

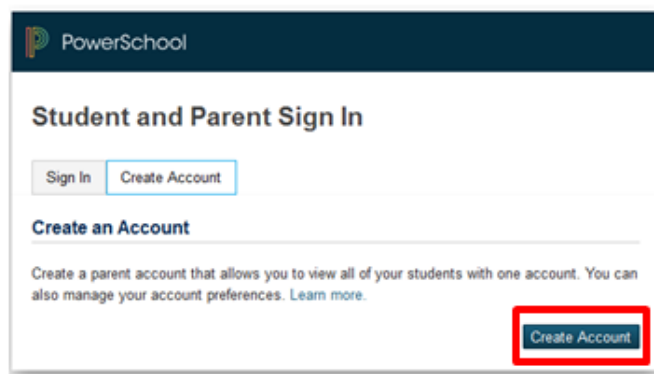
Petersburg City Public Schools

PowerSchool for *Parents* Setup Instructions

2018-2019

** Please check with your child's (children's) school to find out when accounts will be issued for the 2018 – 2019 school year if you are new to PowerSchool for Parents. **

1. Have your child's (children's) Access ID and Password available. If you do not have this information, your child's school will provide this to you.
2. Connect to the Internet and type in the following address:
<https://petersburgva.powerschool.com/public/>
3. Select the "Create Account" button. You do not have to create an account if you have done so already. If you have forgotten your username and/or password, please email powerschool@petersburg.k12.va.us.



4. Enter the requested information located under "Create Parent Account:" First/Last Name, Email, Desired Username, Password, and Re-Enter Password.

5. Enter your child's information located under "Link Students to Account:" Student Name, Access ID, Access Password, and Relationship. If you have more than one child enrolled, then you should enter all of their information. There are seven areas to link children to the account. This will allow you to view multiple children's accounts with only ONE ID and password.

Link Students to Account

Enter the Access ID, Access Password, and Relationship for each student you wish to add to your Parent Account

1

Student Name	<input type="text"/>
Access ID	<input type="text"/>
Access Password	<input type="text"/>
Relationship	-- Choose <input type="button" value="v"/>

6. Hit ENTER when complete. This will take you to the sign-in screen.

Need Assistance? Email powerschool@petersburg.k12.va.us for security purposes and identity verification.