

**PETERSBURG CITY PUBLIC SCHOOLS**  
**TITLE I, PART A FAMILY ENGAGEMENT PLAN, 2018-2019 School Year**

*Each school that receives Title I, Part A funds must develop jointly with, agree on with, and distribute to, parents of participating children a written parental involvement plan that contains information required by section 1118(b)(1) of the Elementary and Secondary Education Act (ESEA). The following plan should also be aligned with the school improvement plan, the Innovate 2022 academic agenda, and relevant department goals. This plan establishes the expectations for parental involvement, describes how the school will implement a number of specific family engagement activities, and schedules those events for the current school year.*

As a school receiving Title I, Part A Family Engagement Funds, **PLEASANTS LANE** agrees to:

- Be governed by the statutory definition of parental involvement, and carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve parents in the planning, review, and improvement of school parent involvement initiatives. This should include the planning, review, and improvement of the school parental involvement plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement plan to consistently design informed strategies for more effective parental involvement [Section 1118(a)(2)(E)];
- Provide an individual student report to each parent regarding the performance of their child on the State assessment in at least mathematics and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals, as described in Section 1111(h)(6)(A) [Section 1111(h)(6)(A)].

All 2017-2018 Title I Schools are eligible to receive Title I, Part A school-based allocation funds for Family Engagement. Family Engagement Specialists and their Principals must FIRST:

- Submit a comprehensive *School Family Engagement Plan* for the school of placement.
- Submit a Family Engagement *Budget Plan* indicating how Title I funds will support parent engagement while addressing student achievement and school alignment.

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School: **Pleasants Lane**

Principal: **Mrs. Tracy Stith-Johnson**

Family Engagement Specialist: **Regina Wilson**

1. Describe how the school will involve parents in the planning, review, and improvement of Title I programs to include involvement in the decisions regarding how funds for family engagement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

Parents will have the opportunity to participate on the Parent Advisory Council (PAC). The PAC will meet once a month giving parents different opportunities to learn more about the Title I school program, propose ideas, address concerns, and provide input on school processes. The PAC will also bridge the communication gap between families, teachers, and school administrators.

2. Describe how the school will conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program, and the rights of parents. Include the timeline, the persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

During our Open House (when is this? include in the plan), parents will be provided with information from the Title I Family Engagement Specialist regarding Title I services and measures of accountability (what do you mean?). Title I information will also be presented during workshop activities scheduled at varying times to accommodate atypical schedules. Title I presentations will be added to school web page.

3. Describe how the school will accommodate the schedules of working families. How will you offer flexible meeting times and, if necessary, provide (with Title I funds) transportation, child care, or home visits to involve parents [Section 1118(c)(2)]?

The Family Engagement Specialist has planned a host of activities for the 2018-2019 school year that will enhance students' educational skills. By providing families with resources to help their students learn at home, scheduling meetings at flexible times to encourage involvement, and conducting home visits for families that are disengaged, the Family Engagement Specialist will directly support and impact student learning.

4. Using the following table, describe how the school will implement activities that will build the capacity for effective family engagement, in order to ensure the meaningful involvement of parents in the academic lives of their Title I students. Include the manner in which the school

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will coordinate and creatively integrate family engagement initiatives while focusing on academic achievement. How will the school provide materials and training to help parents work with their child to improve their academic achievement [Section 1118(e)(2)]?

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<b>Description of Initiative/Activity</b>	<b>Person(s) Responsible</b>	<b>Correlation to School Improvement/Title I Plan/Innovate 2022/FET Goals</b>	<b>Dates</b>	<b>Measure of Effectiveness</b>
<p><b>Hispanic Heritage Event-</b>  <i>Students and parents will create a picture dictionary of common English phrases translated into Spanish and vice versa. Students and parents will also learn Spanish words for common English phrases. Students and parents will then draw pictures illustrating common phrases.</i></p>	<p>LIEP Team FES</p>	<ul style="list-style-type: none"> <li>• Inclusion</li> <li>• Language acquisition</li> <li>• Foreign Language exposure</li> <li>• Culturally awareness</li> </ul>	<p>10/24/18</p>	<ul style="list-style-type: none"> <li>• Comment Cards- (This will help if the students (all) have learned from the different cultures)</li> </ul>
<p><b>Family Homework Night-</b>  <i>Parents and student will have the opportunity to get assistance with homework and work on different strategies or technique aligning with SOL testing.</i></p>	<p>FES Teachers</p>	<ul style="list-style-type: none"> <li>• Reading comprehension</li> <li>• Writing</li> <li>• Math</li> </ul>	<p>11/14/18, 2/13/18</p>	<ul style="list-style-type: none"> <li>• Comment Cards Help support SOL standards</li> <li>• Information disseminated</li> </ul>
<p><b>SOL Prep Night</b>  <i>Students and parents will interact in engaging activities to ensure that parents and students know how important SOL testing is in the Spring to the school. Students and Parents will get the information</i></p>	<p>FES LIEP Team Title I Team</p>	<ul style="list-style-type: none"> <li>• Academic Support</li> </ul>	<p>11/08/18</p>	<ul style="list-style-type: none"> <li>• Sign-in Sheets</li> <li>• Comment Cards</li> <li>• Information disseminated</li> </ul>
<p><b>FES &amp; CIS Night</b> <i>Students will receive a movie ticket with the title of the movie and write about what they think the movie entails. Parents will</i></p>	<p>FES CIS</p>	<ul style="list-style-type: none"> <li>• Academic Support</li> </ul>	<p>12/06/18</p>	<ul style="list-style-type: none"> <li>• Sign-in sheets</li> <li>• <a href="#">Comment Cards</a></li> <li>• Writing samples</li> </ul>

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<i>engage and encourage their students to use what they are learning in their Reading and English class.</i>				
<b>Martin Luther King Celebration</b> <i>"I Have A Dream" speech will be recited by one of the students in the school. We will have a skit put on by The Actor's Corner and P.R.I.D.E Choir to commemorate Dr. King's legacy. This celebration will help with the 3<sup>rd</sup> grade SOL testing around Dr. King. Celebrating the life and legacy if Dr. King helps families understand the importance of education and what happen to get here.</i>	FES Music Teacher	<ul style="list-style-type: none"> <li>• Academic Support</li> </ul>	01/24/19	<ul style="list-style-type: none"> <li>• Comment cards</li> <li>• Sign in sheets</li> <li>• Information disseminated</li> </ul>
<b>Read Across America</b> <i>Reading across America is an annual reading motivation and awareness program that calls for every child in every community to celebrate reading.</i>	Leadership Team Reading Specialist Family Engagement Specialist Grade level Teachers Communities In Schools	<ul style="list-style-type: none"> <li>• Reading</li> <li>• Comprehension</li> </ul>	3/01/19	<ul style="list-style-type: none"> <li>• Comment cards</li> <li>• Sign Sheets</li> <li>• Information disseminated</li> </ul>
<b>Music &amp; Art Appreciation-</b> <i>Art teacher will display different pieces of art from the students and the music teacher will help the students write songs that they will display at the celebration for Art and Music Appreciation</i>	Family Engagement Music Teacher Art Teacher	<ul style="list-style-type: none"> <li>•</li> </ul>	3/21/19	<ul style="list-style-type: none"> <li>• Comment Cards</li> <li>• Sign Sheets</li> </ul>
<b>STEM NIGHT</b> <i>An evening of hands-on science, math,</i>	FES CIS Teachers	<ul style="list-style-type: none"> <li>• Science</li> <li>• Math</li> </ul>	3/28/19	<ul style="list-style-type: none"> <li>• Comment cards</li> <li>• Sign Sheets</li> </ul>

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<i>and engineering activities for students and families to complete together. The event will include a range of activities covering different STEM topics and connections to exciting STEM careers.</i>	Science Museum Title I team			
<b>Reading and Writing Paint Night</b> <i>Students and parents will read leveled readers' books and demonstrate comprehension by painting a picture of his/her interpretation of the reading.</i>	FES Title 1 Reading Specialist Teachers	<ul style="list-style-type: none"> <li>• Reading comprehension</li> <li>• Support identified SOL standards</li> </ul>	4/11/19	<ul style="list-style-type: none"> <li>• Comment cards</li> <li>• Sign in Sheets</li> </ul>
<b>Math with Mom</b> <i>The focus of this activity will be engaging families in exploring math together in various ways.</i>	FES Title 1 Math Specialist Teachers	<ul style="list-style-type: none"> <li>• Math</li> <li>• Support identified SOL standards</li> </ul>	5/10/19	<ul style="list-style-type: none"> <li>• Comment cards</li> <li>• <a href="#">Sign Sheets</a></li> <li>• Information disseminated</li> </ul>
<b>Reading with Dad</b> <i>The focus of this engagement opportunity will be exploring creative ways for families to enjoy reading.</i>	FES Title 1 Math Specialist Teachers	<ul style="list-style-type: none"> <li>• Reading comprehension</li> </ul>	6/07/19	<ul style="list-style-type: none"> <li>• Comment cards</li> <li>• <a href="#">Sign in Sheets</a></li> <li>• Information disseminated</li> </ul>

5. **Using the following table, describe the training the school will provide to educate its staff regarding community outreach, effective communication, and working with parents as equal partners to increase student academic achievement [Section 1118(e)(3)]**

Staff will be trained in trauma informed care. This training will help staff identify with the students in different situations in home and in school. Trauma-informed care will help teachers work with their students and their education by focusing on the importance of relationships and social dynamics to the learning process.

6. Describe any other activities or resources (such as PRCs) that the school will provide to encourage and support parents' active participation in the education of their child [Section 1118 (e)(4)].

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Activity/ Tasks	Person(s) Responsible	Date	Measure of Effectiveness
<p><b>Family Homework Night</b>  <i>Parents will have the opportunity to come in and learn different strategies to complete homework, learn reading strategies, writing strategies, and math strategies to use at home with their English Language Learner Student</i></p>	FES Teachers	11/14/18, 2/13/18	<ul style="list-style-type: none"> <li>• Comment Cards</li> </ul>
<p><b>Tech Night: Learning about Power School, Class Dojo, and iReady</b>  <i>This workshop is to help inform parents on how to help your child with homework or study.</i></p>	FES Guidance Counselor	11/13/18	<ul style="list-style-type: none"> <li>• Sign-in sheets</li> <li>• Comment cards</li> <li>• Information disseminated/Resource s shared</li> </ul>
<p><b>Mental Health/ Trauma informed Care</b>  <i>Parents will develop an awareness on how trauma affects children, how parents and caregiver can help, parents/caregivers make sense of their child's behaviors; develop greater insight around how to help their child/children cope with the effects of trauma; and understand how to provide a safe and stable home environment.</i></p>	FES	1/23/19	<ul style="list-style-type: none"> <li>• Sign-in sheets</li> <li>• Comment Cards</li> <li>• Information disseminated</li> </ul>
<p><b>Nutrition Workshop/ Health and Wellness</b>  <i>Engage parents in a social learning environment designed to foster effective parenting skills and implement healthful parenting, sleep, nutrition, and physical activity routines into their lives.</i></p>	FES Virginia Cooperative Extension	4/18/19	<ul style="list-style-type: none"> <li>• Sign-in sheets</li> <li>• Comment Cards</li> <li>• Information disseminated</li> </ul>

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Activity/ Tasks	Person(s) Responsible	Date	Measure of Effectiveness
<p><b>Parent Advisory Council (PAC)</b>  <i>School parent group that participates in leadership development, decision making, or community in an organizing activity to improve children(s) school experience. Become familiar with school communicate and provide needed information to school officials.</i></p>	<ul style="list-style-type: none"> <li>• FES</li> </ul>	Every 1 <sup>st</sup> Thursday of each month	<ul style="list-style-type: none"> <li>• Sign-in sheets</li> <li>• Meeting minutes</li> <li>• Agenda</li> </ul>
<p><b>Home visits</b> <i>Engage families in student learning, goal setting, and accountability for student academic success. This will help support academic support, socio –emotional support, school connectedness, and attendance</i></p>	<ul style="list-style-type: none"> <li>• FES</li> <li>• Teachers</li> </ul>	Ongoing	<ul style="list-style-type: none"> <li>• Sign in sheets</li> <li>• Homework responses</li> <li>• Information/resources shared</li> </ul>
<p><b>District Parent Advisory Council (DPAC)</b>  <i>District parent group that participates in leadership development, decision making, and community organizing to improve school experience. Parents become familiar with school processes, appropriate forms of communication and information relevant to parent leaders.</i></p>		Quarterly	<ul style="list-style-type: none"> <li>• Sign-in sheets</li> <li>• Meeting minutes</li> <li>• Agenda</li> </ul>
<p><b>Tech Nights</b>  <i>A community workshop focused on building family understanding of technology in the classrooms, strategies for continuing that learning at home, and tips for managing technology at home. This is an opportunity for parents to learn practical information that can help them and their child at school and home.</i></p>	<ul style="list-style-type: none"> <li>• FES</li> <li>• ITRT</li> </ul>	8/30/18- Back to School Night- Class Dojo, iReady, Clever, Power School TBA- Open House- Class Dojo, iReady, Clever, Power School 9/19/18- Chromebooks for	<ul style="list-style-type: none"> <li>• Sign-in sheets</li> <li>• Comment cards</li> <li>• Information disseminated</li> <li>• Agenda</li> </ul>



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		4th and 5th grade 12/12/18- Coding	
<b><i>Understanding the IEP Process</i></b> <i>Interactive workshop that provides parents with an opportunity to review the essential components of an Individualized Education Plan. Attendees will gain a better understanding of the IEP process and their role in the development of an IEP. How to address IEP concerns/issues in a proactive and positive way will be discussed (Attendees will also learn tips to appropriately advocate for their student.</i>	FES Compliance Specialist Special Education Family Engagement Specialist	10/17/18	<ul style="list-style-type: none"> <li>• Sign-in sheets</li> <li>• Comment cards</li> <li>• Information disseminated</li> </ul>

**7. Describe how the parents of participating children will be provided with the following [Section 1118(c)(4)]:**

**a. Timely information about the Title I programs [Section 1118(c)(4)(A)];**

Staff will communicate with parents through various methods to include: phone calls, school website postings, flyers and email. This section should also include information about how we will provide families with Title I information. For example, the Title I presentation, student-parent compacts, and the Title I handbook (Please add information based on the prompt and then erase the prompt before submission)

**b. Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet (such as conferences and report cards)[Section 1118(c)(4)(B)];**

Parent teacher conferences are held throughout the year as scheduled by school administration (add dates). Parent teacher conferences provide an opportunity for meaningful conversation with students and parents/guardians regarding students' academic strengths, achievement goals, and expectations.

**8. Describe how the school will provide full opportunities for participation in family engagement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Please include the processes being used to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and language that all parents can understand [Section 1118(e)(5) and 1118(f)].**

Staff will work in partnership with families to engage them in their child's academic and social development. Some examples are: home visits, workshops, conferences, and community events. We will provide translations, interpreters, and Language Line services to assist parents with understanding the information relayed during family engagement opportunities. Staff will be available to communicate with parents through various methods to include flyers, phone calls, conferences, and email.

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**9. Provide evidence that the plan has been developed with the input from parents.**

The Family Engagement plan is develop events to fit the needs of all parents that we serve. We will continue to get input from families to assist them with different resources that will help them and their child(ren) succeed.