have a lot of ideas that we would like to do with that office.*

Mr. Lundy asked *if it is the will of the board, he would like to have Mrs. Coleman look at the budget for any fluff so that we can allow the human resource department to be able to do some of the things that they need so that we can get the best personnel possible; so that we can advertise as much as we want to, and in talking to the department, we do not have the monies to do all of the things that we would like to do.*

Mr. Lundy indicated that looking over the budget as presented he was unable see where these monies exist. Mr. Kenneth L. Pritchett clarified that Mr. Lundy desires to be given an FYI. Mr. Lundy answered affirmatively in order to support the human resource office in the things that are being asked; i.e. advertising, means to gain the teachers we need (such as Spanish teachers that are needed). Dr. Parrish clarified that Mr. Lundy would like to expand the human resource budget.

Dr. Kenneth W. Lewis confirmed with School Board Chair, Mr. Kenneth L. Pritchett, that the school board will not hold a work session on Wednesday, November 16, 2011, as the school board will attend the 2011 VSBA Annual Convention November 15-18, 2011, in Williamsburg, VA. **Mr. Pritchett** did confirm that the next anticipated meeting of the school board will be on Wednesday, December 7, 2011.

Mr. Kenneth L. Pritchett asked Dr. Parrish if it is possible if EdisonLearning and Cambridge Education school schedules can be provided in the FYI section of the December 7, 2011, agenda. He also asked if the amounts of the grants and how they are being paid out for EdisonLearning and Cambridge, if it is the will of the school board. He noted that he would be very interested to know the salaries that are being paid out of the grant. Dr. Parrish answered affirmatively. Mr. Pritchett noted that the figures are public information if anyone should request receipt of the information. He noted that *we just want to make sure we are getting our monies worth out of them.*

Mr. Bernard J. Lundy, Jr., expressed his appreciation to those responsible for the preparation of the meeting agenda. **Mr. Kenneth L. Pritchett** expressed his appreciation to Dr. Lewis.

Dr. Alvera J. Parrish, superintendent, introduced Mr. Willie J. Bell, Jr., who presented a field trip request for two PHS students to participate in a field trip to the JAG/JVG National Student Leadership Conference in Washington, D.C., November 17-19, 2011. It was noted that the students will engage in leadership workshops, which include public speaking and employability skills competition.

On a motion by Mr. Bernard J. Lundy, Jr., and a second by Dr. Kenneth W. Lewis, the School Board unanimously approved the field trip for two Petersburg High School students to attend the JAG/JVG National Student Leadership Conference in Washington, D.C., November 17-19, 2011.

ADJOURNMENT

Following a motion by Mr. Steven L. Pierce, Sr., and a second by Ms. Mary Jane Hendricks, the Board, with no opposing vote, unanimously agreed to adjourn at 8:42 p.m.

APPROVAL

Approved:

Clerk of the Board

Chairman of the Board