



**PETERSBURG PUBLIC SCHOOLS**  
**SCHOOL ADMINISTRATIVE OFFICES**  
**PURCHASING DEPARTMENT**  
**255 SOUTH BOULEVARD, EAST**  
**PETERSBURG, VIRGINIA 23805-2700**  
**(804) 862-7057**  
**FAX (804) 862-8334**

July 2, 2018

**NOTICE OF AWARD**

**RFP 18-005 – Teacher Shortage Services**

Please be advised that Petersburg City Public Schools intends to award the above referenced proposal to:

**University Instructors, Inc.**  
4991 Lake Brook Drive, Ste #190  
Glen Allen, VA 23060

Respectfully,

Christopher Burnette  
Purchasing Specialist  
Petersburg City Public Schools